


MACKENZIE COUNTY

REGULAR COUNCIL MEETING

**NOVEMBER 5, 2019
10:00 AM**

**FORT VERMILION COUNCIL
CHAMBERS**

 780.927.3718

 www.mackenziecounty.com

 4511-46 Avenue, Fort Vermilion

 office@mackenziecounty.com



Mackenzie County

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, November 5, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the October 23, 2019 Regular Council Meeting	7
		b) Minutes of the October 30, 2019 Budget Council Meeting	19
		c) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Nicholas Kuhl, O2 Planning (La Crete Industrial Growth Strategy) (10:15 a.m.)	29
		b)	
TENDERS:		Tender openings are scheduled for 11:00 a.m.	
	5.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	6.	a) None	
GENERAL REPORTS:	7.	a) CAO & Director Reports for October 2019	35
		b) Disaster Recovery Program (DRP) Updates (Standing Item)	
AGRICULTURE SERVICES:	8.	a)	
		b)	
COMMUNITY SERVICES:	9.	a) Policy ADM042 General Safety Policy	55

		b)	Waste Transfer Station Service Agreement Extension Request	65
		c)	Fort Vermilion Rear Office Gate Project – Additional Funding Request	69
		d)		
FINANCE:	10.	a)		
		b)		
		c)		
OPERATIONS:	11.	a)	Oil Rocky Lane Road – Additional Funding Request	71
		b)	Teachers Loop Asphalt & Sidewalk – Additional Funding Request	73
		c)		
UTILITIES:	12.	a)		
		b)		
PLANNING & DEVELOPMENT:	13.	a)	Sale of County Land	75
		b)		
		c)		
ADMINISTRATION:	14.	a)	Smoke Management	81
		b)	Economic Disaster Resilience & Recovery Workshop	93
		c)	Child Advocacy Centre for High Level Region – Request for Letter of Support	97
		d)	Caribou Update (standing item)	
		e)		
COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)	
		b)		

- INFORMATION / CORRESPONDENCE:** 16. a) Information/Correspondence 101
- CLOSED MEETING:** *Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure*
17. a) Diversion Licenses (s. 21, 24)
b) Town of Rainbow Lake Revenue Sharing Agreement (s. 21, 24)
c)
- NOTICE OF MOTION:** 18. a)
- NEXT MEETING DATES:** 19. a) Budget Council Meeting
November 26, 2019
10:00 a.m.
Fort Vermilion Council Chambers
b) Regular Council Meeting
November 27, 2019
10:00 a.m.
Fort Vermilion Council Chambers
- ADJOURNMENT:** 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the October 23, 2019 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 23, 2019, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the October 23, 2019 Regular Council Meeting be adopted as presented.

Author: J. Emmerson **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**October 23, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve (arrived at 10:36 a.m.)
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor
Anthony Peters Councillor
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS:

ADMINISTRATION: Len Racher Chief Administrative Officer
Byron Peters Deputy Chief Administrative Officer
Doug Munn Director of Community Services
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Jennifer Batt Interim Director of Finance
Fred Wiebe Director of Utilities
Grant Smith Agricultural Fieldman
Dave Fehr Director of Operations
Don Roberts Zama Site Manager

ALSO PRESENT:

Minutes of the Regular Council meeting for Mackenzie County held on October 23, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Deputy Reeve Sarapuk called the meeting to order at 10:02 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-10-621 MOVED by Councillor Braun

That the agenda be approved with the following additions:

- 3. b) Minutes of the October 22, 2019 Organizational Council Meeting
- 9. a) Campgrounds
- 14. b) Mighty Peace Watershed Alliance

CARRIED

DELEGATIONS: 4. a) **Kelly McTaggart, Canadian Association of Petroleum Producers**

MOTION 19-10-622 **MOVED** by Councillor Braun

That the presentation by the Canadian Association of Petroleum Producers be received for information.

CARRIED

DELEGATIONS: 4. b) **Fort Vermilion Agricultural Society – Museum Roof Retrofitting Project**

Reeve Knelsen arrived at 10:36 a.m. and assumed the Chair.

MOTION 19-10-623 **MOVED** by Councillor Wardley
Requires 2/3

That the County purchase the tin and insulation for the Museum Roof Retrofitting Project at a cost of \$8,600.00 with funds coming from the General Capital Reserve.

CARRIED

DELEGATIONS: 4. c) **Mackenzie Aquatics Society – Mackenzie Wellness Centre Project Update**

MOTION 19-10-624 **MOVED** by Councillor Cardinal

That the Mackenzie Wellness Centre Project Update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 11:46 a.m. and reconvened the meeting at 11:56 a.m with all members present with the exception of Councillor Driedger and Councillor Jorgensen.

DELEGATIONS: 4. d) Fort Vermilion RCMP – Statistics and Enhanced Policing Report

Councillor Driedger rejoined the meeting at 12:00 p.m.
Councillor Jorgensen rejoined the meeting at 12:02 p.m.

Reeve Knelsen recessed the meeting at 12:29 p.m. and reconvened the meeting at 1:11 p.m.

MOTION 19-10-625 MOVED by Councillor E. Peters

That the RCMP crime statistics and enhanced policing report be received for information.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. a) Minutes of the October 8, 2019 Regular Council Meeting

MOTION 19-10-626 MOVED by Councillor Bateman

That the minutes of the October 8, 2019 Regular Council Meeting be adopted as presented.

CARRIED

MINUTES FROM PREVIOUS MEETING: 3. b) Minutes of the October 22, 2019 Organizational Council Meeting (ADDITION)

MOTION 19-10-627 MOVED by Councillor Braun
Requires Unanimous

That the minutes of the October 22, 2019 Organizational Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

3. c) Business Arising out of the Minutes

None.

TENDERS: 5. a) None

PUBLIC HEARINGS: 6. a) None

**GENERAL
REPORTS:**

**7. a) Disaster Recovery Program (DRP) Updates
(Standing Item)**

MOTION 19-10-628

MOVED by Councillor Driedger

That the disaster recovery program update be received for information.

CARRIED

**AGRICULTURE
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) Campgrounds (ADDITION)

MOTION 19-10-629
Requires Unanimous

MOVED by Councillor Cardinal

That the campgrounds discussion be received for information.

CARRIED

FINANCE:

10. a) Agreement Extension – Assessment Services

MOTION 19-10-630
Requires 2/3

MOVED by Councillor Driedger

That the agreement with Compass Assessment Consultants Inc. be extended to include July 1, 2020 - June 30, 2021 , the 2020 assessment for the 2021 taxation year.

CARRIED

FINANCE:

**10. b) Finance Charges – Request to Remove Finance
Charges on Invoice #26778 & #26779**

MOTION 19-10-631

MOVED by Councillor Wardley

That the request to remove finance charges on Invoice #26778 and #26779 be denied.

CARRIED

OPERATIONS

11. a) None

UTILITIES

12. a) La Crete Well #3 Mechanical Cleaning

MOTION 19-10-632
Requires 2/3

MOVED by Councillor Bateman

That the budget be amended to include the mechanical cleaning of well #3 in La Crete with funding in the amount of \$55,000 coming from the Water/Sewer Infrastructure Reserve.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. a) Bylaw 1158-19 Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 "HR1" and Hamlet Residential 2 "HR2" Districts of the Land Use Bylaw

MOTION 19-10-633

MOVED by Councillor Wardley

That first reading be given to Bylaw 1158-19 being a Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 of the Land Use Bylaw and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 "HR1" and Hamlet Residential 2 "HR2" Districts of the Land Use Bylaw, subject to public hearing input.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. b) Bylaw 1159-19 Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use

MOTION 19-10-634

MOVED by Councillor Jorgensen

That first reading be given to Bylaw 1159-19 being a Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use, subject to public hearing input.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. c) Diseased Bison in Alberta

MOTION 19-10-635

MOVED by Councillor Jorgensen

That a letter be sent to the Alberta Ministers of Environment &

Parks and Agriculture & Forestry and the Solicitor General requesting a full status update and involvement in future discussions regarding the state of diseased bison in Alberta, specifically regarding the proposed change to reclassify diseased bison from objects to protected species.

CARRIED

**PLANNING AND
DEVELOPMENT:**

13. d) SE 8-106-15-W5M – Drainage Ditch

MOTION 19-10-636

MOVED by Councillor Braun

That administration submit the existing signed right-of-way agreement on SE 8-106-15-W5M to Alberta Registries for registration on the property.

CARRIED

ADMINISTRATION:

14. a) Caribou Update (standing item)

MOTION 19-10-637

MOVED by Councillor Jorgensen

That the Caribou Update be received for information.

CARRIED

MOTION 19-10-638
Requires 2/3

MOVED by Councillor Bateman

That Council support Councillor Wardley's appointment to the Northwest Sub-regional Task Force for the Bistcho Lake Planning Area (NW) and cover honorariums and expenses to attend the provincial meetings in November 2019.

CARRIED

Reeve Knelsen recessed the meeting at 1:54 p.m. and reconvened the meeting at 2:16 p.m.

ADMINISTRATION:

14. b) Mighty Peace Watershed Alliance (ADDITION)

MOTION 19-10-639
Requires Unanimous

MOVED by Councillor Bateman

That Councillor Jorgensen be authorized to attend the Mighty Peace Watershed Alliance meeting on October 30, 2019 in Grande Prairie.

CARRIED UNANIMOUSLY

**COUNCIL
COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 19-10-640

MOVED by Councillor Jorgensen

That the Council Committee reports be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. b) Community Services Committee Meeting Minutes

MOTION 19-10-641

MOVED by Councillor Bateman

That the Community Services Committee meeting minutes of October 9, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. c) Municipal Planning Commission Meeting Minutes

MOTION 19-10-642

MOVED by Councillor Braun

That the Municipal Planning Commission meeting minutes of October 3, 2019 be received for information.

CARRIED

**COUNCIL
COMMITTEE
REPORTS:**

15. d) Finance Committee Meeting Minutes

MOTION 19-10-643

MOVED by Councillor Braun

That the unapproved Finance Committee meeting minutes September 30, 2019 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 19-10-644

MOVED by Councillor Jorgensen

That the information/correspondence items be accepted for information purposes.

CARRIED

CLOSED MEETING:

17. Closed Meeting

MOTION 19-10-645

MOVED by Deputy Reeve Sarapuk

That Council move into a closed meeting at 3:00 p.m. to discuss the following:

17. a) Union Negotiations (*FOIP, Div. 2, Part 1, s. 23, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services
- Jennifer Batt, Interim Director of Finance

MOTION 19-10-646

MOVED by Councillor Jorgensen

That Council move out of a closed meeting at 3:04 p.m.

CARRIED

17. a) Union Negotiations

MOTION 19-10-647

MOVED by Councillor Bateman

That the union negotiations update be received for information.

CARRIED

NOTICE OF MOTION:

18. a) None

NEXT MEETING

19. a) Next Meeting Dates

DATE:

Budget Council Meeting
October 30, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
November 5, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting (Non-Profit Groups)
November 5, 2019
5:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-10-648 **MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:05 p.m.

CARRIED

These minutes will be presented to Council for approval on November 5, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the October 30, 2019 Budget Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the October 30, 2019, Budget Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Approved Council Meeting minutes are posted on the County website.

POLICY REFERENCES:

Author: J. Emmerson Reviewed by: CG CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the October 30, 2019 Budget Council Meeting be adopted as presented.

Author: J. Emmerson **Reviewed by:** _____ **CAO:** _____

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**October 30, 2019
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Cameron Cardinal Councillor
David Driedger Councillor
Eric Jorgensen Councillor (via teleconference) (left the meeting at 1:58 p.m.)
Anthony Peters Councillor
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: Walter Sarapuk Deputy Reeve

ADMINISTRATION: Lenard Racher Chief Administrative Officer
Jennifer Batt Interim Director of Finance
David Fehr Director of Operations
Doug Munn Director of Community Services
Byron Peters Director of Planning & Development
Fred Wiebe Director of Utilities
Carol Gabriel Director of Legislative & Support Services/Recording Secretary
Don Roberts Zama Site Manager
Grant Smith Agricultural Fieldman
Willie Schmidt Fleet Maintenance Manager

ALSO PRESENT: Members of the public.

Minutes of the Budget Council meeting for Mackenzie County held on October 30, 2019 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 19-10-649

MOVED by Councillor Braun

That the agenda be approved as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) None

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

GENERAL REPORTS:

7. a) None

**AGRICULTURAL
SERVICES:**

8. a) None

**COMMUNITY
SERVICES:**

9. a) None

FINANCE:

10. a) **Draft 2020 Operating Budget**

Review of the draft 2020 operating budget.

Reeve Knelsen recessed the meeting at 10:43 a.m. and reconvened the meeting at 11:00 a.m.

Continuation of the review of the draft 2020 operating budget.

Reeve Knelsen recessed the meeting at 11:56 a.m. and reconvened the meeting at 12:40 p.m.

Continuation of the review of the draft 2020 operating budget.

Reeve Knelsen recessed the meeting at 1:58 p.m. and reconvened the meeting at 2:13 p.m. with all members present with the exception of Councillor Jorgensen.

Continuation of the review of the draft 2020 operating budget.

MOTION 19-10-650
Requires 2/3

MOVED by Councillor Braun

That the following 2020 Proposed New/Amended Service

Initiatives be considered as follows:

Project Description	Budget Request	Status
Lagoon Pond Odour Control – FV	\$12,500	To be considered in the 2020 budget
Registered Apprentice Program (RAP)	\$11,000	To be considered in the 2020 budget
Line Painting – FV	\$7,000	Remove from draft 2020 budget (Tracking Change #3)
Line Painting – LC	\$15,000	Remove from draft 2020 budget (Tracking Change #4)
Rural Road Repairs – LC	\$50,000	To be considered in the 2020 budget
Spot Graveling	\$100,000	Defer to regravelling discussion (Tracking Change #5)

CARRIED

MOTION 19-10-651
 Requires 2/3

MOVED by Councillor Driedger

That the following one-time projects for 2020 be considered as follows:

Project Description	Budget Request	Status
Mackenzie County 25 th Anniversary	\$25,025 \$2,525	To be considered in the 2020 budget (Tracking Change #7)
FV – Repair Shop Operations Fence	\$6,600	To be considered in the 2020 budget
Aerial Imagery	\$100,000	To be considered in the 2020 budget and investigate grants
Municipal Development Plan	\$175,000	To be considered in the 2020 budget
LC – Tree Removal 99 Ave.	\$6,000	To be considered in the 2020 budget

CARRIED

MOTION 19-10-652
 Requires 2/3

MOVED by Councillor E. Peters

That the following one-time projects for 2020, which are contingent on grant funding, be considered as follows:

Project Description	Budget Request	Status
FRIAA Mitigation Study – West LC & Machesis Lake	\$60,000 Grant	To be considered in the 2020 budget
FV – Asset Management	\$75,000 MC \$50,000 Grant	To be considered in the 2020 budget
FRIAA Vegetation Management	\$142,170 Grant	To be considered in the 2020 budget

CARRIED

MOTION 19-10-653
 Requires 2/3

MOVED by Councillor Bateman

That the anticipated Municipal Sustainability Initiative (MSI) Operating allocation for 2020 in the amount of \$80,000 and the Agricultural Service Board Grant in the amount of \$183,359 be incorporated into the 2020 Operating Revenue as per Tracking Change #1 and #2.

CARRIED

MOTION 19-10-654
 Requires 2/3

MOVED by Councillor Bateman

That the Council budget be reduced as per Tracking Change #6.

CARRIED

FINANCE:

10. b) Review 2019 One-Time Projects – Carry Forwards

MOTION 19-10-655

MOVED by Councillor Bateman

That the 2019 One-Time Projects be carried forward to the 2020 budget as per Tracking Change #8.

CARRIED

FINANCE:

10. c) Town of High Level 2020 Capital Funding Request

MOTION 19-10-656

MOVED by Councillor Wardley

Requires 2/3

That the 2020 capital projects requests from the Town of High Level be approved with the exception of the following, with funding coming from the General Operating Reserve (Tracking Change #9):

- Fire Training Area Classroom
- Museum Front Entrance and Parking Lot

CARRIED

MOTION 19-10-657

Requires 2/3

MOVED by Councillor E. Peters

That the fee schedule changes and service level changes be considered in the 2020 budget as per Tracking Change #10.

CARRIED

OPERATIONS:

11. a) None

UTILITIES:

12. a) None

**PLANNING &
DEVELOPMENT:**

13. a) None

ADMINISTRATION:

14. a) None

**COUNCIL COMMITTEE
REPORTS:**

15. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) None

CLOSED MEETING:

17. a) None

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE:

19. a) Next Meeting Date

Committee of the Whole Meeting
January 15, 2019
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
January 16, 2019
10:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT: **20. a) Adjournment**

MOTION 19-10-658 **MOVED** by Councillor Braun

That the Budget Council meeting be adjourned at 3:51 p.m.

CARRIED

These minutes will be presented to Council for approval on November 5, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

UNAPPROVED

BUDGET AMENDMENTS BY COUNCIL MOTIONS

Tracking					
Change #			ADDITIONS (-)	REMOVE (+)	Accumulative BASE Variance
	Proposed Base Budget (Existing Service Levels + New Initiatives)		-\$883,497		-\$883,497
	One Time Projects		-\$312,625		-\$1,196,122
1	MSI Operating			\$80,000	-\$1,116,122
2	ASB Grant			\$183,359	-\$932,763
3	Line Painting FV			\$7,000	-\$925,763
4	Line Painting LC			\$15,000	-\$910,763
5	Spot Graveling - bring back as part of			\$100,000	-\$810,763
6	Boreal Housing			\$2,880	-\$807,883
	MRWM			\$1,400	-\$806,483
	FCM - reduce to 5 Councillors			\$15,390	-\$791,093
	FCM - reduce to 5 Councillors			\$5,000	-\$786,093
	RMA Correction in total			-\$3,000	-\$789,093
	FCM - Reduce Council Honorariums			\$1,700	-\$787,393
	Remove Consultant fee			\$25,000	-\$762,393
	ASB Summer Tour - budget for 2021			\$4,000	-\$758,393
	ASB Summer Tour - budget for 2021			\$1,500	-\$756,893
	ASB Summer Tour - budget for 2021			\$720	-\$756,173
	ASB Summer Tour - MAL budget for 2021			\$4,000	-\$752,173
	FarmTech - reduced to 1			\$1,837	-\$750,336
	FarmTech - reduced to 1			\$500	-\$749,836
	Growing the North reduce to 9 (-1)			\$200	-\$749,636
7	25th Anniversary			\$22,500	-\$727,136
8	CARRY FORWARD Airport Master Plan funde				-\$727,136
9	Town of High Level 2020 Capital Project		-\$370,200		-\$1,097,336
	Funding from the GOR			\$370,200	-\$727,136
10	Connection Fees from \$50 - \$75		\$4,500		-\$722,636
	Snowplow Clearing Fee \$30 - \$40		\$1,600		-\$721,036
	Reduce Budget in Admin			\$80,000	-\$641,036
	Reduce Budget in Operations			\$135,000	-\$506,036
	Reduce Budget in Water Services			\$60,000	-\$446,036



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Byron Peters, Director of Planning and Development
Title:	DELEGATION Nicholas Kuhl, O2 Planning (La Crete Industrial Growth Strategy)

BACKGROUND / PROPOSAL:

Nicholas Kuhl, Planner with O2 Planning will be present to provide a briefing in regards to the La Crete Industrial Growth Strategy.

A copy of their presentation is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: C Smith Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the briefing provided by O2 Planning in regards to the La Crete Industrial Growth Strategy be received for information.

Author: _____ Reviewed by: _____ CAO: _____

LA CRETE

INDUSTRIAL GROWTH STRATEGY



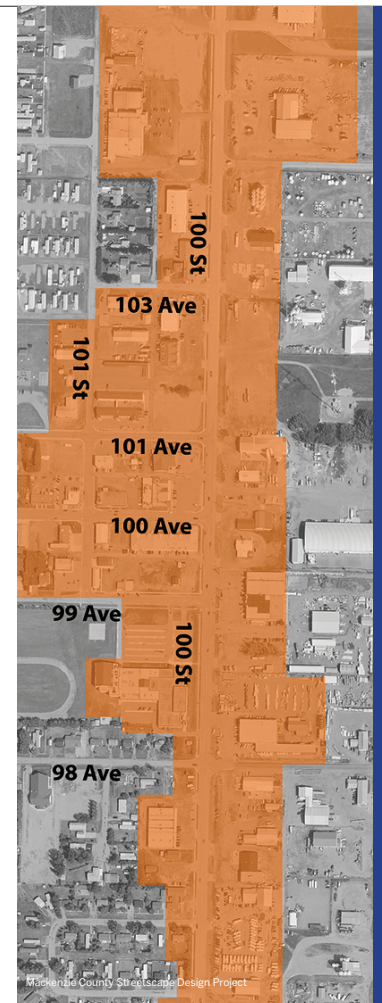
Council Presentation



O2

WHO ARE WE?

- › Dr. Leif Olson + Nicholas Kuhl
- › O2 is a planning + design studio that integrates urban and regional planning, urban design, landscape architecture, ecology, and engagement
- › O2 knows Mackenzie County
 - › Streetscape Design (2015)
 - › Economic Development Plan (2015)
 - › Industrial Land Analysis (2018)
 - › Agricultural Lands Analysis (2019)



WHAT IS AN INDUSTRIAL GROWTH STRATEGY?

- › The Industrial Growth Strategy is a plan for how and where industrial growth happens. This document will:
 - › Set a vision
 - › Be a decision-making tool
 - › Identify how lands around La Crete may be used now and in the future
 - › Ensure that industrial growth respects and meets the needs of the community

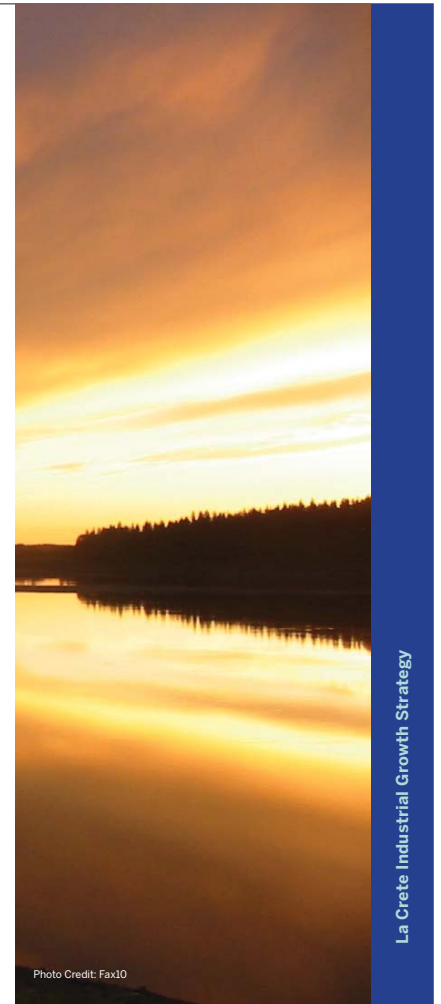


Photo Credit: Fax10

WHY DO WE NEED A STRATEGY?

- › Industry wants to build in La Crete
- › Identify key areas appropriate for the specific types of development anticipated around La Crete
- › Set guidelines for:
 - › Enabling growth
 - › Encouraging innovative industrial development
 - › Responsibly using the County's infrastructure investments.

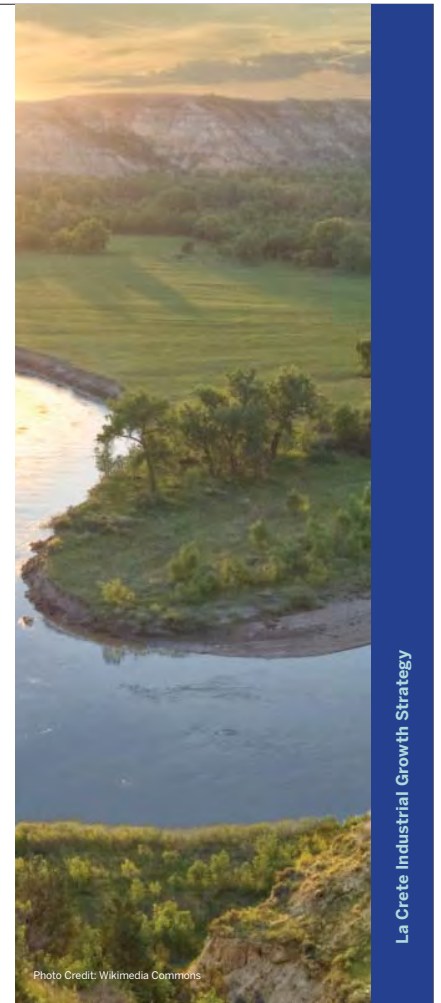
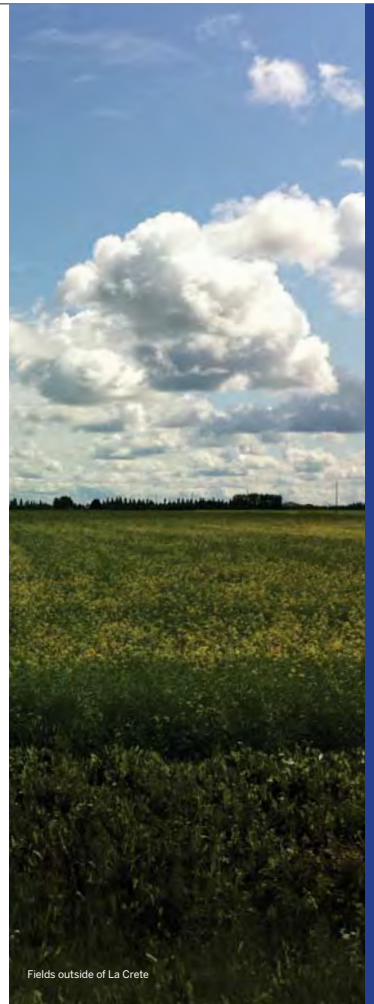


Photo Credit: Wikimedia Commons

HOW LONG WILL IT TAKE?

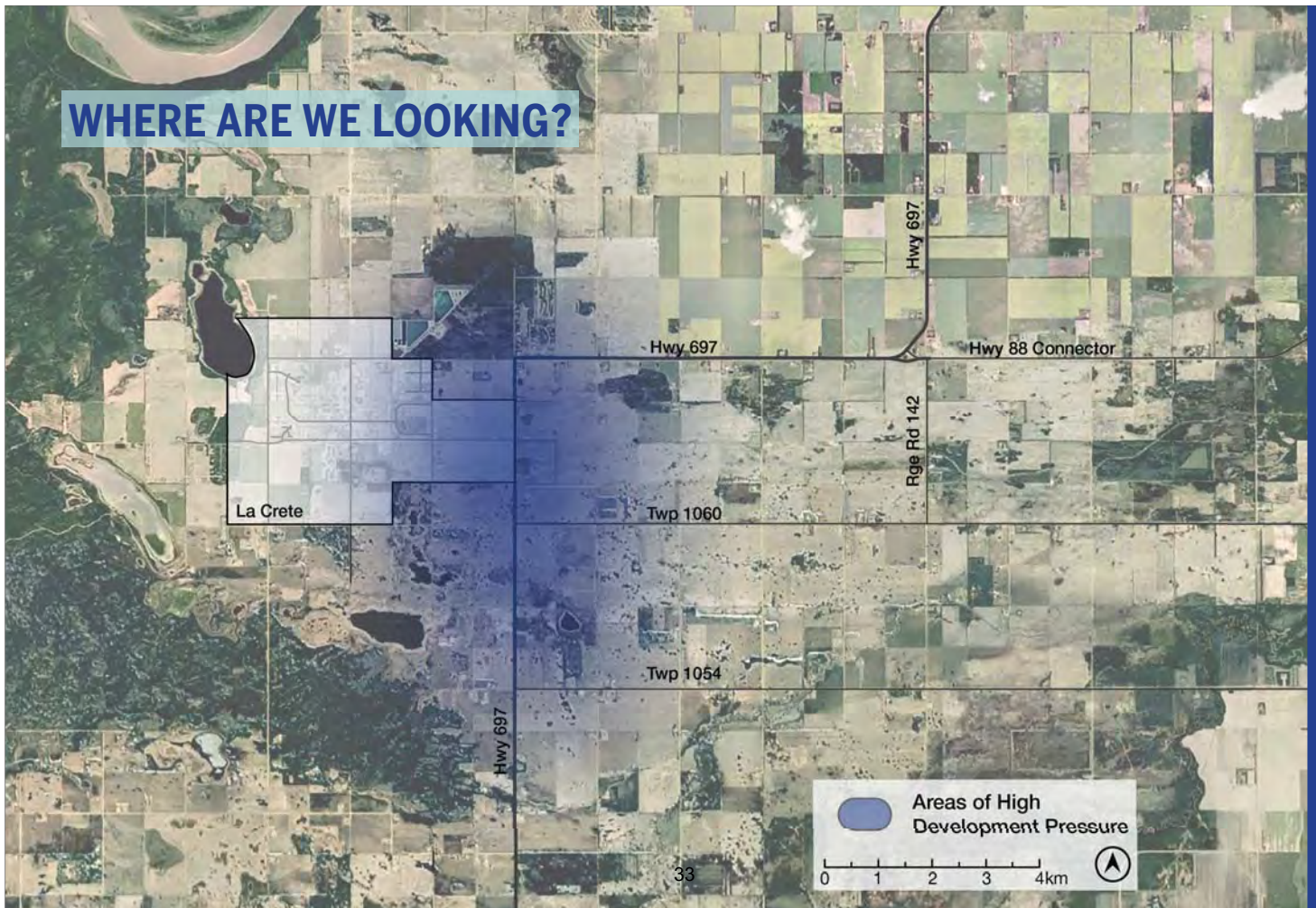
› 6 months

- › Draft Strategy: End of 2019
- › Stage 2 Public Engagement: Early 2020
- › Council Workshop: Early 2020
- › Council Approval: Spring 2020



Fields outside of La Crete

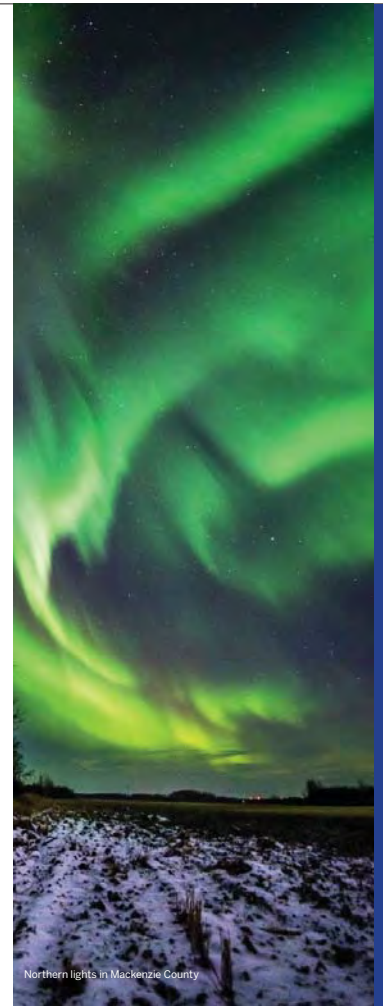
WHERE ARE WE LOOKING?



WHAT SHOULD WE KNOW?

- › To inform our study we will be:
 - › Consulting the public
 - › Reviewing Mackenzie County planning policy
 - › Modelling areas of high suitability for industrial development
 - › Conducting cost analyses of required infrastructure upgrades
 - › Liaising with County staff

- › What else do we need to know?





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	CAO & Director Reports for October 2019

BACKGROUND / PROPOSAL:

The CAO and Director reports for October 2019 are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: _____ Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the CAO & Director reports for October 2019 be received for information.

Author: _____ Reviewed by: _____ CAO: _____

MONTHLY REPORT: CHIEF ADMINISTRATIVE OFFICER TO COUNCIL

For the Month of October 2019

From: Len Racher
Chief Administrative Officer

OCTOBER 2019 MEETINGS

October 1	Red Tape Reduction Discussions with MLA Dan Williams
October 1	MNP Interview – Alberta Spring Wildfire Review
October 3	Managers Meeting – Budget Discussions
October 22	Organizational Meeting
October 23	Regular Council Meeting
October 23	Forestry Open House La Crete Heritage Center
October 25	Annual Staff Evaluations
October 26	Forestry Open House High Level Rural Hall
October 30	Budget Council Meeting
October 31	Agriculture Service Board Meeting

As you all know I was away the beginning of the month. I thank you all for the support you have shown and given to my wife Raema. She is well on her way to recovery from her accident.

Respectfully,

Len Racher
Chief Administrative Officer

Monthly Report to the CAO

For the month of October, 2019

From: Byron Peters,
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Province has formally started pre-planning for the LPR. Recent comments suggest that the LPR may begin soon.
Community Infrastructure Master Plans	Q4 2019	Received second draft of offsite levies for review. Administration currently reviewing, will need to complete a level of engagement with the development community. Transportation Master Plan is being reviewed in conjunction with DEV001 policy.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Economic Development Strategy	Ongoing	Proceeding with industrial lands project near La Crete – Open House on November 4 th . CARES grant completion date set for January 15, 2021. Minimal progress on the project this year. ICCI grant proceeding well with REDI.
Streetscape	Ongoing	La Crete- Tree planting in La Crete completed this summer – need a meeting to determine 2020 priorities Fort Vermilion- A handful of trees were planted this fall. Prioritizing the big lookout deck as the next project and applying for CFEP grant through FVBoT. Deck design is still in discussions.
MGA Updates	Ongoing	Documented applicable MGA updates and implementing these changes through the planning department. Outstanding items include: offsite levies, tax incentives,

		joint planning agreements with schools and many more.
Fort Vermilion Flood Risk Assessment	Q2 2019	Complete
Airport Planning	2019	WSP has been engaged to update the AVPA for LC and FV airports, and to revise the airport development plans. Engaged consultant to update the GPS approaches this year.
Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans	April 2020 completion deadline	<p>Rainbow Lake: Draft MOU agreement was sent to Rainbow Lake – more negotiations needed.</p> <p>High Level: Preliminary discussions started at administrative level. No discussions recently.</p> <p>Northern Lights: ICF agreement and bylaw have been approved by both Councils, and has been submitted to MoMA for approval. IDP exemption has been approved.</p> <p>MD Opportunity: IDP exemption has been approved, and ICF submitted to the MoMA.</p> <p>Northern Sunrise: IDP Exemption request approved, ICF has been approved by both Councils.</p> <p>RM Wood Buffalo: Awaiting draft ICF proposal from RMWB. IDP/ICF time extension request has been drafted.</p>

Personnel Update:

Currently plan to use a combination of temporary employees and contracted services to fill vacancies created by staff on (or with upcoming) leave.

Other Comments:

La Crete Industrial Lands assessment project has started – anticipate that there will be some good feedback from the community regarding this project.

Most of my time over the last month has focused on planning department projects and activities, including the Alberta Community Partnership grant project. There are several projects just starting, which is typically the most time intensive phase of a project.

MONTHLY REPORT TO THE CAO

For the Month of October 2019

From: Fred Wiebe
Director of Utilities

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Distribution and Wastewater Collection Maintenance	Oct/19	Summer maintenance has been completed for the summer.

Capital Projects

Projects	Timeline	Comments
FV-Frozen Water Service Repairs	Nov/19	7 trickle services have been repaired this summer. Will carry forward project to complete in 2020.
Rural Potable Water Infrastructure	Oct/19	Deficiencies have been corrected aside from some remaining landscaping which is underway and close to complete.
Potable Water Supply North of the Peace River	Oct/19	EOI was sent in to ICIP. Awaiting to see if any other funding opportunities come up.
Waterline Blue Hills	Oct/19	Expressions of interest sent in to Investing in Canada Infrastructure grant. This was submitted as a part of the project above. Awaiting to see if any other funding opportunities come up.
Diversion Licence Review	Dec/19	Proceeding as discussed. Topic of discussion at Water North Coalition. Consultant has submitted diversion licence application to amalgamate wells 1, 2 & 3 to provide flexibility for total water volume diversion.
La Crete Future Water Supply Concept	Dec/19	Working on RFP scope details.
LC Future Utility Servicing Plan	Nov/19	Met with consultant end of September and have a draft plan to review for final editing. Will see how this fits with industrial development strategy that P & D is completing.

LC – Well #4	Nov/19	Sent in application for funding under the Alberta Municipal Water/Wastewater Partnership program. Awaiting approval.
LC – Sanitary Sewer Expansion	Oct/19	Received final report and currently working on off-site levy bylaw. Phase 2 design is well under way.
ZA – Sewage Forcemain	Oct/19	Applied under the Investing in Canada Infrastructure Program.
ZA- Distribution Pump House Upgrades	Dec/19	Working on change of project scope to get project closer to budgeted estimate.
ZA- Lift Station Upgrades	Mar/19	Will apply for grant funding in a future year as per council motion.

Personnel Update:

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Other Comments:

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Respectfully submitted,

Fred Wiebe
 Director of Utilities
 Mackenzie County

MONTHLY REPORT TO THE CAO

For the Month of October 2019

From: David Fehr
Director of Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Regravel program	completed	Finished
Winter sand	Delivered	Winter sand has been delivered and piled up ready for winter.
Road grading	Ongoing	Graders working to prepare roads for winter.
Budget preparations	Ongoing	Work on 3 year operational and 5 year capital plans.

Projects	Timeline	Comments
88 Connector overlay	Completed	This project has been completed
RGE RD 153 overlay	Completed	This project has been completed
Blue Hills Bridge Site 2	Completed	The project has been completed with some minor paper work to do.
Lambert Point road rebuild	2020	Contractor to come back in spring to tighten up a few soft spots.
Ski Hill	Ongoing	Right of Way has been cleared, most of the legal survey pins have been placed and most culverts have been place and some minor road work is completed.

Meeting Schedule

- Oct 3 – Managers Meeting
- Oct 4 – Blue Hills Site 2 Final Inspection
- Oct 7-10 – APWA Conference
- Oct 11 – Contract and Procurement Training
- Oct 15 – JH&S Meeting
- Oct 15 – General Staff Meeting
- Oct 16 – Team Meeting
- Oct 18 – Council Budget Workshop Meeting
- Oct 22 – Organizational Meeting
- Oct 23 – Council Meeting
- Oct 30 – Budget Council Meeting

Respectfully,
David Fehr
Director of Operations

REPORT TO CAO

October, 2019

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Roadside Spraying	2019	Roadside spraying is complete, except for spot spraying on Provincial Hwys. The County signed a service agreement with AT to spot spray patches. Spot spraying is complete. The county has a "Do Not Spray" program for producers who wish to assume responsibility for weed control along their property. To date there are 125 signed agreements.
Weed Inspection	2019	Warning letters have been sent to 25 locations. We have purchased a computer program through Munisight and will have it ready for seasonal Weed Inspectors. The Assistant Ag Fieldman will assume the lead role in weed inspection and will supervise Weed Inspectors. To date there have been 33 Notices issued.
Roadside Mowing	2019	Roadside Mowing commenced July 11 th . All roads south of the Peace River will receive one pass, everything north of the river will receive a full width cut. Completion date was August 15 th .
Emergency Livestock Response Plan		The ASB met with Brad Andres, Director of Emergency Management Services AAF on August 19 th in Fort Vermilion to discuss drafting an Emergency Livestock Response Plan and template that other municipalities can adopt to fit their plans. Mr. Andres was seeking the County's input and experiences in regards to the wildfire situation.
Wolf Bounty	2019	To date there have been 515 wolf carcasses tagged.

Shelterbelt Program	2019	Administration is currently seeking other options for the Shelterbelt program as it appears the current one is insufficient to ratepayer needs.
Seed Cleaning Plant Inspections	2019	Seed Cleaning Plants received their annual inspection on Feb 26 th . Plants are graded on efficiency, cleanliness, record keeping and condition. Frontier Seed Cleaning Plant in La Crete achieved a rating of 93%, High Level Seed Cleaning Plant achieved a rating of 89%. Mackenzie County issues the operating license.
VSI Program	November 09, 2018	The annual VSI AGM is scheduled for November 9 th in Peace River. 16 Municipalities participate in the program.
Water Pumping Program	November 2019	To date there have been 31 Pump Rentals.

Capital Projects

Projects	Timeline	Comments
Blue Hills erosion repair Twp Rd 103-2		Although this is not a project yet, the ASB held a meeting with local landowners to discuss this problem on July 23 rd at the Tompkins Firehall. 3 of 5 affected landowners attended and signed agreements. All were in agreement that this is a public safety concern with the increased traffic as a result of the new land to the west. The next step is to get a survey which will enable the ASB to obtain a proper cost estimate.
Buffalo Head/Steephill Flood Control Project	2018	Phase 1 and Phase 2 were completed in October, 2018. All culvert gates are locked. There are minor erosion repairs and inlet adjustments to be completed as well as a warranty inspection.

Personnel Update:

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Other Comments:

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MONTHLY REPORT TO THE CAO

For the Month Ending October, 2019

From: Jennifer Batt
Interim Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
2019 Operating & Capital Budget	Ongoing	Approved capital budget and operating budgets are up-loaded in financial system. Variance reporting will occur on scheduled basis. Amend budget as per Council motions.
MSI Reporting	Ongoing	Submitted 2018 Statement of Expenditures. 2019 Projects have been submitted, awaiting approval. -2018 Operating SFE approved, awaiting 2019 project approval
GAS Tax	Ongoing	2016 Statement of Expenditures has been approved. Awaiting approval of 1 project, for submission of the 2017 Statement of Expenditures. 2018 project submitted for approved. Estimated wait time 6-8 weeks for review and approval.
Disaster Recovery Program -Peace River Ice Jam / Overland Flood -Chuckegg Wildfire	Ongoing	Received further costs from claimant #2. No further correspondence from claimant #1 received. Submit reporting documentation to province for the Chuckegg Fire. Numerous discussions with DRP advisors for both the Ice Jam claim, and the Chuckegg Fire claim. Review final honorariums for fire fighters, and reconcile fire department costs to DRP.

		<p>Contacted ratepayers with grazing leases affected by wildfire. Confirmed day rate for grazing of livestock relocated. Awaiting response from insurance company regarding availability of fire insurance for fencing.</p> <p>Continue to review projects, costs, and required documentation compiled for submission to the Disaster Recovery Program.</p>
2020 Operating & Capital Budgets	Ongoing	<p>Discuss 2020 budget requirements with Directors/Managers.</p> <p>Draft Budget Council Meeting October 30th.</p> <p>Review 3 year operating plan, and 5 year capital plan requirements required for 2020.</p>
Grants to Non Profits	Oct 15	<p>Extended application deadline due to office closures.</p> <p>2020 grant applications have been received, and are in the process of being compiled for Council discussion November 5th.</p>
Interim Audit	Oct 21-23	<p>Finance dept. provided documents, and information to auditors to perform an interim audit</p>
Tax Collection – Lawyer	Ongoing	<p>2 tax collection files currently</p> <ul style="list-style-type: none"> 1 – paid full amount 1 – awaiting response from ratepayer
Emails	Ongoing	<p>Follow up with outstanding emails received by previous Director of Finance.</p>

MONTHLY REPORT TO THE CAO

For the Month of Oct 2019

From: Don Roberts
Zama Operations

Program/Activity/Project	Timeline	Comments
Zama Road Maintenance Chateh Access Rd Maintenance Zama Public Works	Ongoing	<ul style="list-style-type: none"> The grading of the Zama Road and Chateh receive regular maintenance. All roads in good shape. Preparing for winter operations. Fort Vermilion Public Works assisted with the Zama Sand and Salt shed being filled.
Park / Campground	Completed	<ul style="list-style-type: none"> Campground and shower units are closed for the season and are winterized.
Fire Smart	Ongoing	<ul style="list-style-type: none"> Application has been submitted. We have been short listed and have been asked for a more detailed application. FRIAA has recommended combining both mitigation studies. <ul style="list-style-type: none"> Mitigation Study to be performed for the West La Crete area and Machesis Lake. Continue with Zama 10 Year Vegetation Management plan.
Zama Airstrip	Completed	<ul style="list-style-type: none"> After investigating the pros and cons of the Zama Airstrip it was discovered that the Canada Flight Supplement has the Zama Airstrip listed as abandoned. According to our Aviation Consultant"There is no further action required, nor is there legal liability regarding its use as a runway. If helicopters use it, it is at their own risk, but they can land anywhere as long as it poses no danger to people or property." It is unknown when or who abandoned the airstrip with Nav. Canada.

Capital Projects

Aspen Dr. Ditch Repair	Completed	<ul style="list-style-type: none"> • Stockpiled extra topsoil for spring repairs.
Assumption Hill Improvements	Near Completed	<ul style="list-style-type: none"> • Ditch improvements on the Chateh hill are Completed with the exceptions of Rip Rap being placed.
Zama Road Frost Heaves	Completed	<ul style="list-style-type: none"> • Paradox Access Solutions require that a geotechnical study (cost \$35,000) be conducted in order to give guaranty. Not moving forward with this solution. • Patch work is completed.
Tree Planting	Spring 2020	<ul style="list-style-type: none"> • Tree Inventory has been conducted in all hamlets and a County wide Tree Planting project has been developed in order to apply for Grant funds. Application is due Nov.14th

Attended Update:

<p>Attended the following:</p> <ul style="list-style-type: none"> • Council/Managers Meetings • Community Services • OH&S Meetings • Meeting with AA&F
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MONTHLY REPORT TO THE CAO

For the Month of October 2019

**From: Doug Munn
Director of Community Services**

Meetings Attended in October 2019

October

1 -4	Director on vacation
7	Zama Fire Department Meeting
8	Council Meeting
9	Community Services Committee
9	Manager Meeting
10	LA on Wheels – Handivan Meeting
15	Joint Health and Safety Meeting
15	General Staff Meeting
16	Joint Operations/Community Services Department Meeting
17	FV FCSS – Handivan Operations Meeting
18	Council Budget Workshop
22	Council Organizational Meeting
23	Council Meeting

Also attended meetings with staff and other departments regarding 2020 budget preparation.

Fort Vermilion, La Crete and Zama Fire Department for October 2019

Activity Summary Report for October 1 to 27, 2019

1 - Alarm
4 - Fire
15 – Medical Co-response
03 – Motor Vehicle Incident

Health and Safety

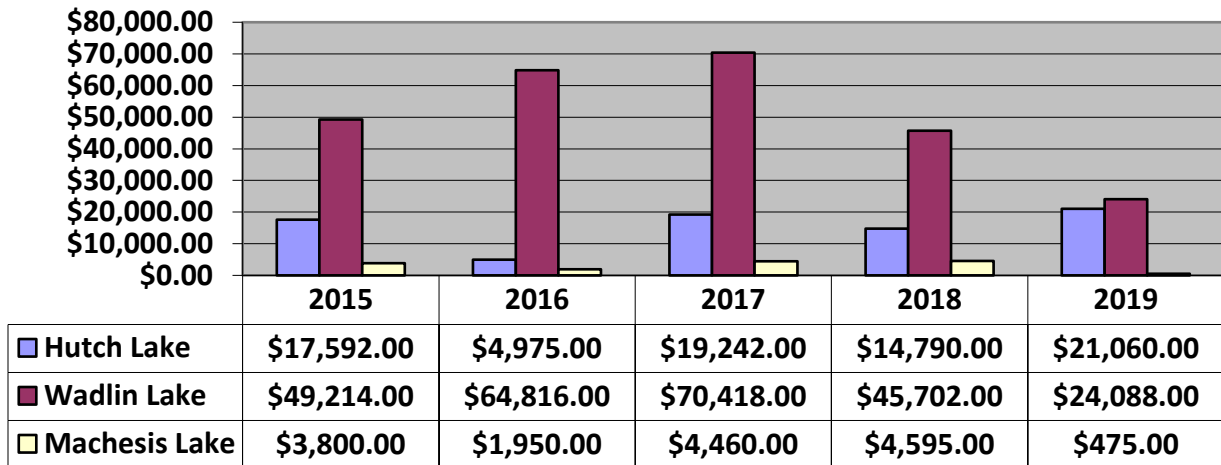
- Completed Emergency Response Plans for Waste Transfer Stations as required by OH&S.

Waste

- Administration will be advertising the contract for the caretaker at the Blumenort WTS in the month of November as that contract has recently expired.

Parks and Recreation

- ATCO has agreed to remove the trees along 94 St in La Crete. They will not be removing the ones on 99 St. by the tennis courts.
- Replace the sand with pea gravel at the FV Arena Park playground to eliminate splash park sand contamination
- Wood Environment & Infrastructure Solutions has been contracted to complete the FNC for the Wadlin Lake 10 year plan.
- Revenues for campgrounds for 2019 have been summarized below. The results are interesting as Hutch is showing an increase, Wadlin showing a significant decrease and Machesis is understandably low.



Building Maintenance

- Winterize solar system for Wadlin and Machesis Lake
- Zama trailer repairs
- Repair multiple flag poles in FV and LC
- Process firewood at Wadlin Lake
- Winterize sprinkler systems

REPORT TO THE CAO

For the Months of May – October, 2019

From: Carol Gabriel
Director of Legislative & Support Services

Meetings Attended

- 2019-10-01 to 2019-10-04 Vacation
- 2019-10-08 Regular Council Meeting
- 2019-10-09 Managers Meeting for budget discussions
- 2019-10-15 County wide staff meeting
- 2019-10-16 to 2019-10-19 Union negotiations
- 2019-10-18 Council Budget Workshop
- 2019-10-22 Council Organizational Meeting
- 2019-10-23 Regular Council Meeting
- 2019-10-28 Attended teleconference meeting with Paramount, Reeve, Councillor Wardley, and the CAO. Pre-discussion meeting regarding Paramount's infrastructure. An in-person meeting is being scheduled during the RMA Conference in November.
- 2019-10-30 Budget Council Meeting
- Various other individual or departmental meetings.

Council

- Preparing for various meetings of Council, correspondence, etc.
- Research and responding to inquiries.
- Continue working on scheduling a meeting with the Minister of Municipal Affairs regarding the petition to form a new municipality as per his letter dated June 13, 2019. Awaiting response from the Ministers office.
- Continue working on scheduling meetings with Ministers during the RMA Conference in November and updating lobbying materials as required.
- Member at Large appointment letters have been sent following Council's organizational meeting.

Bylaws/Policies/Reports/Publications:

- Assisting the Finance department in the development of the Draft 2020 Budget document.
- An amended Honorariums and Expense bylaw will be presented to Council on November 27, 2019 as per the discussion at the Organizational Meeting.

Human Resources:

- Continue working on AUPE negotiations file.
- Conducted a benefits cost review (annual process at renewal period). The County will be switching its benefit carrier effective December 1, 2019. This switch resulted in an approximate savings of \$34,000 per year. Employees and Councillors have been notified and the paperwork is in process.
- Workplace Harassment Awareness & Violence Prevention training for the Director team has been rescheduled to November 7, 2019.

Records Management:

- Ongoing requests for access to information.

Personnel

- Nothing to report.

Events/Community Engagement:

- The Public Consumption of Cannabis online survey closed on October 15, 2019. Results of the survey will be presented to Council at the November 27, 2019 Council meeting.
- A General Staff Meeting was held on Tuesday, October 14, 2019. County facilities were closed for the afternoon in order for all staff to attend.
- Assisted Forestry with coordinating and advertising the Community Engagement Sessions regarding the burning and smoke concerns.

Other:

- Acting CAO during the period October 9 – 18, 2019.
- A draft Memorandum of Understanding for the Enhanced Policing agreement has been prepared. Awaiting a response from the Fort Vermilion School Division regarding their funding support.
- Weekly advertisements to the newspaper.
- Ongoing updates to the County's Social Media including the website, Facebook, etc.
- Ongoing form review and updating.
- Preparing for various meetings.
- Travel and meeting coordination.
- Assisting other departments as required.





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Policy ADM042 General Safety Policy

BACKGROUND / PROPOSAL:

Policy ADM042 General Safety Policy was reviewed by the Joint Health and Safety Committee (JH&S) on September 19, 2019 and a recommendation was submitted to the CAO. The suggested amendments were brought forward from the Certificate of Recognition Audit on April 15, 2019 that reflects the updated legislative requirements.

Council will recall reviewing the General Safety Policy at the October 8, 2019 meeting. At that time not all of the recommendations were accepted. Administration would like to recommend an alternative to the original statement in order to ensure we do not get penalized during our next COR audit. The only section that administration is recommending that we modify is the “Purpose” statement.

Following is an excerpt from the OH&S Act:

Purposes of this Act

2 The purposes of this Act are

- (a) the promotion and maintenance of the highest degree of physical, psychological and social well-being of workers,*

Obligations of employers

3(1) Every employer shall ensure, as far as it is reasonably practicable for the employer to do so,

- (a) the health and safety and welfare of*
 - (i) workers engaged in the work of that employer,*

Author: D. Munn **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

The recommended wording was consistent with the OH&S Act, however administration has studied the act and would like to propose alternative wording for the purpose statement.

Recommended to approve the purpose statement with one of the following options:

1) *Mackenzie County is committed to health and safety by providing a safe work place for its employees by incorporating and enforcing safe working conditions and practices. Mackenzie County has the organizational commitment to the physical, psychological and social well-being of all employees.*

The purpose of this policy is to ensure that the health and safety are given primary importance in planning and operating municipal activities in order to protect employees against hardship and suffering caused by work related injuries.

2) *Mackenzie County is committed to the health and safety and welfare of its employees in compliance with the OH&S Act. This includes providing a safe work place for its employees and incorporating and enforcing safe working conditions and practices.*

The purpose of this policy is to ensure that health and safety are given primary importance in planning and operating municipal activities in order to protect employees against hardship and suffering caused by work related injuries.

Attached is a copy of the proposed amended policy for your reference.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

Author: D. Munn Reviewed by: _____ CAO: _____

POLICY REFERENCES:

Alberta Occupational Health and Safety Act.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Policy ADM042 General Safety Policy be amended as presented.

Author: D. Munn Reviewed by: _____ CAO: _____

Mackenzie County

Title	GENERAL SAFETY POLICY	Policy No:	ADM042
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Purpose

Mackenzie County is committed to the health and safety and welfare of its employees in compliance with the OH&S Act. This includes by providing a safe work place for its employees by incorporating and enforcing safe working conditions and practices.

The purpose of this policy is to ensure that health and safety are given primary importance in planning and operating municipal activities in order to protect employees against hardship and suffering caused by work related injuries.

Policy Statement

1. Every employee is entitled to work under the safest possible conditions, and every reasonable effort shall be made to provide for the safe and healthy working conditions and to eliminate hazards that can cause injury to workers or damage to property or equipment.
2. Management is responsible for the promotion of safety and the education of all employees.
3. Each individual employee is responsible for the success of the health and safety program and will cooperate with supervisors to this end.

Procedure:

A safe and healthy work environment is a goal everyone shares. For that reason the Occupational Health and Safety Act is an important piece of legislation which was passed to protect employer, management and workers. The Act provides minimum standards within which the County, Management, Supervisors, Employees and Contractors must work together to keep the work site safe and free from health hazards.

All employees shall adhere to the guidelines defined in the Mackenzie County Employee Safety Handbook. If a contradiction between policy and procedures arises, the County Chief Administrative Officer shall resolve the issue by approving amendments to procedures or recommending changes to policy.

RESPONSIBILITIES OF COUNCIL, MANAGEMENT, DEPARTMENT HEADS, EMPLOYEES & THE JOINT HEALTH & SAFETY COMMITTEE

Council:

To encourage a healthy and safe work place by:

- a) providing the necessary funding for safety related programs, equipment and clothing;
- b) approving the appropriate policies.

Chief Administrative Officer and Directors:

- To provide information, instructions, and assistance to all supervisory staff in order to protect the health and safety of all employees.
- To provide all supervisory staff with an understanding of the Mackenzie County Occupational Health & Safety Program as well as relevant occupational health and safety legislation.
- To ensure that supervisors and employees are aware of and adhere to policy and procedures regarding the care and maintenance of buildings, equipment, vehicles, tools and personal protective equipment.
- To approve ongoing training programs and first aid courses.
- To participate in formal worksite inspections.
- To review incident and near miss reports and provide direction and/or comments.
- To act as a liaison between employees, supervisors, the Joint Health & Safety Committee and the County Council.
- To monitor sub-contractors to enforce the use of the safety program including procedures, filling out hazard assessments, and wearing personal protective equipment, therefore creating a safe and healthy workplace.

Supervisors:

- To understand and enforce the Mackenzie County Occupational Health & Safety Program.
- To ensure that employees are trained and demonstrate competency in the operation, care and maintenance of vehicles and equipment.
- To review with employees all Hazard Assessments pertinent to their department and highlight any potential dangers and how to isolate, prevent and remove them.

- To complete all incidents or near miss reports immediately, to assist in the investigation of all incidents and near miss reports and to advise management on how to prevent similar accidents in the future.
- To carry out regular inspections of the work place to ensure a safe and healthy environment.
- Co-operate with OH&S and provide any information requested during an investigation.
- To monitor sub-contractors to enforce the use of the safety program including procedures, filling out hazard assessments, and wearing personal protective equipment, therefore creating a safe and healthy workplace.

Employee:

- To read, understand and comply with the Mackenzie County Safety Employee Handbook, safety policy, directives, safe work practices, and Occupational Health and Safety procedures and rules.
- To use the safety equipment and personal protective devices and clothing required by regulations and the County.
- To notify their supervisor of any unsafe conditions or acts that may be of danger to other workers or themselves.
- To notify Management if a hazard is not rectified.
- To report all accidents and injuries in writing to their supervisor as soon as possible.
- To take precautions to protect the safety of other workers and themselves.
- If asked to do work that he/she believes poses imminent danger to himself/herself or others, refuse to do it and
 - 1) immediately notify Supervisor
 - 2) explain reason
 - 3) if Supervisor does not agree, contact Management.
- Co-operate with OH&S and provide any information requested during an investigation.

Contractors

- Where a contractor is HIRED BY the County and is not designated as a “Prime Contractor” by contract, they shall abide by the County Safety Policies as if they were a direct employee.

- The contractor shall use safety equipment and personal protective devices and clothing required by regulations and the County.
- The contractor shall notify the responsible County employee of any conditions of concern.
- The contractor shall report all incidents, near misses and injuries in writing to the responsible County employee as soon as possible.
- The contractor shall take precautions to protect the safety of other workers and themselves. If asked to do work that the contractor believes is imminent danger to himself/herself or others, refuse to do it and:
 - notify responsible County employee,
 - explain reason,
 - if responsible employee does not agree, contact the Director of that department or the Chief Administrative Officer.
- All contractors, non-prime and commenced equipment operators/contractors must obtain, read and understand the contents of Mackenzie County's "Contractor Safety Handbook" and complete the Field Hazard Assessment/Tailgate Safety Meeting Form.
- Failure to meet the requirements of Mackenzie County's Health & Safety Program may result in the following disciplinary actions:
 - 1) Verbal warning will be given to the contract owner or representative.
 - 2) Written warning will be given to the contract owner or representative.
 - 3) Termination of contract.

Visitors

- All visitors must comply with the Mackenzie County Health & Safety Program.

Joint Health & Safety Committee

The Committee shall be comprised of a minimum of three members from Management and three employee representatives appointed by the Union (Article 28.01).

The objectives of this Committee are to:

- a) encourage the County and all its employees to work together in the identification and evaluation of health and safety concerns.
- b) recommend solutions to unsafe procedures and health threats.

- c) provide a recommended General Safety Policy.
- d) review the incident reports and make recommendations to the Chief Administrative Officer.
- e) maintain Mackenzie County's Safety Program.
- f) meet minimum legislated requirements.

This Committee will meet at least ten (10) times a year. All meetings are open to all employees and minutes will be prominently posted and filed as required by legislation. This Committee will report to the Chief Administrative Officer.

This policy shall be reviewed and signed off annually by the Chief Administrative Officer.

	Date	Resolution Number
Approved	25-Jul-03	03-403
Amended	15-Jan-13	13-01-030
Amended	26-Mar-14	14-03-175
Amended	29-Jul-15	15-07-497
Amended	08-Mar-16	16-03-157
Amended	08-Oct -19	19-10-550

CAO Signature: _____

Date: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Waste Transfer Station Service Agreement Extension Request

BACKGROUND / PROPOSAL:

The Waste Transfer Station Service Agreement was awarded to L & P Disposals Inc. in December 2017 for a two year term ending December 31, 2019. The contract for this service includes a clause as follows:

Clause 8.16...

Mackenzie County may, prior to the expiry of the contract time, extend the contract time, twice only, for a further 1 year period subject to the same terms, covenants and conditions as contained within this Contract.

Attached is a letter from L & P Disposals Inc. requesting that Mackenzie County extend the contract for one year with a request to increase the rate for the 6 yard and the 7 yard bin dump by \$4.50 and \$5.25 respectively. The current contract makes these tipping fees the responsibility of the contractor. Tipping fees for 40 yard bins are covered separately by the County.

The increase in the bin dump rate is considered reasonable by administration as this would cover the cost of the Mackenzie Regional Landfill fee increase that occurred this year.

Administration is very satisfied with the service provided by L & P Disposals Inc.. Their service has been excellent and they are very cooperative when any issues arise.

The draft 2020 budget has been amended to include a cost increase for landfill tipping fees.

Author: D. Munn **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

1. Direct administration to extend the Waste Transfer Station Service Agreement with L & P Disposals Inc. for a one year term ending on December 2020, subject to an increase to cover the cost of landfill tipping fee increases
2. Direct administration to put the Waste Transfer Station Service Agreement out for tender for a two year term.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN025 - Purchase Authority Directive and Tendering Process

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the Waste Transfer Station Service Agreement with L & P Disposals Inc. be extended for a one year term ending December 31, 2020, subject to an increase to cover the cost of landfill tipping fees.

Author: D. Munn Reviewed by: _____ CAO: _____

L&P DISPOSALS INC.

BOX 179 HIGH LEVEL, ALBERTA T0H 1Z0

780-926-2988 (P) 780-926-3688 (F)

Email: planet.recycle@telus.net

October 21, 2019

Mackenzie County

Fort Vermillion

Attention: Liane Lambert & Doug Munn

In regards to our current contract for the hauling of the Mackenzie County Transfer Station waste, we of L&P Disposals Inc. are requesting a one year contract extension per our current contract general conditions.

We make this request for a 1 year extension from January 1, 2020 to December 31, 2020 with the following price increase due to the landfill tipping fee increase. We have used the Mackenzie County average weight per bin to adjust the prices according to the amount of increase from the landfill.

6 yard increase will be \$4.50 per bin dump.

7 yard increase will be \$5.25 per bin dump.

We request this 1 year extension of the same terms, covenants and conditions as contained in the current contract.

Thank you for your time and consideration of this matter.

Pat Bateman

A handwritten signature in black ink, appearing to be 'Pat Bateman', written over a horizontal line.

Partnerships

IN INJURY REDUCTION

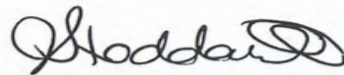
Small
Employer
Certificate
of
Recognition

This certificate recognizes that

L & P DISPOSALS INC.

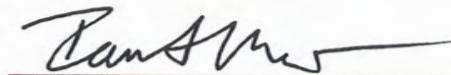
In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an evaluation of their health and safety program.



Alberta Association For Safety Partnerships
Certifying Partner

Certificate # 20171018-SE3424
WCB Industry Code(s): 57901



Ian Hooper
Government of Alberta

Expiry Date: October 18, 2020

Alberta
Government



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Doug Munn, Director of Community Services
Title:	Fort Vermilion Rear Office Gate Project – Additional Funding Request

BACKGROUND / PROPOSAL:

The 2019 Capital Budget includes \$8,500 for the installation of a new fence and gate for the Fort Vermilion office. The project has been completed however is over budget by \$4,262. This is due to adding the following items to the scope of the project as follows:

1. Remove a section of fence around the rear of the building and:
2. Modify the gate at the front of the building (near council chambers)

The price also increased by approximately \$1,200 due to the purchase and installation of the electronic gate hardware, which had to be modified from the original design.

OPTIONS & BENEFITS:

Direct administration to fund the Fort Vermilion Rear Gate project cost over run of \$4,262 from the General Capital Reserve.

COSTS & SOURCE OF FUNDING:

There are funds available for this purchase in the General Capital Reserve.

SUSTAINABILITY PLAN:

N/A

Author: D. Munn **Reviewed by:** _____ **CAO:** _____

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

RECOMMENDED ACTION:

- Requires 2/3 Simple Majority Requires Unanimous

That the budget be amended to include an additional \$4,262 for the Fort Vermilion Rear Gate Project with funding coming from the General Capital Reserve.

Author: D. Munn Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	David Fehr, Director of Operations
Title:	Oil Rocky Lane Road – Additional Funding Request

BACKGROUND / PROPOSAL:

In the 2019 Capital Budget, the Oil Rocky Lane Road project was approved with a budget of \$215,250. The project was completed by mid-summer this year. With more gravel than necessary being added to the mixture and then more oil was required to mix than pre-determined, the project final cost was \$302,191; an overspend of \$86,941.

OPTIONS & BENEFITS:

Since the work is complete and all invoices have been received and paid, funds should be added to the project to provide true indication of complete project expense.

COSTS & SOURCE OF FUNDING:

If approved, the additional funding of \$86,941 is available in the General Capital Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: S Wheeler **Reviewed by:** David Fehr **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$86,941 for the Oil Rocky Lane Road project with funding coming from the General Capital Reserve.

Author: S Wheeler **Reviewed by:** Dave Fehr **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	David Fehr, Director of Operations
Title:	Teachers Loop Asphalt & Sidewalk – Additional Funding Request

BACKGROUND / PROPOSAL:

In the 2019 Capital Budget, Teachers Loop Asphalt & Sidewalk project was approved with a budget of \$416,428. The project was finally completed end of summer this year. With unforeseen underground issues and some sloping to properties the project final cost was \$659,452; an overspend of \$243,024.

OPTIONS & BENEFITS:

Since the work is complete and all invoices have been received and paid, funds should be added to the project to provide true indication of complete project expense.

COSTS & SOURCE OF FUNDING:

If approved, the additional funding of \$243,024 is available in the General Capital Reserve.

SUSTAINABILITY PLAN:

COMMUNICATION/PUBLIC PARTICIPATION:

Author: S Wheeler **Reviewed by:** David Fehr **CAO:** _____

POLICY REFERENCES:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the budget be amended to include an additional \$243,024 for the Teachers Loop Asphalt & Sidewalk project with funding coming from the General Capital Reserve.

Author: S Wheeler **Reviewed by:** Dave Fehr **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Byron Peters, Director of Planning & Development
Title:	Sale of County Land

BACKGROUND / PROPOSAL:

The County currently owns three quarter sections of land immediately east of the Norbord plant south of High Level. Administration has received two separate requests from area businesses to purchase some or all of the County owned lands.

There are requirements within the Municipal Government Act (MGA) and County policy FIN017 – Reserve Bid & Conditions of Sale Policy that must be followed when considering the sale of municipal land. Both the MGA and Policy deal more specifically with sale of lands to collect on tax arrears, but the requirement to set a reserve bid at appraised value are specified in both documents.

Both businesses/requests are flexible in the amount of land that they would like to acquire. An appraisal was completed in 2016 for the properties, and that appraisal required the minimum sale price of the lands to be \$170,000 per quarter. An updated appraisal will be required prior to any sale of these lands.

The subject lands are located within the Mackenzie Industrial Area Structure Plan and are ideally suited for industrial development.

OPTIONS & BENEFITS:

The County has broad discretion on how the sale of the property may proceed.

The County may consider selling any portion of, or all of, the lands, as long as a reserve bid is set that is not below the appraised value of the lands.

The County may attach development requirements to the lands and work with a potential developer to see some of the lands further developed.

Author: B Peters **Reviewed by:** _____ **CAO:** _____

The County could advertise for expressions of interest and then complete a subdivision and sale of some of the lands.

There is benefit in the County owning some lands for industrial development, as this provides potential opportunities for developers that may not otherwise exist. Currently these lands are under-utilized and facilitating the development of a portion of these lands may lead to additional development interest in the area.

Administration recommends that if there is agreement to sell some of the lands, that further discussion be had regarding the process by which those lands be sold. Administration would further develop those options for a decision at a future meeting.

COSTS & SOURCE OF FUNDING:

Costs will vary depending on the direction that is set by Council. Below are estimates of various costs that may be incurred:

Appraisal:	\$ 3000
Advertising:	\$ 1000
Basic development plan:	\$ 7500
Surveying:	\$10,000

SUSTAINABILITY PLAN:

Goals E9, E23, E26, E28, N3, all generally refer to the need for growing and diversifying our economy while prioritizing varying land uses in different locations.

COMMUNICATION / PUBLIC PARTICIPATION:

There is no need for active public participation in this process, but if the decision is made to proceed with selling some lands there will be an advertising process.

POLICY REFERENCES:

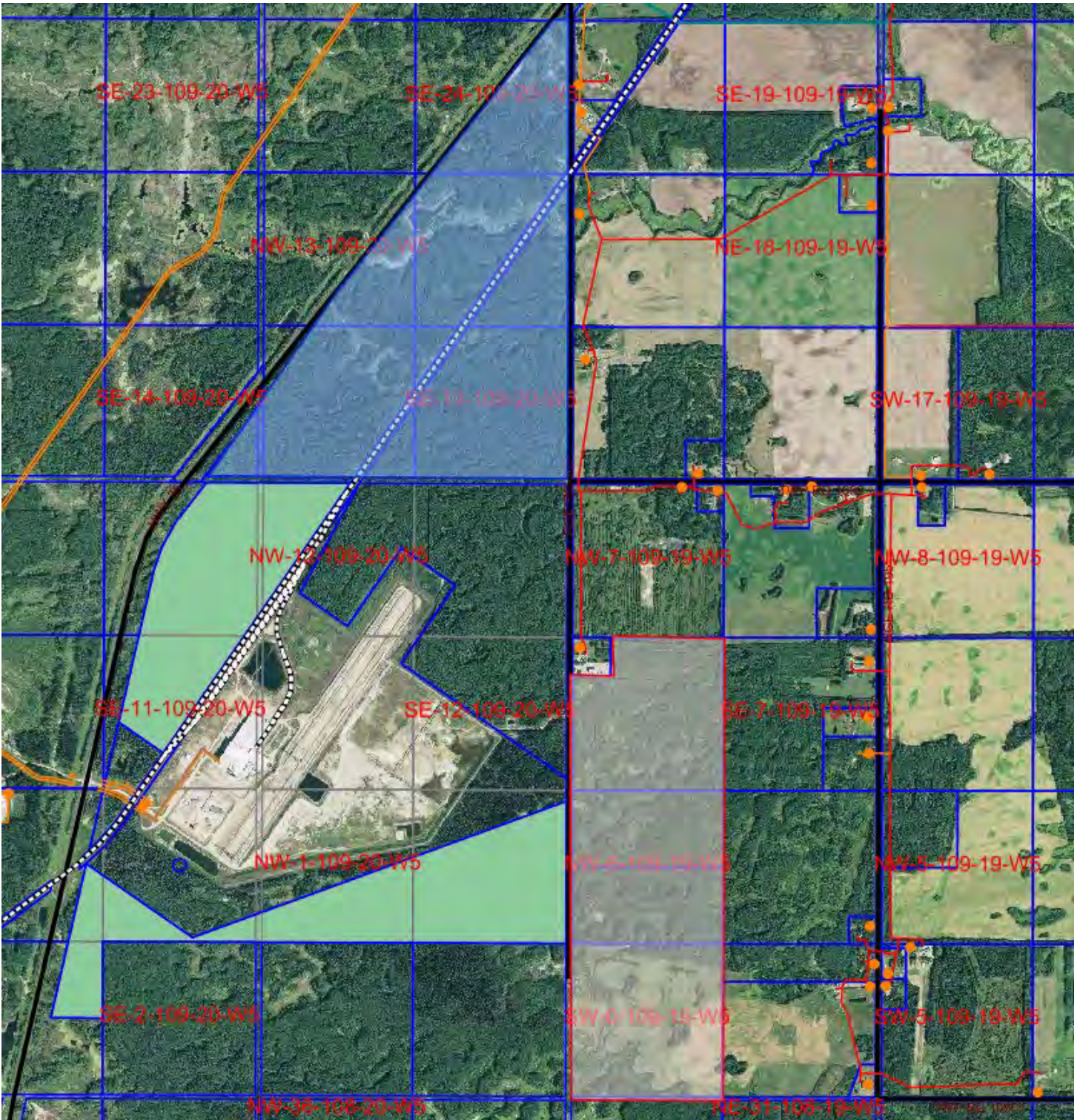
FIN017 Reserve Bid & Conditions of Sale Policy
Mackenzie Industrial Area Structure Plan – Bylaw 900-13

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

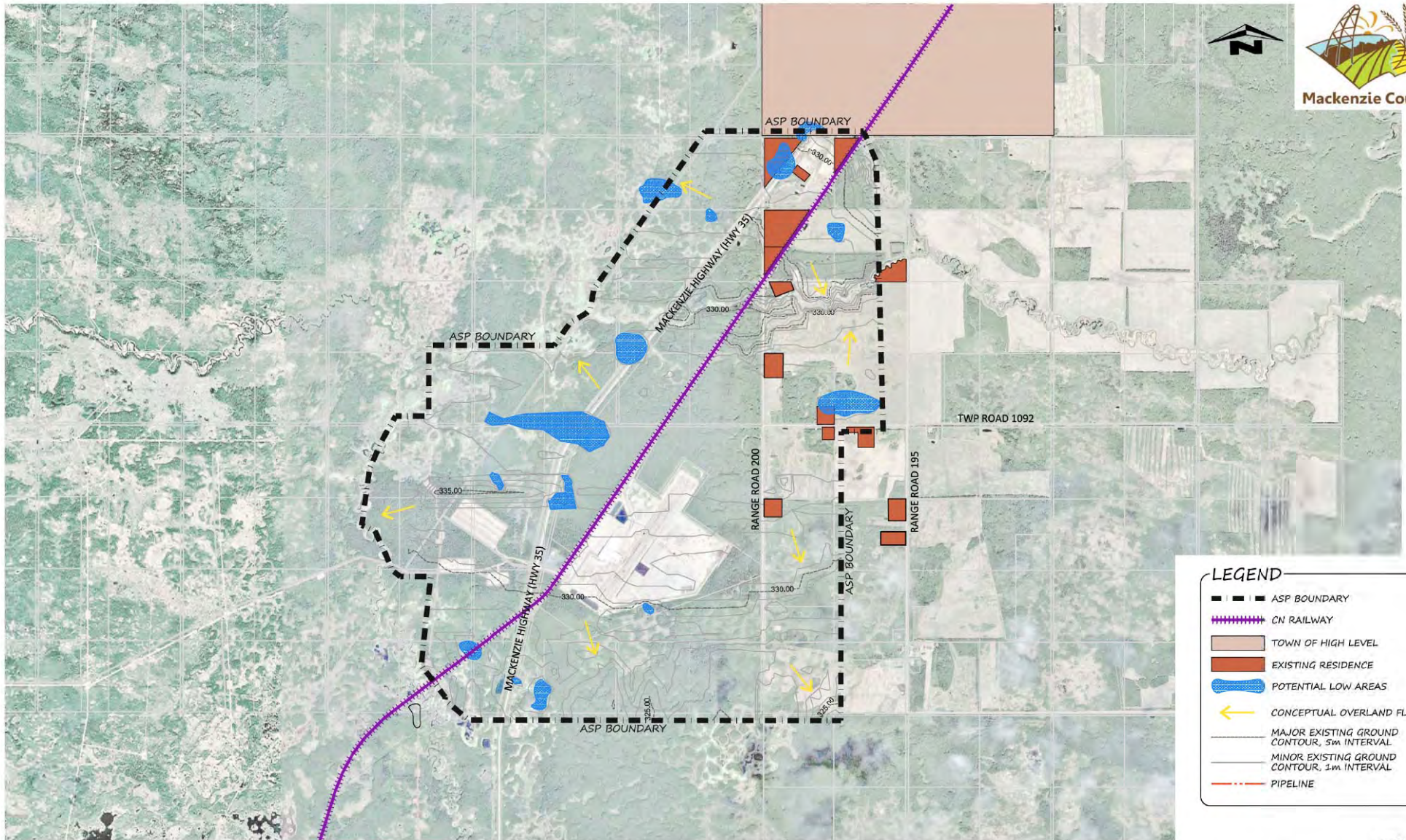
For discussion.

Author: B Peters Reviewed by: _____ CAO: _____



Lands shaded in Blue = Crown land that the county has applied to purchase

Lands shaded in Red = County owned property



LEGEND

- ASP BOUNDARY
- CN RAILWAY
- TOWN OF HIGH LEVEL
- EXISTING RESIDENCE
- POTENTIAL LOW AREAS
- CONCEPTUAL OVERLAND FLOW
- MAJOR EXISTING GROUND CONTOUR, 5m INTERVAL
- MINOR EXISTING GROUND CONTOUR, 1m INTERVAL
- PIPELINE

FIGURE 3
DEVELOPMENT CONSIDERATIONS
MACKENZIE INDUSTRIAL ASP
 SCALE 1:40,000
 FEBRUARY 2013



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Smoke Management

BACKGROUND / PROPOSAL:

At the November 28, 2018 regular Council meeting, Council established an Ad Hoc Committee to develop an action plan for the hazardous smoke conditions.

ADMINISTRATION: **14. b) Fire Permit Requirements (Hazardous Smoke Conditions)**

MOTION 18-11-959 **MOVED** by Councillor Jorgensen

That an Ad Hoc Committee be established to review and develop an action plan for fire permit requirements and hazardous smoke conditions and that a recommendation be brought back to Council by April 15, 2019.

CARRIED

The Ad Hoc Smoke Committee met on February 5, 2019 and the consensus was that the County develop a bylaw to address the matter.

Subsequently Council passed a motion on February 12, 2019 requesting that administration draft a bylaw for review by Council on March 12, 2019.

MOTION 19-02-084 **MOVED** by Councillor Braun

That administration draft a bylaw to address the brush burning issue and that it be brought back to Council on March 12, 2019.

CARRIED

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

A draft smoke management bylaw was presented to Council on March 12, 2019 and the following motion was made by Council:

ADMINISTRATION: 14. a) Bylaw 1139-19 Smoke Management

MOTION 19-03-171 MOVED by Councillor Wardley

That the draft smoke management bylaw be redrafted with the following:

- No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th.
- No burning within the green zone within 10 miles of a major roadway without a permit.

CARRIED

Administration reviewed the municipalities' authority in this matter and also sought legal advice. As Mackenzie County falls entirely under the Forest and Prairie Protection Act, the municipality has no jurisdiction and is not legally authorized to pass a fire bylaw in a forest protection area under the Municipal Government Act.

Forest and Prairie Protection Act

75(1) In this section, "forest protection area" means a forest protection area designated under the *Forest and Prairie Protection Act*.

(2) The council of a municipal district may not pass a bylaw respecting fires that applies to the part of the municipal district in a forest protection area.

(3) Despite subsection (2), the council may pass a bylaw respecting fires, other than forest or running fires, that applies to the part of a hamlet that is within a forest protection area.

(4) Repealed 2016 c22 s26.

RSA 2000 cM-26 s75;2016 c22 s26

Alberta Forestry, in coordination with the County, hosted two Community Information Sessions for residents to ask questions and obtain information related to safe burning practices, smoke and smoke related risks, and highway safety. Booths were set up by Forestry, the County, Alberta Health Services, and Norbord to provide information to residents.

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

OPTIONS & BENEFITS:

Option 1 – Continue to lobby the Provincial Government to extend the fire season year-round for the High Level Forest Area.

Option 2 – Pass a Bylaw with respect to smoke management to help mitigate the impacts of burning including the nuisance to others and traffic risks. (a copy of the previously drafted Bylaw is attached for information)

COSTS & SOURCE OF FUNDING:

Option 1 – funds would be required to travel to Edmonton to meet with the Minister.

Option 2 – additional resources would be required in order to monitor the various burn areas and contend with any violations and ensure compliance with the municipal Bylaw.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Mackenzie County continue to lobby the Provincial Government to extend the fire season year-round for the High Level Forest Area.

Author: C. Gabriel Reviewed by: _____ CAO: _____

BYLAW NO. 1139-19
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF MANAGING THE IMPACT
OF SMOKE CAUSED BY OPEN-AIR BURNING

WHEREAS, the *Municipal Government Act*, Revised Statutes of Alberta, 2000, Chapter M-26, provides that the Council of a municipality may pass bylaws for the safety, health and welfare of people, the protection of people and property, the prevention of nuisances, and, for services provided by or on behalf of the municipality, and

WHEREAS, the *Forest and Prairie Protection Act*, Revised Statutes of Alberta, 2000, c. F-19, as amended from time to time, provides the municipality with the authority to enforce the provisions of the said Act; and

WHEREAS, the Council of Mackenzie County wishes to regulate the impact of smoke caused by an Open Fire for the purpose of public safety and health and quality of life; and

WHEREAS, the *Municipal Government Act*, Revised Statutes of Alberta, 2000, Chapter M-26, provides that the Council of a municipality may collect costs and expenses incurred by the municipality, according to the Fee Schedule Bylaw; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

SECTION 1 – NAME OF BYLAW

1.1 This Bylaw may be cited as the “Smoke Management Bylaw”.

SECTION 2 – DEFINITIONS

“Burnable Debris” means those materials permitted to be burned in accordance with the *Environmental Protection and Enhancement Act* Substance Release Regulation AR 124/93, which include, but are not limited to:

- (a) Straw and stubble;
- (b) Grass and weeds;
- (c) Leaves and tree pruning’s;
- (d) Brush and fallen trees on newly cleared land or associated logging operations;

- (e) Used power, telegraph and telephone poles that do not contain wood preservatives;
- (f) Wooden materials, which do not contain wood preservatives, from the construction or demolition of buildings;
- (g) Solid waste from post and pole operations that does not contain wood preservatives;
- (h) Solid waste from tree harvesting operations.

“Designated County Official” means an employee of Mackenzie County tasked or appointed to perform duties related to this Bylaw.

“Fee Schedule Bylaw” means a Bylaw of Mackenzie County which establishes fees for services, fines and penalties.

“Fire” means any combustible material in a state of combustion.

“Fire Official” means the most senior available Fire Officer or Designate acting in their role on behalf of the County and their Fire Department.

“Open-Air Burning” means any combustible material or burnable debris ignited for the purposes of industrial, agricultural, and commercial disposal, inclusive of forest, brush, wood, grass, structures, and construction material.

“Peace Officer” means a Municipal Bylaw Officer, Municipal Peace Officer, or a Member of the Royal Canadian Mounted Police.

“Prohibited Debris” means any combustible waste that, when burned, may result in the release to the atmosphere of dense smoke, offensive odours or toxic substances in accordance with the *Environmental Protection and Enhancement Act* Substance Release Regulation AR 124/93, which include, but are not limited to:

- (a) Animal manure;
- (b) Pathological waste;
- (c) Non-wooden material;
- (d) Waste material from building or construction sites, excluding wooden materials that do not contain wood preservatives;
- (e) Combustible material in automobile bodies;
- (f) Tires;
- (g) Rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, except rubber or plastic attached to shredded scrap steel;
- (h) Used oil;

- (i) Wood or wood products containing substances for the purpose of preserving wood.

“Smoke Hazard” means reduced visibility on a highway generally caused by Open-Air Burning, which extends over a small area of some hundreds of meters across, and which reduces visibility to less than _____ meters.

“Smoke Management Plan” means a plan submitted by the person responsible for the Open-Air Burning, outlining several factors related to the Open-Air Burning and outlines the smoke hazard mitigation efforts required.

“Smolder” means a low state of combustion in the absence of open flame that creates visible smoke.

OPEN-AIR BURNING REQUIREMENTS

SECTION 3 – APPLICABILITY

This Bylaw applies to all outdoor industrial, agricultural, and commercial Open-Air Burning of Burnable Debris within Mackenzie County except:

- 3.1 Grilling or cooking using charcoal, wood, wood pellets, propane or natural gas in cooking or grilling appliances, including barbeques.
- 3.2 Use of propane, acetylene, natural gas, gasoline or kerosene in a device intended for heating, construction or maintenance activities.
- 3.3 Emergency safety/signaling flares or industrial flares used for the combustion of flammable gases.
- 3.4 Structures that may be burned exclusively for fire suppression training, or testing of firefighting equipment, provided that all asbestos materials have been removed from the structure and the structure has been inspected by a licensed asbestos inspector.
- 3.5 Burning of materials for law enforcement activities as authorized by the local authority or other law enforcement authority.
- 3.6 Campfires in private and municipal campgrounds or provincial parks covered under municipal bylaws, provincial Acts and Regulations.
- 3.7 Burning of explosive or dangerous material by police or other public safety organization for which there is no other safe means of disposal.

- 3.8 Burning clean wood at solid waste disposal sites, if carried out in accordance with provincial Acts and Regulations.

SECTION 4 – GENERAL PROHIBITION OF OPEN-AIR BURNING

- 4.1 Open-Air Burning is prohibited in Mackenzie County unless the burning is in conformance with this Bylaw and as permitted under the *Forest and Prairie Protection Act*, and other applicable legislation.
- 4.2 No person conducting Open-Air Burning shall create an adverse effect or Smoke Hazard to the safety, health and welfare of people.
- 4.3 No person shall set, permit or maintain any Open-Air Burning at any time of the year such that smoke emitted from the Fire creates a Smoke Hazard and impairs visibility on a highway and poses a safety concern, unless the person responsible for the Open-Air Burning has safely and adequately controlled the flow of traffic through the area of reduced visibility by way of signage, traffic control devices, and pilot vehicles.
- 4.4 Notwithstanding any of the provisions of this Bylaw, if at any time in the opinion of the Fire Official, Peace Officer, or other Designated County Official, it is necessary for the public safety and health and quality of life, or prevent the impact of impaired visibility on a highway, that any fire should be extinguished, the person responsible for, or in charge of, or on whose property the fire is located, shall forthwith extinguish the fire upon notice or direction to do so. The Fire Official, Peace Officer, or Designated County Official may take such steps as he/she deems necessary to cause any such fire to be extinguished forthwith.
- 4.5 No Open-Air Burning shall be undertaken during periods when the Province or Municipality has issued an Air Quality Advisory applicable to the area.
- 4.6 Mackenzie County may declare an Open-Air Burning restriction such as a Fire Ban when atmospheric conditions or local circumstances make such Open-Air Burning hazardous. The public shall be notified that an Open-Air Burning restriction is in effect on local radio, and the Mackenzie County social media sites. Signs advertising the ban will be posted at the Mackenzie County offices and roadways within Mackenzie County adjacent to the affected areas.
- 4.7 Open-Air Burning shall be regularly monitored and supervised by a competent person of at least eighteen (18) years of age to ensure that the fire is kept under control. The person shall have readily available for use such fire extinguishing equipment as may be necessary for the total control of the fire.

- 4.8 Open-Air Burning shall not be permitted to remain in a state of low combustion, or smoldering. Open-Air Burning shall be completely extinguished by soaking the material with water.

SECTION 5 – OPEN-AIR BURNING OF PROHIBITED WASTE

- 5.1 Open-Air Burning of Prohibited Debris is prohibited, unless otherwise permitted by this Bylaw.

SECTION 6 – SENSITIVE RECEPTORS

- 6.1 Notwithstanding Sections 4 and 5, Open-Air Burning shall not be undertaken within 500 meters from a sensitive receptor. Sensitive receptors include:
- (a) A health care facility
 - (b) A senior citizens' residence or long-term care facility
 - (c) A child care facility
 - (d) An educational facility
 - (e) High density housing complex
 - (f) A church building
 - (g) A Primary or Secondary Highway

SECTION 7 – SMOKE MANAGEMENT PLANNING

Open-Air Burning for the purpose of outdoor industrial, agricultural, and commercial brush pile removal shall be conducted in accordance with this Bylaw and is subject to the following requirements:

- 7.1 The person responsible for Open-Air Burning of industrial, agricultural, and commercial brush pile fires on more than one adjacent quarter sections, or adjacent to other existing brush pile Open-Air Burning shall ensure that a Smoke Management Plan is prepared and submitted to Mackenzie County. The Smoke Management Plan must be approved by the Mackenzie County prior to commencing the burn.
- 7.2 The Smoke Management Plan shall contain the following information:
- (a) the specific location and description of the area to be burned
 - (b) subject vegetation types
 - (c) an emergency telephone number
 - (d) the property owner
 - (e) the agency/contractor conducting the burn
 - (f) the burn prescription
 - (g) the number of hectares to be burned, the type of fuel, fuel loading estimates and the ignition technique to be used
 - (h) a list of agencies and private parties involved

- (i) a map depicting prevailing winds and the potential impact of the smoke on occupied buildings and areas for up to _____ kilometers from the burn site
 - (j) a discussion of the need for public notification procedures and
 - (k) an evaluation of alternative methods to open-air burning.
 - (l) a traffic control plan, including signage, traffic control devices, pilot vehicles, and activation criteria and expectations for each stage.
- 7.3 The person(s) responsible for conducting Open-Air Burning shall ensure the burn does not occur within 500 metres of any dwelling, group of dwellings, commercial, institutional or industrial establishments or other occupied structure located outside of the property where the Open-Air Burning is being conducted, unless permission has been received from all occupants.
- 7.4 The person(s) responsible for the privately owned land or occupied public land is responsible to ensure traffic control methods are in place, by competent and qualified persons, in the event that a Smoke Hazard exists on the highway.
- 7.5 The person(s) responsible for conducting Open-Air Burning shall ensure that the burn is conducted in accordance with Section 6 - Sensitive Receptors.
- 7.6 The person responsible for conducting Open-Air Burning shall ensure that burning occurs when the prevailing wind direction does not cause visibility restrictions on nearby roadways or airfields.

SECTION 8 – CONTROL OF SMOKE HAZARDS

- 8.1 Mackenzie County may deny the Smoke Management Plan if it believes the Smoke Management Plan is inadequate, or the responsible person lacks the resources to activate any portion of the plan in order to mitigate the Smoke Hazard.
- 8.2 If it is determined that privately owned land or occupied public land, conditions governed by the Bylaw, that, in its opinion, constitute a Smoke Hazard, Mackenzie County may order the Owner or the responsible person in control of the land on which the Smoke Hazard exists to reduce or remove the Smoke Hazard within a fixed time.
- 8.3 If it is determined that the order it made pursuant to Section 8.2 has not been carried out, a Designated County Official may enter the land with any equipment and any person he or she considers necessary and may perform the work required to eliminate or reduce the Smoke Hazard.

SECTION 9 – RECOVERY OF COSTS

- 9.1 Where the Municipality has taken any action associated with Section 8.3, the Municipality shall charge such fees, as set out in the Fee Schedule Bylaw, to the owner of the privately owned land or occupied public land.

SECTION 10 – OFFENCES AND PENALTIES

- 10.1 Any Person Who:

- (a) Violates any provision of this Bylaw;
- (b) Suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw:
- (c) Neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or
- (d) Does any thing or omits any act or thing, thus violating any provision of this Bylaw

is guilty of an offense under this Bylaw, and is liable to a penalty as specified in 10.2

- 10.2 Any person in contravention of this Bylaw is guilty of an offense and is upon summary conviction for a first offense liable to a penalty as outlined in the Fee Schedule Bylaw.
- 10.3 Any person in contravention of this Bylaw a second and/or subsequent times shall be guilty of an offense and is upon summary conviction liable to a penalty as outlined in the Fee Schedule Bylaw.
- 10.4 Where there has been a breach of this Bylaw, a Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 2 of the Provincial Offenses Procedure Act.

SECTION 11 – VIOLATION TICKETS

- 11.1 A Peace Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part 2 of the Provincial Offenses Procedure Act to any Person who the Officer believes has contravened any provision of this Bylaw.
- 11.2 Where a contravention of this Bylaw is of a continuing nature, further Violation Tickets may be issued by a Peace Officer in respect of each day or part of each day on which it continues.

SECTION 12 – EFFECTIVE DATE

12.1 This Bylaw shall come into full force and effect upon third and final reading.

READ a first time this ____ day of _____, 2019.

READ a second time this ____ day of _____, 2019.

READ a third time and finally passed this ____ day of _____, 2019.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Carol Gabriel, Director of Legislative Services
Title:	Economic Disaster Resilience & Recovery Workshop

BACKGROUND / PROPOSAL:

An Economic Disaster Resilience & Recovery Workshop is being held in High Level and La Crete in November. These workshops are being hosted by the local Chambers of Commerce.

OPTIONS & BENEFITS:

The session will focus on understanding the difference between disasters and emergencies, common challenges disasters bring to a local community, and how to foster long-term community resilience.

COSTS & SOURCE OF FUNDING:

Travel & Subsistence and Honourariums

Funds exist in the current operating budget.

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following Councillors be authorized to attend the Economic Disaster Resilience & Recovery Workshop in High Level or La Crete in November 2019.

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Author: C. Gabriel Reviewed by: _____ CAO: _____



Economic Disaster Resilience & Recovery Workshop High Level November 18, 2019

Day 1

8:30-9:00 **Registration**

9:00-9:45 a.m. **Welcome and Opening Remarks**

Introduction to Community Resilience (

Description: Recent disasters demonstrate why economic resilience efforts matter now more than ever to your communities. Natural, manmade and technological disasters pose specific challenges to economic development. This session will focus on understanding the difference between disasters and emergencies, common challenges disasters bring to a local community, and how to foster long term community resilience.

9:45–10:30 a.m. **Phases of a Disaster: In the context of economic recovery and development**

Description: Understand the four phases of the emergency management continuum in order to better organize and identify appropriate actions. This basic framework will help your community develop prevention and mitigation, preparedness, response and recovery plans and activities.

10:30-10:45 a.m. **Break**

10:45-11:30 a.m. **Government Roles & Responsibilities after a Disaster**

Description: After any major crisis, federal assistance becomes a critical recovery resource for the community. Knowing how federal, provincial/territorial and local governments work together to maximize speed and efficiency of recovery efforts is key. This session provides an overview of Canada’s Emergency Management Framework, information about how to declare a disaster, as well as the types of government assistance available in Canada.

11:30–12:15 p.m. **Business Assistance Before and After a Disaster**

Description: One in four businesses does not reopen after a disaster. In resilient communities, leaders encourage small businesses to engage in preparedness, and leadership has a plan for post-disaster assistance, including a business re-entry plan and specific business retention and expansion activities. Together, these strategies get local firms up and running more quickly after a disaster and increase their ability to survive in the long-term.

12:15–12:45 p.m. **Lunch** (we can work through lunch if people wish to do so)

12:45 – 1:30 p.m. **Crisis Communications**

Description: Traditional channels of communication often fail during and after a crisis. The need to communicate effectively is critical. Leaders are called upon to deliver a unified response and dispel rumors that can crush the economy. This session will provide information on how you can create an effective communication plan, maintain open communication channels, provide timely information and dispel rumors, as well as some specific strategies to help support your local businesses and retain workers.

1:30– 2:15 p.m. **Community Recovery Opportunities**

Description: With crisis comes opportunity. While disasters can have significant negative impacts, the recovery process can also bring opportunities for a community to build back better, and become more resilient. This section will review the role of local government in recovery, ways to build back better, and identify specific economic diversification strategies that can be applied to help make your community more disaster resilient in the future.

2:15 - 3:30 p.m. **Group Discussion & Wrap-up**
Questions, Discussion, Sharing

About the Trainer

Natalie Gibson, Senior Economic Development Specialist

Natalie Gibson, is President of InnoVisions and Associates. For more than 20 years Natalie has been inspiring community leaders towards positive change through her work in both the public and private sectors. Natalie is a dedicated problem solver who can identify, discuss and determine the best path forward in a myriad of situations on any scale. Her superior communications skills and clear focus allows her to work closely with clients to determine initial and long-term success using the most efficient and effective tools available.

As part of the Economic Developers Alberta (EDA) Natalie has worked on countless projects across Canada and the U.S. including her work with the EDA's Emergency Disaster Recovery Project during the Alberta Floods of 2013 and in 2017 following the Fort McMurray wildfire.

As a teacher and motivator, Natalie delivered one of Canada's first Community Economic Development Training Programs (CEDTP) through the EDA, inspiring hundreds of community representatives, elected officials and industry leaders. Natalie's ability to objectively assess an organization's advantages and faults allows her to uncover opportunities in business retention, expansion and investment, building wealth and boosting economies across the country.

Her leadership skills make Natalie a concise and inspiring public speaker, offering practical tools and advice on best business practices catered to each client she works with.



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Child Advocacy Center for High Level Region – Request for Letter of Support

BACKGROUND / PROPOSAL:

The High Level Community Policing Society has been working with PACE (Providing Assistance, Counseling, & Education) out of Grande Prairie to obtain funding for a Child Advocacy Centre (CAC) to be started in High Level to cover the northern region. PACE provides a variety of services in the Grande Prairie community and area, including crisis intervention, family support, educational workshops, and counseling services involving sexual abuse, sexual assault, child abuse, and trauma. PACE believes that everyone dealing with, or experiencing crisis and trauma has the right to access skilled, caring, and professional services.

The existing Centre's are a long way from our communities and although they are utilized, it would be much more convenient for the children and families to have access to these resources locally.

The Society is requesting a Letter of Support for PACE and the High Level Community Policing Society to obtain office space for the Child Advocacy Centre at the Provincial Building.

OPTIONS & BENEFITS:

To provide a safe and professional location to assist at risk children, namely victims of sexual assault and violence, and to ensure that if there is an investigation and subsequent court required, that the family and children receive all the necessary support throughout the process.

Having a local Child Advocacy Centre (CAC) would be much more convenient for the children and families who currently use this program, while also bringing awareness to the community and those at risk that these resources are available to them.

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION / PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

N/A

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That a letter of support be provided for PACE (Providing Assistance, Counseling, & Education) and the High Level Community Policing Society to obtain office space for the Child Advocacy Centre at the High Level Provincial Building.

Author: J. Emmerson Reviewed by: CG CAO: _____

From: [Brad GILES](#)
To: [Crystal McAteer](#); [Josh Knelsen](#)
Cc: cmcaskile@highlevel.ca; [Len Racher](#)
Subject: Child Advocacy Center for High Level Region - Request for Letter of Support
Date: October 31, 2019 4:50:35 PM
Attachments: [ATT00001](#)

Good day Mayor McAteer, Reeve Knelsen, and CAOs,

I'm writing to advise you that the High Level Community Policing Society has been working with PACE out of Grande Prairie to obtain funding for a Child Advocacy Centre (CAC) to be started in High Level to cover the region. The primary focus for the CACs in Alberta is to provide a safe and professional location to assist at risk children, namely victims of sexual assault and violence, and to ensure that if there is an investigation and subsequent court required, the family and Children get all the support they need through the process.

At this current time, the closest CAC is based in Grande Prairie in the PACE Building, and called the Caribou Centre. The next closest is Edmonton called the Zebra Centre, and the next would be in Calgary being the Sheldon Kennedy Centre. As you can see, they are a long way from our communities and although we do utilize them, it would be much more convenient for the children and families to have access to the resources locally.

As you all know, it is extremely important for us to bring as many services to the north as possible, and having our own CAC here is an important step.

We have secured funding for one CAC Director (to be hired yet once we have a location), and PACE is supplying a Crisis Worker on separate funding. We have RCMP officers currently trained in advanced child interviewing techniques, and we have more being trained shortly.

Once we have a location confirmed, we will be reaching out to each Community, First Nation, NPTC, and other local stake holders to form a Steering Committee for the CAC. We want to ensure that we are meeting the needs locally to ensure the success of this centre. The Steering Committee will likely meet once per month for the first few months for a few hours to provide focus to the CAC. Once the CAC is established, the Steering Committee would likely sit once every 2 months.

I'm hoping that I could obtain a Letter of Support from both the Town of High Level and Mackenzie County for PACE and the High Level Community Policing Society to obtain office space for the CAC at the Provincial Building. The grant money for the CAC is extremely limited so we are hoping the Province would be willing to provide us with a good price on some of their vacant office space, one of which was a former Mental Health location and is set up for what we would require, which is why we are looking at this location.

If you are able and willing, please provide a letter of support to the effect of:

On behalf of the *** (Community), I support the High Level Community Policing Society in partnership with PACE to bring a Child Advocacy Centre to High Level, in order to better support our local communities. We support the Child Advocacy Centre being located within the Provincial Building in High Level in order to ensure easy access and sufficient space for the centre to be a success. As this is a limited grant funded Centre, funded through the Provincial Government, we are hoping that the Province would be able to provide some space at a discounted rate to ensure the success of the program.**

(if you wish to add this). **It is the intention of the ***** (Community) to provide someone from our community to sit on the Steering Committee to help ensure the success of the Child Advocacy Centre.**

Thank you in advance for your assistance on this new project. For those that are not aware, the High Level Community Policing Society oversees the Victim Services for High Level, and the extremely successful Domestic Violence Response Unit (DVRU). Through the DVRU, we have seen a 32% decrease in Domestic Violence over a three year period. Not only does this assist victims, but also the children and offenders.

Regards,
Brad



Staff Sergeant Brad Giles
Sergent d'état-major Brad Giles

District Advisory NCO - 5
(Treaty 8 Regions of Fairview, Manning, High Level, Chateh, Ft. Vermilion & Fox Lake)
Western Alberta District
780-834-8682 (cell - main phone)
780-247-0781 (BB)

The Domestic Violence Project in High Level has **lowered the incidents of DV by 32% in 3 years**. To find out more, please contact me on how Root Cause policing is making the difference in the lives of families!



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 5, 2019
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Action List
- Correspondence - Alberta Transportation (Permitting of Service Rigs and Industry Vehicles)
- Correspondence - VSI Services (Annual General Meeting)
- Correspondence – Alberta Emergency Management Agency (2018 Northern Alberta Disaster Recovery Program Municipal Payment Summary)
- Correspondence - Municipal Affairs (2019 MSI Allocations)
- Correspondence - Fort Vermilion School Board Division (Zama City School Closure)
- Correspondence - Northwest Tank Lines Inc. (Smoke on highway 58 and 88)
- Correspondence – Solicitor General (Police Costing Model Response)
- Correspondence – Service Alberta (High Speed Broadband)
- Boreal Housing Foundation Regular Board Meeting Minutes
- AUMA Analysis of Provincial Budget 2019
- Municipal Climate Change – Celebrating 10 years
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-
-
-
-

OPTIONS & BENEFITS:

Author: J. Emmerson **Reviewed by:** CG **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: J. Emmerson Reviewed by: CG CAO: _____

**Mackenzie County
Action List as of October 23, 2019**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Len	Expression of Interest Submitted
February 22, 2016 Council Meeting			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	Refer to Motion 18-06-411 In progress. Meeting with landowners.
May 10, 2016 Regular Council Meeting			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> • cancel PLS 080023; • pursue acquisition of land parcels as identified on the map presented in red; • identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator. 	Don	PLS Cancelled. Asset list with all leases, caveats, dispositions, easements, etc. Response Received from AEP 2017-11-27. Application submitted. RFD to Council once response is received to our application.
July 12, 2016 Regular Council Meeting			
16-07-526	That the County pursue purchasing the leased lands at the Hutch Lake campground.	Doug Len	Application for purchase of Hutch Lake has been filed.
August 9, 2016 Regular Council Meeting			
16-08-599	That administration proceed with registering the utility right of way on NE 3-106-15-W5M and NW 3-106-15-W5M. (La Crete SE Drainage Ditch)	Byron	Re-negotiating with landowners. Re-survey completed.
April 11, 2017 Regular Council Meeting			
17-04-254	That administration bring back options for an additional sub-class under residential for lots too small to legally develop.	Byron	In progress. LUB Amendment

Motion	Action Required	Action By	Status
August 23, 2017 Council Meeting			
17-08-593	That administration proceed with meeting with the developers and draft an off-site levy bylaw for the La Crete Sanitary Sewer Expansion project.	Fred Byron	Finalizing report then draft offsite levy bylaw.
September 25, 2017 Council Meeting			
17-09-650	That administration work with the Mackenzie Ski Hill Society to obtain a Registered Road Disposition (RRD) disposition for the road, and that the County commits to an endeavor to assist, as per current policy, to cover a portion of road construction costs to the proposed ski hill in the Buffalo Head Hills.	Dave	Paperwork complete. Waiting for approvals. Disposition (RDS) is in place. Right of Way – cleared. Survey underway.
February 27, 2018 Council Budget Meeting			
18-02-146	That the replacement of the 1995 GMC Fire Truck be approved with an initial down payment of \$50,000 coming from the Vehicle & Equipment and Emergency Services Reserve and that the balance be paid, up to a maximum of \$500,000, upon receipt with funding coming from the Vehicle & Equipment and Emergency Services Reserve and that the 1995 GMC Fire Truck be disposed upon arrival of the replacement.	Doug	Funding transfer complete. MSI Funding as per Motion 18-06-483 Disposal expected in Spring 2019
April 25, 2018 Council Meeting			
18-04-314	That administration be authorized to proceed with a Department License of Occupation (DLO) for existing and future walking trail expansion on SE 14-106-15-W5 once the title transfer has been completed for SE 15-106-15-W5.	Doug	Application submitted. FNC process
18-04-315	That administration move forward in purchasing more land north of the existing Hutch Lake Cabins and that final costs be brought back to Council for decision.	Doug	Sketch plan completed. Application to purchase is in progress.
May 23, 2018 Council Meeting			
18-05-399	That the County apply for funding under the Green Infrastructure Projects Grant and the Alberta Municipal Water and Wastewater Partnership Grant for the Zama Sewage Forcemain project.	Fred	Application submitted for GIPG.
June 12, 2018 Council Meeting			
18-06-432	That the County apply to Alberta Environment & Parks for a bank stabilization and clean-up along the Peace River in the Hamlet of Fort Vermilion as a result of the ice jam flooding event.	Dave	In progress. Need engineering report (WSP)
August 14, 2018 Council Meeting			
18-08-564	That the Agricultural Service Board create a follow-up procedure for weed notices and Agricultural Appeal Board decisions.	Grant	RFD to Council 2019-11-27
October 9, 2018 Council Meeting			
18-10-763	That administration proceeds with the water diversion license's as discussed.	Fred	In progress
November 13, 2018 Regular Council Meeting			

Motion	Action Required	Action By	Status
18-11-883	That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.	Grant	RFD to Council 2019-11-27
18-11-885	That the Zama Water Treatment Improvements Project be retendered with a project scope change.	Fred	In progress
18-11-910	That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.	Byron Dave	Moratorium expires November 2021
February 27, 2019 Regular Council Meeting			
19-01-117	That administration proceed with Plan 5999CL in Fort Vermilion as discussed.	Byron	In progress
March 12, 2019 Regular Council Meeting			
19-03-169	That Mackenzie County proceed with stakeholder and community engagement to identify rural industrial lands neighbouring the hamlet of La Crete.	Byron	2019-11-04 Open House
19-03-171	That the draft smoke management bylaw be redrafted with the following: <ul style="list-style-type: none"> No burning within the white zone (agricultural land) without a permit. No burning between November 1st and February 28th. No burning within the green zone within 10 miles of a major roadway without a permit. 	Carol Len	In progress Under the MGA the municipality does not have jurisdiction to pass a bylaw respecting fires in a forest protection area. Minister has the authority to extend or shorten the fire season for any area.
March 27, 2019 Regular Council Meeting			
19-03-203	That Mackenzie County attempt to become part of the new monitoring committee for Wood Buffalo National Park.	Byron	
19-03-210	That Mackenzie County continue to fund the RCMP Enhanced Policing Position – School Resource Officer, subject to financial contribution by the Fort Vermilion School Division; and that Mackenzie County continue to fund the second RCMP Enhanced Policing Position (½ time School Resource Officer and ½ time La Crete Community Policing).	Len Carol Doug	In progress
19-03-211	That administration work with the Fort Vermilion School Division and the RCMP to review and bring back a revised Memorandum of Understanding for Enhanced Policing services.	Len Carol Doug	MOU development in progress. Waiting for FVSD's response to confirm funding.
19-03-214	That Municipal Affairs be invited to meet with Council to discuss ongoing concerns within the County.	Len Carol	Waiting on a meeting date from the Minister's office.
April 8, 2019 Regular Council Meeting			

Motion	Action Required	Action By	Status
19-04-232	That administration be directed to apply for funding to complete a scoping audit for the La Crete and Fort Vermilion Recreation Complexes through the Recreation Energy Conservation (REC) Program and, if successful, bring these audits back to Council for further direction.	Doug	Application approved. Next application phase.
19-04-245	That Bylaw 1134-19 being a Road Closure Bylaw to close the land between Plan 142 0594, Block 34, Lot 8 and Lot 9 for the purpose of consolidation be forwarded to the Minister of Transportation for approval, and that purchaser of the laneway be required to install a chainlink fence on both sides of the walkway, with the walkway being ten feet wide within 30 days of the signing of the agreement.	Byron	Submitted to Alberta Transportation for approval.
19-04-246	That Policy DEV001 Urban Development Standards for Industrial Use zoned land be brought back to include an option for a Council approved variance.	Byron	In progress
19-04-247	That the County secure a 40 meter right of way on 100 th Street in La Crete for future main street widening and that administration move forward to close 100A Street.	Byron	
June 12, 2019 Regular Council Meeting			
19-06-334	That the road construction supervisor/quality control be re-advertised and received for information.	Dave	2020
19-06-350	That Mackenzie County requests that the Minister of Municipal Affairs grant a time extension for the completion of Inter-municipal Collaboration Frameworks and Inter-municipal Development Plans between Mackenzie County and the Town of High Level and the Town of Rainbow Lake until one (1) year after the conclusion of the process/review to consider a new municipality within Mackenzie County.	Byron	Letter sent to the Minister.
19-06-358	That Mackenzie County waive the municipal tax charges on power bills for customers affected by the evacuation up to a total maximum cost of \$500.00.	Jennifer	In Progress
August 13, 2019 Regular Council Meeting			
19-08-413	That administration investigate with the Disaster Recovery Program regarding the loss of access to grazing leases.	Jennifer	In progress
19-08-414	That the Fort Vermilion Streetscape be authorized to replace and reinstall the Fort Vermilion River Sign and that administration apply for funding through the Disaster Recovery Program for the ice jam event.	Doug Jennifer	In progress
19-08-423	That administration bring back options for the chip seal project.	Dave	RFD to Council 2019-11-27

Motion	Action Required	Action By	Status
19-08-430	That Bylaw 1116-18 being a Road Closure Bylaw to close a portion of lane between Lots 1 & 3MR, Block 2, Plan 052 2360 for the purpose of consolidation be forwarded to the Minister for approval.	Byron	Forward to Minister for Approval
19-08-432	That the lookout deck drawing as shown in the Fort Vermilion Streetscape Design Plan be approved and that administration be authorized to move forward with obtaining cost estimates for the project and pursue the Community Facility Enhancement Program (CFEP) grant application.	Byron	Meeting scheduled for 2019-09-16 Disposition takes 18 months.
19-08-433	That the Fort Vermilion Streetscape Implementation Committee proposed tree planting project be approved which includes three (3) chokecherry trees being planted on each of the lots located at 5001 River Road (ATB), 5005 River Road and 5001 44 th Avenue.	Byron	Completed
19-08-442	That a letter be sent to the provincial government requesting the roll-back of moratoriums within caribou ranges in Mackenzie County.	Byron	In progress
19-08-444	That a letter be sent to regional and territorial stakeholders, and the First Nations, in support of the extension of Highway 58 east through Wood Buffalo National Park as a critical northern connector.	Len	In progress.
August 28, 2019 Regular Council Meeting			
19-08-466	That administration investigate options to add or revise a definition and use for multi-family dwellings under Section 2 of the Land Use Bylaw.	Byron	Completed
19-08-467	That a moratorium for road building and road closures be placed on the road allowance on Township Road 1042 for potential utility development.	Byron	In progress
19-08-475	That Mackenzie County send a letter to the Minister of Agriculture and Forestry in regards to funding for the eradication of brucellosis and tuberculosis in and around the Wood Buffalo National Park.	Byron	
19-08-480	That administration research the GST audit concerns expressed by the Town of Peace River, as it applies to Mackenzie County.	Jennifer	In progress
September 10, 2019 Regular Council Meeting			
19-09-491	That administration monitor auction sites for a replacement vehicle for the 1995 Freightliner Ladder Truck and the 2003 Freightliner Rescue Truck and bring back a recommendation as opportunities arise.	Doug	Ongoing
19-09-492	That administration bring back planning policies and the Fee Schedule Bylaw relating to subdivision completion and deficiencies.	Byron	In progress

Motion	Action Required	Action By	Status
19-09-493	That administration meet with the Fort Vermilion School Division regarding developing a Memorandum of Understanding for use of the school yard property and equipment for community use in the Hamlet of Zama.	Don	In Progress
19-09-495	That administration install "no parking or vehicles will be towed" signs on RR 142 and the Wilson Prairie Road.	Dave	Complete.
19-09-498	That administration review the current dog control bylaw and bring back options regarding implementing a limit on the number of adult dogs allowed and that the bylaw be applied municipal wide.	Fred	RFD to Council 2019-11-27
October 8, 2019 Regular Council Meeting			
19-10-524	That the La Crete Recreation Society request to transfer funds from the Renovate Old Dressing Rooms Project to the Buffalo Head Prairie Boards/Blumenort Skate Shack Project, in the amount of \$15,000.00, be approved.	Jennifer	Complete
19-10-525	That administration review easements and/or agreements on SE 8-106-15-W5M.	Byron	Completed
19-10-530	That administration be authorized to respond to the Police Costing Model survey on Policing and Rural Crime based on the information presented and that a letter be sent to the Solicitor General identifying the County's position.	Doug	Completed
19-10-532	That the request to remove or reduce finance charges on Invoice #26776 be denied.	Jennifer	Complete
19-10-533	That taxes in the amount of \$44,002.87 for tax roll #422126 and \$33,558.07 tax roll #084093 be written off as unrecoverable.	Jennifer	Complete
19-10-534	That as per the Shallow Gas Tax Relief Initiative, Council authorizes the cancellation of thirty-five percent (35%) of the shallow gas property taxes levied in 2019 as per Attachment A on Tax Roll #083803 in the amount of \$66.58 and Tax Roll #084386 in the amount of \$109.44.	Jennifer	Complete
19-10-535	That as per the Shallow Gas Tax Relief Initiative, Council authorizes the penalties assessed on Tax Roll #083803 in the amount of \$10.34 be written off.	Jennifer	Complete
19-10-545	That the La Crete Area Structure Plan be brought back to the next meeting for review.	Byron	2019-10-23 Council Meeting
19-10-548	That the Proposed Fire Salvage Plan and Community Management Zone from Tolko, Norbord, and La Crete Sawmills be received for information and that a letter	Len	

Motion	Action Required	Action By	Status
	be sent to Alberta Agriculture & Forestry regarding stumpage fees for forest fire salvage.		
19-10-559	That administration enter into an agreement with the owners of Tax Roll 155377 as discussed.	Jennifer	Ongoing
19-10-538	That the Reeve and Councillor Wardley be authorized to meet with Paramount Resources Ltd. regarding the potential transfer of road infrastructure in Zama.	Len	Initial Teleconference held 2019-10-28
19-10-546	That Mackenzie County sponsor the 2020 Growing the North Conference at a Bronze sponsorship level with funding coming from the Grants to Other Organizations.	Carol	Completed
October 22, 2019 Organizational Council Meeting			
19-10-565	That the Agricultural Service Board Terms of Reference be amended as follows: <ul style="list-style-type: none"> • Approved External Activities: <ul style="list-style-type: none"> ○ Provincial ASB Conference (January) ○ Regional Meetings ASB Conference (1 per year) ○ ASB Summer Tours (attend 1 every 2 years) ○ One additional conference per member, subject to ASB approval. 	Carol	
19-10-572	That the Community Services Committee Terms of Reference be amended as follows: <ul style="list-style-type: none"> • Approved External Activities <ul style="list-style-type: none"> ○ Parks Conference (one member per year) ○ FCSS Conference (one member per year) ○ Growing Rural Tourism Conference (two members per year) 	Carol	
19-10-579	That the Inter-Municipal Planning Commission Terms of Reference be amended as follows: <ul style="list-style-type: none"> • Approved External Activities <ul style="list-style-type: none"> ○ Training Workshops 	Carol	
19-10-586	That the Mackenzie Library Board Terms of Reference be amended as follows: <ul style="list-style-type: none"> • Approved External Activities <ul style="list-style-type: none"> ○ Add - Attendance at Regional Trade Shows and Get to Know You Nights. 	Carol	
19-10-589	That the Municipal Planning Commission Terms of Reference be amended as follows: <ul style="list-style-type: none"> • Approved External Activities: <ul style="list-style-type: none"> ○ Choice of one of the following conferences (three members per year) <ul style="list-style-type: none"> ▪ Alberta Development Officers Association Conference 	Carol	

Motion	Action Required	Action By	Status
	<ul style="list-style-type: none"> Community Planning Association of Alberta Conference 		
19-10-615	<p>That the Honorariums & Expense Reimbursement Bylaw be brought back with the following changes:</p> <ul style="list-style-type: none"> Remove all references to the Finance Committee. 	Carol	2019-11-27
October 23, 2019 Regular Council Meeting			
19-10-623	That the County purchase the tin and insulation for the Museum Roof Retrofitting Project at a cost of \$8,600.00 with funds coming from the General Capital Reserve.	Jennifer	Funding Complete
19-10-630	That the agreement with Compass Assessment Consultants Inc. be extended to include July 1, 2020 - June 30, 2021, the 2020 assessment for the 2021 taxation year.	Jennifer	Completed
19-10-631	That the request to remove finance charges on Invoice #26778 and #26779 be denied.	Jennifer	Complete
19-10-632	That the budget be amended to include the mechanical cleaning of well #3 in La Crete with funding in the amount of \$55,000 coming from the Water/Sewer Infrastructure Reserve.	Jennifer	Complete
19-10-633	That first reading be given to Bylaw 1158-19 being a Land Use Bylaw Amendment to add the definition of Dwelling-Multi-Family to Section 2.3.1, adding permitting regulations for Dwelling-Multi-Family to Section 8.19 of the Land Use Bylaw and to Add Dwelling-Multi-Family as a Discretionary Use to the Hamlet Residential 1 "HR1" and Hamlet Residential 2 "HR2" Districts of the Land Use Bylaw, subject to public hearing input.	Byron	Public Hearing scheduled for 2019-11-27
19-10-634	That first reading be given to Bylaw 1159-19 being a Land Use Bylaw Amendment to change the permitting regulations of the Home Based Business, Minor Use, subject to public hearing input.	Byron	Public Hearing scheduled for 2019-11-27
19-10-635	That a letter be sent to the Alberta Ministers of Environment & Parks and Agriculture & Forestry and the Solicitor General requesting a full status update and involvement in future discussions regarding the state of diseased bison in Alberta, specifically regarding the proposed change to reclassify diseased bison from objects to protected species.	Byron	In progress
19-10-636	That administration submit the existing signed right-of-way agreement on SE 8-106-15-W5M to Alberta Registries for registration on the property.	Byron	In progress



ALBERTA
TRANSPORTATION

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

September 16, 2019

AR 76760

Reeve Josh Knelsen
Box 640
4511-46 Avenue
Fort Vermilion, AB T0H 1N0

Dear Mr. Knelsen:

Thank you for your August 14, 2019 letter regarding provincial permitting of service rigs and industry vehicles.

Alberta Transportation recognizes the impact that transportation policies may have on municipal and government infrastructure. The government is currently considering several initiatives to streamline requirements for service rigs, as part of an overall approach to red tape reduction. This includes removing some transportation requirements for service rigs and working with municipalities to consolidate the service rig permitting process.

We are not seeking to limit municipal authority over municipal infrastructure, and the changes we are considering will not affect permit fees or municipal revenue. Municipalities will continue to receive funds from permit fees to help pay for road maintenance.

Alberta Transportation's goal is to streamline regulations and reduce the administrative burden for an important sector of Alberta's economy. We are starting to explore the best ways to implement options for achieving this goal without compromising safety or municipal and provincial road infrastructure. We will be engaging with some municipalities to consider the best way to streamline the permitting process for service rigs and for municipalities; your suggestion for a road use agreement may be considered as part of this engagement.

I appreciate you taking the time to engage on this issue. Should you have any further questions please contact Trudy Nastiuk, Executive Director, Safety and Compliance Services. Ms. Nastiuk can be reached toll-free at 310-0000, then 780-422-3759, or at trudy.nastiuk@gov.ab.ca.

Sincerely,

Ric McIver
Minister of Alberta Transportation

cc: Dan Williams
MLA for Peace River



V.S.I. SERVICES (1980) LTD

A non-profit organization providing veterinary care in Alberta

BOX 137

FAIRVIEW, AB T0H 1L0
PH: 780-835-5440
Vsiservices16@gmail.com
October 16, 2019

Mr. Len Racher, CAO
Mackenzie County
Box 640, Fort Vermilion, AB, T0H 1N0

Dear Len,

The Annual General Meeting (AGM) of V.S.I. Services (1980) Ltd. will be held on Friday November 8, 2019 at 10:00 a.m. in Peace River Legion – 10103 – 101 St. Peace River.

The following documents are enclosed:

1. Agendas for the AGM and Board of Directors meetings
2. Minutes of the 2018 AGM
3. Minutes of the 2018 Board of Directors meeting
4. Financial Statement for 2018
5. Blank veterinary contract

I took the liberty to include a second set of documents to be forwarded to your representative Mr. Walter Sarapuk. Please ensure that she / he receives his information package for this meeting and is aware about the level of support that your jurisdiction is willing provide in 2020.

Once again, a recommendation will be made to base the 2020 VSI fee schedule on the rates suggested by the Alberta Veterinary Medical Association. Their full schedule will not be available until beginning of December. Hopefully we will have some indication of their intended increases to help us setting our rates for 2020.

I thank you for your support of VSI in the past and look forward to continuation of the VSI program in your jurisdiction in 2020.

If you have any questions please feel free to contact me. Thank you

Rik Vandekerkhove DVM
Manager

cc. Grant Smith
Colleen Sarapuk



October 21, 2019

Lenard Racher, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermillion, AB T0H 1N0

Dear Lenard Racher:

RE:2018 Northern Alberta Disaster Recovery Program– Municipal Payment Summary

I am writing to advise that the Disaster Recovery Program has received your request for \$168,194.44. A payment summary and a listing of eligible costs are enclosed. As you had remaining advance of \$444,712.80, no payment will be forthcoming. A payment summary listing all eligible costs is enclosed.

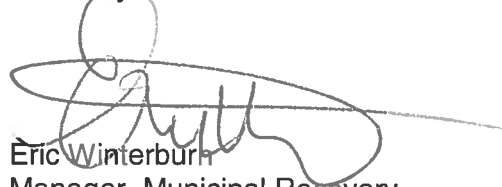
Project Number	Project Description	Amount Submitted	Amount Paid Against Advance
Advance Outstanding after last reconciliation			\$444,712.80
1	Emergency Operations	\$168,194.44	\$168,194.44
Total		\$168,194.44	\$168,194.44

Advance Outstanding after current reconciliation	\$276,518.36
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Please be advised that these projects are now closed. The total remaining to reconcile with the advance payment, after this submission is taken into account, is \$276,518.36.

Please be assured that throughout this process, we will continue to work with you to finalize your claim. If you have any questions or concerns, please contact your Case Manager, Rufaro Dube at 780-638-4101 or by email at Rufaro.dube@gov.ab.ca.

Sincerely



Eric Winterburn
Manager, Municipal Recovery

Attachment



From: MA.geptbranch@gov.ab.ca
To: [Office](#)
Subject: MSI Funding Allocations
Date: October 29, 2019 1:17:17 PM

Dear Chief Elected Officials,

In August, our government provided \$597 million in interim Municipal Sustainability Initiative (MSI) funding to help municipalities and Metis Settlements move forward with their local priorities. At that time, we indicated that final decisions on total MSI funding would be made as part of the fall provincial budget. We are committed to building stronger communities by helping municipalities meet their infrastructure needs with predictable, long-term funding, while moving us closer to a comparable level of per capita support as in other provinces.

I am now pleased to announce that an additional \$74 million in MSI capital funding will be made available in 2019. Combined with the interim funding, municipalities will have access to \$671 million in MSI funding, \$641 million under the capital component and \$30 million under the operating component.

The additional 2019 MSI allocations are available on the Alberta Government website [here](#).

Please note that additional MSI program funding is subject to the Legislative Assembly of Alberta's approval of Budget 2019, and that individual allocations and 2019 funding are subject to ministerial authorization in accordance with program guidelines. Funding commitment letters will be sent to municipalities, and the additional MSI funding amounts will be uploaded to the MSI Online, once the budget is approved.

I look forward to working with you to strengthen Alberta's communities and our economy.

Sincerely,

Kaycee Madu
Minister of Municipal Affairs

2019 Municipal Sustainability Initiative Allocations

Municipality	Capital Funding				Budget 2019 Capital Funding	Interim Supply Operating Funding	Total MSI Funding
	Interim Supply (August 2019)		Additional Funding (October 2019)				
	MSI Capital Component	BMTG Component	MSI Capital Component	BMTG Component			
Total	\$260,145,891	\$306,842,116	\$33,854,109	\$39,930,926	\$640,773,042	\$30,000,000	\$670,773,042
Cities							
AIRDRIE	\$5,101,367	\$3,672,308	\$466,368	\$477,897	\$9,717,940	\$430,963	\$10,148,903
BEAUMONT	\$1,423,011	\$999,649	\$123,310	\$130,091	\$2,676,061	\$128,020	\$2,804,081
BROOKS	\$1,009,485	\$833,001	\$84,742	\$108,403	\$2,035,631	\$93,963	\$2,129,594
CALGARY	\$28,332,911	\$109,653,825	\$10,249,773	\$14,269,810	\$162,506,319	\$0	\$162,506,319
CAMROSE	\$1,483,004	\$1,127,829	\$128,905	\$146,770	\$2,886,508	\$132,961	\$3,019,469
CHESTERMERE	\$1,661,584	\$1,100,683	\$145,560	\$143,237	\$3,051,064	\$147,669	\$3,198,733
COLD LAKE	\$1,245,660	\$871,259	\$106,768	\$113,381	\$2,337,068	\$113,414	\$2,450,482
EDMONTON	\$19,173,470	\$89,716,766	\$6,920,570	\$11,675,299	\$127,486,105	\$0	\$127,486,105
FORT SASKATCHEWAN	\$2,200,696	\$1,499,826	\$195,839	\$195,180	\$4,091,541	\$192,069	\$4,283,610
GRANDE PRAIRIE	\$5,121,027	\$3,711,563	\$468,202	\$483,005	\$9,783,797	\$432,582	\$10,216,379
LACOMBE	\$1,010,159	\$752,839	\$84,804	\$97,971	\$1,945,773	\$94,019	\$2,039,792
LEDUC	\$2,787,031	\$1,757,365	\$250,523	\$228,695	\$5,023,614	\$240,358	\$5,263,972
LETHBRIDGE	\$6,926,855	\$5,383,160	\$636,622	\$700,538	\$13,647,175	\$581,306	\$14,228,481
LLOYDMINSTER	\$1,624,679	\$1,101,215	\$142,117	\$143,307	\$3,011,318	\$144,629	\$3,155,947
MEDICINE HAT	\$4,493,181	\$3,398,579	\$409,646	\$442,274	\$8,743,680	\$380,874	\$9,124,554
RED DEER	\$7,636,129	\$5,572,203	\$702,772	\$725,139	\$14,636,243	\$639,721	\$15,275,964
SPRUCE GROVE	\$2,775,714	\$1,973,753	\$249,468	\$256,855	\$5,255,790	\$239,426	\$5,495,216
ST. ALBERT	\$5,241,378	\$3,613,682	\$479,427	\$470,267	\$9,804,754	\$442,494	\$10,247,248
WETASKIWIN	\$924,194	\$733,403	\$76,787	\$95,442	\$1,829,826	\$86,939	\$1,916,765
Towns							
ATHABASCA	\$309,329	\$157,415	\$19,442	\$20,485	\$506,671	\$36,299	\$542,970
BANFF	\$1,033,678	\$471,183	\$86,998	\$61,317	\$1,653,176	\$95,955	\$1,749,131
BARRHEAD	\$402,356	\$243,104	\$28,118	\$31,636	\$705,214	\$141,277	\$846,491
BASHAW	\$153,224	\$44,066	\$4,883	\$5,734	\$207,907	\$58,722	\$266,629
BASSANO	\$178,088	\$64,028	\$7,202	\$8,332	\$257,650	\$76,752	\$334,402
BEAVERLODGE	\$266,486	\$130,869	\$15,446	\$17,031	\$429,832	\$85,159	\$514,991
BENTLEY	\$168,471	\$57,232	\$6,305	\$7,448	\$239,456	\$70,520	\$309,976
BLACK DIAMOND	\$290,523	\$143,346	\$17,688	\$18,654	\$470,211	\$34,750	\$504,961
BLACKFALDS	\$786,617	\$537,546	\$63,956	\$69,954	\$1,458,073	\$75,608	\$1,533,681
BON ACCORD	\$194,552	\$81,176	\$8,737	\$10,564	\$295,029	\$91,838	\$386,867
BONNYVILLE	\$626,420	\$340,950	\$49,015	\$44,370	\$1,060,755	\$62,415	\$1,123,170
BOW ISLAND	\$223,227	\$108,465	\$11,412	\$14,115	\$357,219	\$116,048	\$473,267
BOWDEN	\$176,146	\$65,833	\$7,021	\$8,567	\$257,567	\$78,038	\$335,605
BRUDERHEIM	\$191,488	\$74,062	\$8,452	\$9,638	\$283,640	\$56,242	\$339,882
CALMAR	\$245,619	\$118,287	\$13,500	\$15,393	\$392,799	\$78,403	\$471,202
CANMORE	\$1,982,378	\$742,849	\$175,478	\$96,671	\$2,997,376	\$174,089	\$3,171,465
CARDSTON	\$333,214	\$207,533	\$21,670	\$27,007	\$589,424	\$204,421	\$793,845
CARSTAIRS	\$390,690	\$216,452	\$27,030	\$28,168	\$662,340	\$43,000	\$705,340
CASTOR	\$156,785	\$49,322	\$5,215	\$6,418	\$217,740	\$63,224	\$280,964
CLARESHOLM	\$343,237	\$200,684	\$22,604	\$26,116	\$592,641	\$119,428	\$712,069
COALDALE	\$626,489	\$436,143	\$49,022	\$56,757	\$1,168,411	\$237,012	\$1,405,423
COALHURST	\$266,087	\$146,903	\$15,409	\$19,117	\$447,516	\$150,351	\$597,867
COCHRANE	\$2,322,482	\$1,484,424	\$207,197	\$193,176	\$4,207,279	\$202,099	\$4,409,378
CORONATION	\$159,047	\$49,906	\$5,426	\$6,494	\$220,873	\$63,878	\$284,751
CROSSFIELD	\$363,591	\$175,625	\$24,503	\$22,855	\$586,574	\$40,768	\$627,342
DAYSLAND	\$151,617	\$43,747	\$4,733	\$5,693	\$205,790	\$40,823	\$246,613
DEVON	\$556,174	\$349,233	\$42,464	\$45,447	\$993,318	\$56,629	\$1,049,947
DIDSBURY	\$443,832	\$279,683	\$31,986	\$36,397	\$791,898	\$159,336	\$951,234
DRAYTON VALLEY	\$697,168	\$384,113	\$55,613	\$49,987	\$1,186,881	\$68,241	\$1,255,122
DRUMHELLER	\$646,946	\$423,772	\$50,930	\$55,148	\$1,176,796	\$233,745	\$1,410,541
ECKVILLE	\$174,406	\$61,745	\$6,858	\$8,035	\$251,044	\$74,621	\$325,665
EDSON	\$740,999	\$446,708	\$59,701	\$58,132	\$1,305,540	\$71,851	\$1,377,391
ELK POINT	\$201,964	\$77,088	\$9,429	\$10,032	\$298,513	\$27,457	\$325,970
FAIRVIEW	\$293,552	\$159,167	\$17,970	\$20,713	\$491,402	\$98,716	\$590,118
FALHER	\$166,077	\$55,586	\$6,082	\$7,234	\$234,979	\$69,005	\$303,984
FORT MACLEOD	\$300,176	\$157,521	\$18,588	\$20,499	\$496,784	\$98,603	\$595,387
FOX CREEK	\$269,772	\$104,642	\$15,753	\$13,618	\$403,785	\$33,041	\$436,826
GIBBONS	\$309,256	\$167,714	\$19,435	\$21,826	\$518,231	\$36,293	\$554,524
GRANUM	\$124,576	\$21,555	\$2,211	\$2,805	\$151,147	\$38,341	\$189,488
GRIMSHAW	\$275,258	\$144,301	\$16,264	\$18,779	\$454,602	\$91,258	\$545,860
HANNA	\$261,577	\$135,860	\$14,988	\$17,680	\$430,105	\$141,138	\$571,243
HARDISTY	\$147,309	\$29,412	\$4,331	\$3,828	\$184,880	\$22,956	\$207,836
HIGH LEVEL	\$361,206	\$211,939	\$24,280	\$27,581	\$625,006	\$125,413	\$750,419
HIGH PRAIRIE	\$268,610	\$136,125	\$15,644	\$17,715	\$438,094	\$87,438	\$525,532
HIGH RIVER	\$1,076,325	\$721,188	\$90,975	\$93,852	\$1,982,340	\$99,468	\$2,081,808
HINTON	\$840,976	\$524,645	\$69,026	\$68,275	\$1,502,922	\$80,085	\$1,583,007
INNISFAIL	\$663,631	\$416,605	\$52,486	\$54,215	\$1,186,937	\$65,479	\$1,252,416
IRRICANA	\$179,086	\$64,559	\$7,295	\$8,401	\$259,341	\$51,416	\$310,757
KILLAM	\$165,145	\$52,507	\$5,995	\$6,833	\$230,480	\$66,463	\$296,943
LAMONT	\$214,130	\$94,183	\$10,563	\$12,257	\$331,133	\$66,161	\$397,294
LEGAL	\$183,919	\$71,407	\$7,746	\$9,293	\$272,365	\$83,141	\$355,506
MAGRATH	\$243,182	\$129,277	\$13,273	\$16,823	\$402,555	\$134,353	\$536,908
MANNING	\$176,887	\$62,807	\$7,090	\$8,173	\$254,957	\$75,676	\$330,633
MAYERTHORPE	\$180,245	\$70,080	\$7,403	\$9,120	\$266,848	\$81,776	\$348,624

Municipality	Capital Funding					Interim Supply Operating Funding	Total MSI Funding
	Interim Supply (August 2019)		Additional Funding (October 2019)		Budget 2019 Capital Funding		
	MSI Capital Component	BMTG Component	MSI Capital Component	BMTG Component			
MCLENNAN	\$145,132	\$41,995	\$4,128	\$5,465	\$196,720	\$90,020	\$286,740
MILK RIVER	\$150,495	\$43,906	\$4,628	\$5,714	\$204,743	\$58,370	\$263,113
MILLET	\$228,273	\$103,262	\$11,882	\$13,438	\$356,855	\$70,960	\$427,815
MORINVILLE	\$775,137	\$525,229	\$62,885	\$68,351	\$1,431,602	\$74,662	\$1,506,264
MUNDARE	\$157,767	\$45,234	\$5,307	\$5,886	\$214,194	\$41,924	\$256,118
NANTON	\$254,058	\$115,791	\$14,287	\$15,069	\$399,205	\$31,747	\$430,952
NOBLEFORD	\$181,845	\$67,850	\$7,552	\$8,830	\$266,077	\$52,961	\$319,038
OKOTOKS	\$2,320,507	\$1,539,745	\$207,013	\$200,375	\$4,267,640	\$201,936	\$4,469,576
OLDS	\$784,653	\$487,588	\$63,773	\$63,452	\$1,399,466	\$75,446	\$1,474,912
ONOWAY	\$170,855	\$54,631	\$6,527	\$7,109	\$239,122	\$46,764	\$285,886
OYEN	\$162,943	\$54,259	\$5,789	\$7,061	\$230,052	\$67,684	\$297,736
PEACE RIVER	\$599,973	\$363,249	\$46,549	\$47,271	\$1,057,042	\$60,236	\$1,117,278
PENHOLD	\$315,619	\$173,979	\$20,028	\$22,641	\$532,267	\$36,817	\$569,084
PICTURE BUTTE	\$212,359	\$96,095	\$10,398	\$12,505	\$331,357	\$105,248	\$436,605
PINCHER CREEK	\$345,107	\$193,357	\$22,779	\$25,163	\$586,406	\$116,649	\$703,055
PONOKA	\$579,636	\$383,795	\$44,652	\$49,945	\$1,058,028	\$212,198	\$1,270,226
PROVOST	\$238,427	\$106,076	\$12,829	\$13,804	\$371,136	\$72,923	\$444,059
RAINBOW LAKE	\$154,010	\$42,207	\$4,956	\$5,493	\$206,666	\$57,300	\$263,966
RAYMOND	\$343,617	\$225,743	\$22,640	\$29,377	\$621,377	\$400,591	\$1,021,968
REDCLIFF	\$492,572	\$297,310	\$36,532	\$38,690	\$865,104	\$51,391	\$916,495
REDWATER	\$260,316	\$108,996	\$14,871	\$14,184	\$398,367	\$32,263	\$430,630
RIMBEY	\$276,961	\$136,285	\$16,423	\$17,735	\$447,404	\$33,634	\$481,038
ROCKY MOUNTAIN HOUSE	\$578,859	\$352,259	\$44,579	\$45,841	\$1,021,538	\$58,497	\$1,080,035
SEDGEWICK	\$154,514	\$43,057	\$5,003	\$5,603	\$208,177	\$40,785	\$248,962
SEXSMITH	\$277,007	\$139,098	\$16,427	\$18,102	\$450,634	\$33,637	\$484,271
SLAVE LAKE	\$584,213	\$353,108	\$45,079	\$45,952	\$1,028,352	\$58,938	\$1,087,290
SMOKY LAKE	\$161,983	\$51,180	\$5,700	\$6,660	\$225,523	\$65,140	\$290,663
SPIRIT RIVER	\$162,151	\$52,826	\$5,715	\$6,874	\$227,566	\$66,471	\$294,037
ST. PAUL	\$504,603	\$316,582	\$37,654	\$41,198	\$900,037	\$52,382	\$952,419
STAVELY	\$138,503	\$28,722	\$3,510	\$3,738	\$174,473	\$33,728	\$208,201
STETTLER	\$526,666	\$315,998	\$39,712	\$41,122	\$923,498	\$54,199	\$977,697
STONY PLAIN	\$1,369,693	\$912,581	\$118,336	\$118,759	\$2,519,369	\$123,629	\$2,642,998
STRATHMORE	\$1,074,756	\$718,215	\$90,829	\$93,465	\$1,977,265	\$99,339	\$2,076,604
SUNDRE	\$293,107	\$144,885	\$17,929	\$18,855	\$474,776	\$34,963	\$509,739
SWAN HILLS	\$184,218	\$69,071	\$7,773	\$8,989	\$270,051	\$81,295	\$351,346
SYLVAN LAKE	\$1,207,347	\$786,596	\$103,195	\$102,364	\$2,199,502	\$110,258	\$2,309,760
TABER	\$655,746	\$447,451	\$51,750	\$58,229	\$1,213,176	\$64,830	\$1,278,006
THORSBY	\$165,725	\$53,887	\$6,049	\$7,013	\$232,674	\$67,616	\$300,290
THREE HILLS	\$302,429	\$170,528	\$18,798	\$22,192	\$513,947	\$172,259	\$686,206
TOFIELD	\$240,056	\$110,482	\$12,981	\$14,378	\$377,897	\$30,594	\$408,491
TROCHU	\$164,488	\$56,170	\$5,933	\$7,310	\$233,901	\$69,341	\$303,242
TURNER VALLEY	\$284,575	\$135,860	\$17,133	\$17,680	\$455,248	\$34,261	\$489,509
TWO HILLS	\$180,389	\$76,610	\$7,416	\$9,970	\$274,385	\$148,351	\$422,736
VALLEYVIEW	\$228,267	\$98,909	\$11,882	\$12,871	\$351,929	\$69,217	\$421,146
VAUXHALL	\$169,667	\$64,877	\$6,416	\$8,443	\$249,403	\$128,681	\$378,084
VEGREVILLE	\$506,518	\$303,043	\$37,833	\$39,437	\$886,831	\$52,539	\$939,370
VERMILION	\$403,890	\$220,328	\$28,261	\$28,672	\$681,151	\$44,087	\$725,238
VIKING	\$167,524	\$57,498	\$6,217	\$7,482	\$238,721	\$70,654	\$309,375
VULCAN	\$227,564	\$101,775	\$11,816	\$13,245	\$354,400	\$70,307	\$424,707
WAINWRIGHT	\$545,253	\$332,881	\$41,445	\$43,319	\$962,898	\$55,730	\$1,018,628
WEMBLEY	\$200,851	\$80,486	\$9,325	\$10,474	\$301,136	\$27,365	\$328,501
WESTLOCK	\$449,882	\$270,817	\$32,550	\$35,243	\$788,492	\$47,875	\$836,367
WHITECOURT	\$937,811	\$541,741	\$78,057	\$70,499	\$1,628,108	\$88,060	\$1,716,168
Villages							
ACME	\$141,077	\$34,668	\$3,750	\$4,512	\$184,007	\$50,199	\$234,206
ALBERTA BEACH	\$181,529	\$54,047	\$7,523	\$7,033	\$250,132	\$25,774	\$275,906
ALIX	\$149,107	\$38,969	\$4,499	\$5,071	\$197,646	\$23,104	\$220,750
ALLIANCE	\$109,925	\$11,621	\$845	\$1,512	\$123,903	\$32,969	\$156,872
AMISK	\$112,470	\$13,095	\$1,082	\$1,704	\$128,351	\$37,429	\$165,780
ANDREW	\$127,211	\$22,564	\$2,457	\$2,936	\$155,168	\$39,365	\$194,533
ARROWWOOD	\$113,109	\$13,183	\$1,142	\$1,716	\$129,150	\$37,736	\$166,886
BARNWELL	\$156,376	\$50,277	\$5,177	\$6,543	\$218,373	\$63,955	\$282,328
BARONS	\$119,240	\$18,104	\$1,713	\$2,356	\$141,413	\$49,633	\$191,046
BAWLF	\$125,712	\$22,404	\$2,317	\$2,916	\$153,349	\$57,052	\$210,401
BEISEKER	\$157,712	\$43,482	\$5,301	\$5,658	\$212,153	\$23,812	\$235,965
BERWYN	\$131,723	\$28,563	\$2,878	\$3,717	\$166,881	\$67,408	\$234,289
BIG VALLEY	\$121,768	\$18,529	\$1,949	\$2,411	\$144,657	\$50,521	\$195,178
BITTERN LAKE	\$115,117	\$13,567	\$1,329	\$1,766	\$131,779	\$29,656	\$161,435
BOYLE	\$163,311	\$49,109	\$5,824	\$6,391	\$224,635	\$43,932	\$268,567
BRETON	\$137,649	\$30,474	\$3,430	\$3,966	\$175,519	\$34,359	\$209,878
CARBON	\$130,263	\$26,545	\$2,741	\$3,455	\$163,004	\$64,057	\$227,061
CARMANGAY	\$115,930	\$14,452	\$1,405	\$1,881	\$133,668	\$41,624	\$175,292
CAROLINE	\$130,363	\$27,183	\$2,751	\$3,537	\$163,834	\$65,086	\$228,920
CEREAL	\$106,956	\$10,353	\$568	\$1,347	\$119,224	\$29,069	\$148,293
CHAMPION	\$119,623	\$16,830	\$1,749	\$2,190	\$140,392	\$47,624	\$188,016
CHAUVIN	\$120,938	\$18,316	\$1,872	\$2,384	\$143,510	\$50,113	\$193,623
CHIPMAN	\$120,689	\$15,159	\$1,848	\$1,973	\$139,669	\$32,410	\$172,079
CLIVE	\$145,592	\$37,960	\$4,171	\$4,940	\$192,663	\$38,010	\$230,673
CLYDE	\$125,738	\$22,829	\$2,319	\$2,971	\$153,857	\$57,734	\$211,591
CONSORT	\$145,007	\$38,703	\$4,117	\$5,037	\$192,864	\$53,753	\$246,617
COUTTS	\$117,038	\$14,304	\$1,508	\$1,862	\$134,712	\$30,876	\$165,588

Municipality	Capital Funding					Interim Supply Operating Funding	Total MSI Funding
	Interim Supply (August 2019)		Additional Funding (October 2019)		Budget 2019 Capital Funding		
	MSI Capital Component	BMTG Component	MSI Capital Component	BMTG Component			
COWLEY	\$113,863	\$13,243	\$1,212	\$1,723	\$130,041	\$29,085	\$159,126
CREMONA	\$128,822	\$23,572	\$2,607	\$3,068	\$158,069	\$30,869	\$188,938
CZAR	\$112,215	\$13,036	\$1,058	\$1,697	\$128,006	\$37,238	\$165,244
DELBURNE	\$156,603	\$47,357	\$5,198	\$6,163	\$215,321	\$61,636	\$276,957
DELIA	\$114,189	\$13,449	\$1,242	\$1,750	\$130,630	\$38,590	\$169,220
DEWBERRY	\$111,851	\$12,564	\$1,024	\$1,635	\$127,074	\$35,847	\$162,921
DONALDA	\$113,121	\$13,537	\$1,143	\$1,762	\$129,563	\$38,757	\$168,320
DONNELLY	\$120,131	\$18,157	\$1,796	\$2,363	\$142,447	\$49,791	\$192,238
DUCHESS	\$166,219	\$57,604	\$6,095	\$7,496	\$237,414	\$70,632	\$308,046
EDBERG	\$109,019	\$11,532	\$760	\$1,501	\$122,812	\$32,639	\$155,451
EDGERTON	\$125,081	\$22,564	\$2,258	\$2,936	\$152,839	\$57,255	\$210,094
ELNORA	\$119,162	\$15,867	\$1,706	\$2,065	\$138,800	\$45,971	\$184,771
EMPRESS	\$111,330	\$11,650	\$976	\$1,516	\$125,472	\$33,169	\$158,641
FERINTOSH	\$112,922	\$13,036	\$1,124	\$1,697	\$128,779	\$37,296	\$166,075
FOREMOST	\$134,338	\$28,722	\$3,121	\$3,738	\$169,919	\$44,883	\$214,802
FORESTBURG	\$153,141	\$46,455	\$4,875	\$6,045	\$210,516	\$97,821	\$308,337
GADSBY	\$109,292	\$8,258	\$226	\$1,075	\$118,851	\$16,731	\$135,582
GIROUXVILLE	\$116,449	\$15,602	\$1,453	\$2,030	\$135,534	\$44,982	\$180,516
GLENDON	\$132,632	\$26,174	\$2,962	\$3,406	\$165,174	\$42,702	\$207,876
GLENWOOD	\$120,108	\$16,777	\$1,794	\$2,183	\$140,862	\$34,147	\$175,009
HALKIRK	\$107,373	\$10,382	\$607	\$1,351	\$119,713	\$29,188	\$148,901
HAY LAKES	\$130,971	\$26,280	\$2,807	\$3,420	\$163,478	\$42,650	\$206,128
HEISLER	\$109,723	\$11,798	\$826	\$1,535	\$123,882	\$33,462	\$157,344
HILL SPRING	\$110,864	\$11,856	\$932	\$1,543	\$125,195	\$26,840	\$152,035
HINES CREEK	\$120,260	\$18,369	\$1,809	\$2,391	\$142,829	\$50,142	\$192,971
HOLDEN	\$121,710	\$18,582	\$1,944	\$2,418	\$144,654	\$50,601	\$195,255
HUGHENDEN	\$114,170	\$14,245	\$1,240	\$1,854	\$131,509	\$40,884	\$172,393
HUSSAR	\$112,264	\$12,683	\$1,063	\$1,650	\$127,660	\$28,145	\$155,805
HYTHE	\$150,095	\$43,906	\$4,591	\$5,714	\$204,306	\$93,489	\$297,795
INNISFREE	\$113,473	\$13,656	\$1,176	\$1,777	\$130,082	\$39,127	\$169,209
IRMA	\$132,248	\$27,660	\$2,927	\$3,600	\$166,435	\$43,861	\$210,296
KITSCOTY	\$162,854	\$51,817	\$5,781	\$6,743	\$227,195	\$44,979	\$272,174
LINDEN	\$151,838	\$43,959	\$4,754	\$5,721	\$206,272	\$58,523	\$264,795
LOMOND	\$110,432	\$11,975	\$892	\$1,558	\$124,857	\$34,030	\$158,887
LONGVIEW	\$124,093	\$16,299	\$2,166	\$2,121	\$144,679	\$21,044	\$165,723
LOUGHEED	\$115,998	\$14,628	\$1,411	\$1,904	\$133,941	\$42,140	\$176,081
MANNVILLE	\$148,574	\$43,959	\$4,449	\$5,721	\$202,703	\$93,449	\$296,152
MARWAYNE	\$137,022	\$32,173	\$3,372	\$4,187	\$176,754	\$73,625	\$250,379
MILO	\$108,068	\$9,763	\$587	\$1,270	\$119,688	\$18,750	\$138,438
MORRIN	\$114,501	\$14,157	\$1,271	\$1,842	\$131,771	\$40,656	\$172,427
MUNSON	\$113,388	\$12,741	\$1,168	\$1,658	\$128,955	\$28,323	\$157,278
MYRNAM	\$119,598	\$17,998	\$1,747	\$2,342	\$141,685	\$49,492	\$191,177
NAMPA	\$127,310	\$19,325	\$2,466	\$2,515	\$151,616	\$21,309	\$172,925
PARADISE VALLEY	\$110,826	\$12,358	\$929	\$1,608	\$125,721	\$35,168	\$160,889
ROCKYFORD	\$121,039	\$16,777	\$1,881	\$2,183	\$141,880	\$34,224	\$176,104
ROSALIND	\$112,181	\$12,623	\$1,055	\$1,643	\$127,502	\$36,045	\$163,547
ROSEMARY	\$122,666	\$21,024	\$2,033	\$2,736	\$148,459	\$54,591	\$203,050
RYCROFT	\$139,112	\$32,492	\$3,567	\$4,228	\$179,399	\$48,294	\$227,693
RYLEY	\$130,117	\$25,643	\$2,728	\$3,337	\$161,825	\$62,600	\$224,425
SPRING LAKE	\$154,893	\$37,111	\$5,039	\$4,829	\$201,872	\$23,580	\$225,452
STANDARD	\$125,317	\$18,741	\$2,280	\$2,439	\$148,777	\$21,144	\$169,921
STIRLING	\$173,008	\$67,372	\$6,728	\$8,768	\$255,876	\$132,951	\$388,827
VETERAN	\$113,728	\$14,098	\$1,199	\$1,835	\$130,860	\$40,423	\$171,283
VILNA	\$116,589	\$15,632	\$1,466	\$2,034	\$135,721	\$45,079	\$180,800
WABAMUN	\$148,640	\$36,208	\$4,455	\$4,712	\$194,015	\$23,065	\$217,080
WARBURG	\$146,146	\$40,668	\$4,223	\$5,292	\$196,329	\$87,978	\$284,307
WARNER	\$122,544	\$19,803	\$2,022	\$2,577	\$146,946	\$52,625	\$199,571
WASKATENAU	\$114,461	\$13,774	\$1,268	\$1,792	\$131,295	\$29,899	\$161,194
YOUNGSTOWN	\$109,706	\$11,621	\$824	\$1,512	\$123,663	\$32,951	\$156,614
Summer Villages							
ARGENTIA BEACH	\$69,848	\$7,875	\$1,470	\$1,025	\$80,218	\$7,214	\$87,432
BETULA BEACH	\$59,457	\$7,550	\$450	\$983	\$68,440	\$5,763	\$74,203
BIRCH COVE	\$57,474	\$8,406	\$400	\$1,094	\$67,374	\$7,169	\$74,543
BIRCHCLIFF	\$86,585	\$10,530	\$3,372	\$1,370	\$101,857	\$12,543	\$114,400
BONDISS	\$65,910	\$10,323	\$1,443	\$1,343	\$79,019	\$10,840	\$89,859
BONNYVILLE BEACH	\$60,925	\$9,556	\$904	\$1,244	\$72,629	\$9,564	\$82,193
BURNSTICK LAKE	\$59,968	\$7,521	\$493	\$979	\$68,961	\$5,751	\$74,712
CASTLE ISLAND	\$57,740	\$7,373	\$262	\$960	\$66,335	\$5,297	\$71,632
CRYSTAL SPRINGS	\$68,314	\$8,583	\$1,439	\$1,117	\$79,453	\$8,386	\$87,839
GHOST LAKE	\$64,163	\$9,497	\$1,196	\$1,236	\$76,092	\$9,722	\$85,814
GOLDEN DAYS	\$78,721	\$11,798	\$2,638	\$1,535	\$94,692	\$11,895	\$106,587
GRANDVIEW	\$71,660	\$10,441	\$1,980	\$1,359	\$85,440	\$11,314	\$96,754
GULL LAKE	\$74,423	\$12,269	\$2,237	\$1,597	\$90,526	\$11,541	\$102,067
HALF MOON BAY	\$62,545	\$8,318	\$859	\$1,082	\$72,804	\$7,424	\$80,228
HORSESHOE BAY	\$58,382	\$9,232	\$615	\$1,201	\$69,430	\$8,759	\$78,189
ISLAND LAKE	\$78,570	\$13,803	\$2,624	\$1,796	\$96,793	\$11,883	\$108,676
ISLAND LAKE SOUTH	\$59,475	\$8,878	\$661	\$1,155	\$70,169	\$8,199	\$78,368
ITASKA BEACH	\$61,854	\$7,757	\$706	\$1,010	\$71,327	\$6,339	\$77,666
JARVIS BAY	\$88,328	\$13,360	\$3,534	\$1,739	\$106,961	\$12,686	\$119,647
KAPASIWIN	\$60,524	\$7,373	\$521	\$960	\$69,378	\$5,526	\$74,904
LAKEVIEW	\$58,078	\$7,964	\$386	\$1,036	\$67,464	\$6,407	\$73,871

Municipality	Capital Funding					Interim Supply Operating Funding	Total MSI Funding
	Interim Supply (August 2019)		Additional Funding (October 2019)		Budget 2019 Capital Funding		
	MSI Capital Component	BMTG Component	MSI Capital Component	BMTG Component			
LARKSPUR	\$61,592	\$8,377	\$779	\$1,090	\$71,838	\$7,454	\$79,292
MA-ME-O BEACH	\$71,900	\$10,323	\$2,002	\$1,343	\$85,568	\$11,333	\$96,901
MEWATHA BEACH	\$64,918	\$9,733	\$1,304	\$1,267	\$77,222	\$10,217	\$87,439
NAKAMUN PARK	\$61,113	\$9,910	\$977	\$1,290	\$73,290	\$10,228	\$83,518
NORGLNWOLD	\$98,938	\$15,130	\$4,524	\$1,969	\$120,561	\$13,560	\$134,121
NORRIS BEACH	\$60,626	\$8,200	\$661	\$1,067	\$70,554	\$7,049	\$77,603
PARKLAND BEACH	\$71,325	\$11,591	\$1,948	\$1,508	\$86,372	\$11,286	\$97,658
PELICAN NARROWS	\$69,290	\$11,532	\$1,759	\$1,501	\$84,082	\$11,118	\$95,200
POINT ALISON	\$59,483	\$7,373	\$424	\$960	\$68,240	\$5,440	\$73,680
POPLAR BAY	\$71,481	\$10,116	\$1,963	\$1,317	\$84,877	\$11,299	\$96,176
ROCHON SANDS	\$66,498	\$9,615	\$1,433	\$1,251	\$78,797	\$10,131	\$88,928
ROSS HAVEN	\$68,414	\$11,798	\$1,677	\$1,535	\$83,424	\$11,046	\$94,470
SANDY BEACH	\$70,314	\$15,278	\$1,854	\$1,988	\$89,434	\$11,203	\$100,637
SEBA BEACH	\$85,938	\$12,063	\$3,311	\$1,570	\$102,882	\$12,489	\$115,371
SILVER BEACH	\$68,633	\$8,995	\$1,534	\$1,171	\$80,333	\$9,170	\$89,503
SILVER SANDS	\$67,901	\$11,798	\$1,629	\$1,535	\$82,863	\$11,004	\$93,867
SOUTH BAPTISTE	\$58,706	\$9,025	\$613	\$1,175	\$69,519	\$8,407	\$77,926
SOUTH VIEW	\$58,594	\$9,055	\$607	\$1,178	\$69,434	\$8,452	\$77,886
SUNBREAKER COVE	\$78,904	\$9,468	\$2,567	\$1,232	\$92,171	\$10,882	\$103,053
SUNDANCE BEACH	\$65,067	\$9,232	\$1,239	\$1,201	\$76,739	\$9,309	\$86,048
SUNRISE BEACH	\$60,899	\$11,061	\$976	\$1,439	\$74,375	\$10,427	\$84,802
SUNSET BEACH	\$60,883	\$8,524	\$737	\$1,109	\$71,253	\$7,666	\$78,919
SUNSET POINT	\$69,792	\$12,063	\$1,805	\$1,570	\$85,230	\$11,160	\$96,390
VAL QUENTIN	\$70,233	\$14,511	\$1,847	\$1,888	\$88,479	\$11,196	\$99,675
WAIPAROUS	\$60,870	\$8,524	\$735	\$1,109	\$71,238	\$7,665	\$78,903
WEST BAPTISTE	\$61,467	\$8,200	\$740	\$1,067	\$71,474	\$7,119	\$78,593
WEST COVE	\$66,476	\$11,473	\$1,496	\$1,493	\$80,938	\$10,887	\$91,825
WHISPERING HILLS	\$65,329	\$11,267	\$1,389	\$1,466	\$79,451	\$10,792	\$90,243
WHITE SANDS	\$76,326	\$10,618	\$2,415	\$1,382	\$90,741	\$11,698	\$102,439
YELLOWSTONE	\$62,911	\$11,119	\$1,164	\$1,447	\$76,641	\$10,593	\$87,234
Municipal Districts and Counties							
ACADIA NO. 34, M.D. OF	\$189,562	\$135,579	\$8,272	\$17,644	\$351,057	\$43,784	\$394,841
ATHABASCA COUNTY	\$1,029,994	\$696,051	\$86,654	\$90,581	\$1,903,280	\$167,645	\$2,070,925
BARRHEAD NO. 11, COUNTY OF	\$682,627	\$470,055	\$54,257	\$61,171	\$1,268,110	\$172,023	\$1,440,133
BEAVER COUNTY	\$832,554	\$529,634	\$68,240	\$68,924	\$1,499,352	\$203,409	\$1,702,761
BIG LAKES COUNTY	\$742,852	\$331,948	\$59,874	\$43,198	\$1,177,872	\$72,004	\$1,249,876
BIGHORN NO. 8, M.D. OF	\$326,538	\$68,877	\$21,047	\$8,963	\$425,425	\$37,717	\$463,142
BIRCH HILLS COUNTY	\$351,951	\$365,702	\$23,417	\$47,591	\$788,661	\$86,678	\$875,339
BONNYVILLE NO. 87, M.D. OF	\$1,778,494	\$484,758	\$156,463	\$63,084	\$2,482,799	\$157,297	\$2,640,096
BRAZEAU COUNTY	\$1,212,058	\$256,481	\$103,634	\$33,377	\$1,605,550	\$110,646	\$1,716,196
CAMROSE COUNTY	\$1,077,653	\$619,319	\$91,099	\$80,595	\$1,868,666	\$175,821	\$2,044,487
CARDSTON COUNTY	\$527,861	\$358,759	\$39,823	\$46,687	\$973,130	\$134,969	\$1,108,099
CLEAR HILLS COUNTY	\$607,935	\$370,755	\$47,291	\$48,248	\$1,074,229	\$136,024	\$1,210,253
CLEARWATER COUNTY	\$2,060,382	\$513,233	\$182,753	\$66,790	\$2,823,158	\$180,513	\$3,003,671
CYPRESS COUNTY	\$1,631,477	\$585,168	\$142,751	\$76,151	\$2,435,547	\$145,189	\$2,580,736
FAIRVIEW NO. 136, M.D. OF	\$312,709	\$251,896	\$19,757	\$32,780	\$617,142	\$73,955	\$691,097
FLAGSTAFF COUNTY	\$983,498	\$591,805	\$63,503	\$77,015	\$1,715,821	\$240,850	\$1,956,671
FOOTHILLS COUNTY	\$2,740,294	\$539,015	\$246,164	\$70,145	\$3,595,618	\$236,509	\$3,832,127
FORTY MILE NO. 8, COUNTY OF	\$681,581	\$884,043	\$54,160	\$115,045	\$1,734,829	\$170,193	\$1,905,022
GRANDE PRAIRIE NO. 1, COUNTY OF	\$2,962,845	\$903,411	\$266,921	\$117,565	\$4,250,742	\$254,838	\$4,505,580
GREENVIEW NO. 16, M.D. OF	\$2,509,752	\$639,214	\$215,256	\$83,184	\$3,447,406	\$304,239	\$3,751,645
KNEEHILL COUNTY	\$917,108	\$477,129	\$76,126	\$62,091	\$1,532,454	\$140,937	\$1,673,391
LACOMBE COUNTY	\$1,550,081	\$463,277	\$135,160	\$60,289	\$2,208,807	\$138,485	\$2,347,292
LAC STE. ANNE COUNTY	\$1,105,633	\$610,175	\$93,709	\$79,405	\$1,888,922	\$101,881	\$1,990,803
LAMONT COUNTY	\$701,700	\$442,595	\$56,036	\$57,597	\$1,257,928	\$158,658	\$1,416,586
LEDUC COUNTY	\$2,667,186	\$468,063	\$239,346	\$60,911	\$3,435,506	\$230,488	\$3,665,994
LESSER SLAVE RIVER NO. 124, M.D. OF	\$553,783	\$200,688	\$42,241	\$26,116	\$822,828	\$56,432	\$879,260
LETHBRIDGE COUNTY	\$1,097,467	\$542,573	\$92,947	\$70,608	\$1,803,595	\$101,209	\$1,904,804
MINBURN NO. 27, COUNTY OF	\$724,832	\$481,162	\$48,776	\$62,616	\$1,317,386	\$177,000	\$1,494,386
MOUNTAIN VIEW COUNTY	\$1,786,750	\$460,762	\$157,233	\$59,961	\$2,464,706	\$157,977	\$2,622,683
NEWELL, COUNTY OF	\$1,469,382	\$461,647	\$127,634	\$60,076	\$2,118,739	\$131,839	\$2,250,578
NORTHERN LIGHTS, COUNTY OF	\$673,172	\$414,665	\$53,375	\$53,963	\$1,195,175	\$149,606	\$1,344,781
NORTHERN SUNRISE COUNTY	\$681,186	\$258,684	\$54,123	\$33,664	\$1,027,657	\$66,925	\$1,094,582
OPPORTUNITY NO. 17, M.D. OF	\$881,408	\$308,718	\$72,796	\$40,175	\$1,303,097	\$83,415	\$1,386,512
PAINT EARTH NO. 18, COUNTY OF	\$559,881	\$323,037	\$42,809	\$42,039	\$967,766	\$131,124	\$1,098,890
PARKLAND COUNTY	\$3,448,136	\$664,324	\$312,181	\$86,452	\$4,511,093	\$294,806	\$4,805,899
PEACE NO. 135, M.D. OF	\$286,119	\$138,606	\$17,277	\$18,037	\$460,039	\$66,561	\$526,600
PINCHER CREEK NO. 9, M.D. OF	\$531,759	\$222,561	\$40,187	\$28,963	\$823,470	\$54,618	\$878,088
PONOKA COUNTY	\$1,246,066	\$461,628	\$106,806	\$60,074	\$1,874,574	\$113,447	\$1,988,021
PROVOST NO. 52, M.D. OF	\$757,175	\$416,459	\$61,210	\$54,196	\$1,289,040	\$91,680	\$1,380,720
RANCHLAND NO. 66, M.D. OF	\$165,197	\$58,639	\$5,925	\$7,631	\$237,392	\$26,220	\$263,612
RED DEER COUNTY	\$2,519,094	\$702,450	\$225,534	\$91,413	\$3,538,491	\$218,291	\$3,756,782
ROCKY VIEW COUNTY	\$5,408,278	\$921,265	\$494,992	\$119,889	\$6,944,424	\$456,239	\$7,400,663
SADDLE HILLS COUNTY	\$758,282	\$334,865	\$61,313	\$43,578	\$1,198,038	\$73,274	\$1,271,312
SMOKY LAKE COUNTY	\$475,776	\$404,598	\$34,965	\$52,652	\$967,991	\$109,174	\$1,077,165
SMOKY RIVER NO. 130, M.D. OF	\$451,682	\$670,113	\$32,718	\$87,205	\$1,241,718	\$109,055	\$1,350,773
SPIRIT RIVER NO. 133, M.D. OF	\$230,112	\$149,257	\$12,054	\$19,424	\$410,847	\$50,659	\$461,506
ST. PAUL NO. 19, COUNTY OF	\$872,893	\$540,306	\$72,002	\$70,313	\$1,555,514	\$112,269	\$1,667,783
STARLAND COUNTY	\$493,938	\$372,373	\$36,659	\$48,459	\$951,429	\$112,457	\$1,063,886
STETTLER NO. 6, COUNTY OF	\$989,807	\$566,945	\$73,499	\$73,779	\$1,704,030	\$241,023	\$1,945,053
STURGEON COUNTY	\$2,293,032	\$581,217	\$204,451	\$75,637	\$3,154,337	\$199,673	\$3,354,010

Municipality	Capital Funding					Interim Supply Operating Funding	Total MSI Funding
	Interim Supply (August 2019)		Additional Funding (October 2019)		Budget 2019 Capital Funding		
	MSI Capital Component	BMTG Component	MSI Capital Component	BMTG Component			
TABER, M.D. OF	\$1,011,259	\$573,198	\$84,907	\$74,593	\$1,743,957	\$162,473	\$1,906,430
THORHILD COUNTY	\$522,412	\$437,283	\$39,315	\$56,906	\$1,055,916	\$119,814	\$1,175,730
TWO HILLS NO. 21, COUNTY OF	\$720,395	\$528,908	\$48,372	\$68,829	\$1,366,504	\$199,869	\$1,566,373
VERMILION RIVER, COUNTY OF	\$1,333,129	\$799,141	\$114,926	\$103,996	\$2,351,192	\$298,846	\$2,650,038
VULCAN COUNTY	\$758,450	\$626,807	\$61,329	\$81,570	\$1,528,156	\$175,913	\$1,704,069
WAINWRIGHT NO. 61, M.D. OF	\$920,425	\$405,561	\$76,435	\$52,778	\$1,455,199	\$137,103	\$1,592,302
WARNER NO. 5, COUNTY OF	\$594,907	\$612,344	\$46,076	\$79,687	\$1,333,014	\$151,557	\$1,484,571
WESTLOCK COUNTY	\$802,959	\$664,789	\$65,480	\$86,512	\$1,619,740	\$207,328	\$1,827,068
WETASKIWIN NO. 10, COUNTY OF	\$1,303,345	\$494,074	\$112,148	\$64,296	\$1,973,863	\$118,165	\$2,092,028
WHEATLAND COUNTY	\$1,466,734	\$531,425	\$127,387	\$69,157	\$2,194,703	\$131,621	\$2,326,324
WILLOW CREEK NO. 26, M.D. OF	\$759,969	\$600,437	\$61,471	\$78,138	\$1,500,015	\$180,924	\$1,680,939
WOODLANDS COUNTY	\$758,555	\$215,027	\$61,339	\$27,983	\$1,062,904	\$73,297	\$1,136,201
YELLOWHEAD COUNTY	\$2,362,521	\$604,934	\$210,932	\$78,723	\$3,257,110	\$205,396	\$3,462,506
I.D. NO. 04 (WATERTON)	\$156,436	\$27,236	\$5,182	\$3,544	\$192,398	\$23,707	\$216,105
I.D. NO. 09 (BANFF)	\$321,944	\$54,578	\$20,618	\$7,102	\$404,242	\$37,338	\$441,580
I.D. NO. 12 (JASPER NATIONAL PARK)	\$120,762	\$8,641	\$1,417	\$1,125	\$131,945	\$15,682	\$147,627
I.D. NO. 13 (ELK ISLAND)	\$112,390	\$7,079	\$142	\$921	\$120,532	\$9,256	\$129,788
I.D. NO. 24 (WOOD BUFFALO)	\$129,133	\$34,403	\$2,636	\$4,477	\$170,649	\$21,459	\$192,108
I.D. NO. 25 (WILLMORE WILDERNESS)	\$110,961	\$7,079	\$9	\$921	\$118,970	\$9,139	\$128,109
IMPROVEMENT DISTRICT NO. 349	\$405,434	\$7,079	\$27,472	\$921	\$440,906	\$33,391	\$474,297
KANANASKIS IMPROVEMENT DISTRICT	\$146,523	\$13,597	\$4,258	\$1,769	\$166,147	\$22,891	\$189,038
SPECIAL AREAS (2, 3 AND 4)	\$1,685,895	\$1,373,039	\$147,826	\$178,681	\$3,385,441	\$333,125	\$3,718,566
Specialized Municipalities							
CROWNEST PASS, MUNICIPALITY OF	\$1,049,109	\$301,799	\$41,260	\$39,274	\$1,431,442	\$149,721	\$1,581,163
JASPER, MUNICIPALITY OF	\$600,484	\$243,688	\$46,596	\$31,712	\$922,480	\$60,278	\$982,758
LAC LA BICHE COUNTY	\$1,303,207	\$504,916	\$112,135	\$65,707	\$1,985,965	\$118,153	\$2,104,118
MACKENZIE COUNTY	\$1,256,575	\$538,603	\$107,786	\$70,091	\$1,973,055	\$114,313	\$2,087,368
STRATHCONA COUNTY	\$9,114,923	\$4,431,702	\$840,690	\$576,720	\$14,964,035	\$761,512	\$15,725,547
WOOD BUFFALO, REGIONAL MUNICIPALITY OF	\$10,302,034	\$4,244,879	\$951,406	\$552,408	\$16,050,727	\$859,280	\$16,910,007
Metis Settlements							
BUFFALO LAKE	\$131,070	\$74,510	\$2,817	\$9,696	\$218,093	\$21,618	\$239,711
EAST PRAIRIE	\$125,621	\$80,620	\$2,309	\$10,491	\$219,041	\$21,170	\$240,211
ELIZABETH	\$128,071	\$58,312	\$2,537	\$7,589	\$196,509	\$21,371	\$217,880
FISHING LAKE	\$126,001	\$71,734	\$2,344	\$9,335	\$209,414	\$21,201	\$230,615
GIFT LAKE	\$138,547	\$76,568	\$3,514	\$9,964	\$228,593	\$22,234	\$250,827
KIKINO	\$143,869	\$98,542	\$4,010	\$12,824	\$259,245	\$22,672	\$281,917
PADDLE PRAIRIE	\$125,241	\$67,465	\$2,273	\$8,779	\$203,758	\$21,138	\$224,896
PEAVINE	\$126,424	\$75,733	\$2,383	\$9,855	\$214,395	\$21,236	\$235,631
Redwood Meadows							
REDWOOD MEADOWS	\$179,142	\$57,338	\$7,300	\$7,462	\$251,242	\$25,577	\$276,819

Notes:

- a) Interim Supply MSI capital and operating allocations are based on interim program funding of \$597 million committed in August 2019.
- b) Additional MSI capital funding is subject to the Alberta Legislature approval of the Government of Alberta Budget 2019.
- c) Additional MSI capital funding and individual additional allocations are subject to the Minister's authorization in accordance with the expressed guidelines of the program.
- d) The allocations for the MSI capital component and operating funding are based primarily on 2018 Municipal Affairs Population List, 2018 education tax requisitions, and 2017 kilometres of local road.
- e) The allocations for the BMTG component are based on municipal status, with Calgary and Edmonton receiving funding based on litres of taxable road-use gasoline and diesel fuel sold in the province; the remaining cities and urban service areas receiving funding based on a combination of population and length of primary highways; towns, villages, summer villages, improvement districts and the Townsite of Redwood Meadows receiving funding based on population; and rural municipalities and Metis Settlements receiving funding based on a formula which takes into account kilometres of open road, population, equalized assessment, and terrain.
- f) Allocations for former municipalities that have been restructured are reflected in the allocation of the receiving municipality in accordance with the MSI program guidelines.
- g) The disposition of the MSI allocation for ID 349 is determined via the regional approach to redistribution of ID 349 revenues among local governments.
- h) The Interim Supply allocations under the MSI capital component for the cities of Calgary and Edmonton were calculated based on the MSI funding formula and then reduced by a combined \$152 million.



October 30, 2019

Reeve and Council
Mackenzie County
PO Box 640
Fort Vermilion, AB
T0H 1N0

Dear Reeve and Council,

The Fort Vermilion School Division Board of Trustees at their October 2, 2019 Regular Board Meeting made the following motion:

19-09-16472 Jesse Darling moved that the Board of Trustees begin consultation on community education needs and start the school closure process for Zama City School.

CARRIED

The Mackenzie County may provide a statement to the Board of Trustees of the impact the closure may have on the community. Please forward your statement to the Board of Trustees prior to January 7, 2020.

Yours truly,

Michael McMann
Superintendent



FORT VERMILION SCHOOL DIVISION
"Our Children, Our Students, Our Future"

P.O. BAG NO. 1, 5213 RIVER ROAD, FORT VERMILION, ALBERTA T0H 1N0 . TELEPHONE 780-927-3766 . FAX 780-927-4625

October 30, 2019

Via email: AF.Minister@gov.ab.ca

Honourable Devin Dreeshen,

Minister of Alberta Agriculture and Forestry

229 Legislature Building - 10800 97 Avenue, Edmonton AB T5K 2B6

Re: Danger from roadside burning on Highways 58 and 88

Dear Minister:

A serious, preventable hazard exists with the roadside burning of brush piles alongside Highways 58 and 88 near High Level and Fort Vermilion. In 2018, Northwest Tank Lines was involved in two serious incidents, and several more near misses, as a result of the thick smoke that drifts over these highways.

Northwest has implemented internal operating procedures to ameliorate the dangers associated with the intermittent conditions, but these measures only deal with the symptoms. Northwest has also lobbied and worked with local government bodies for a solution but, again, we are no closer to removing the danger.

As a responsible company, Northwest cannot overstate the clear and imminent danger associated with the smoke causing complete loss of road visibility. Near-miss reports include drivers of our units regaining visibility after traveling through the smoke and finding themselves completely in the oncoming lane. The smoke was also a major contributing factor in a rollover on December 2, 2018 on Highway 88 just south of Ft. Vermilion.

Northwest is just one of many carriers that travel on Highways 58 and 88 multiple times a day, 365 days a year. As vigilant as the carriers are, the dangers of the smoke are real and the potential impact of a collision with one of our units could be devastating. Northwest strongly supports efforts made by other parties to come up with a solution to the roadside burning, such as conditional year-round permitting.

Please advise if Northwest can be of any assistance to resolve this critical situation.

Sincerely,

Michael Perry, President

Northwest Tank Lines Inc.

CC: Honourable Ric McIver, Alberta Minister of Transportation, (transportation.minister@gov.ab.ca) Andre Corbould, Deputy Minister Agriculture and Forestry (andre.corbould@gov.ab.ca) Wendy Doyle, Executive Director, Office of Traffic Safety, Alberta Transportation (wendy.doyle@gov.ab.ca) Len Racher, Chief Administrative Officer, Mackenzie County (Lracher@mackenziecounty.com)



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

October 30, 2019

The Honourable Doug Schweitzer
Minister of Justice and Solicitor General
424 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: POLICE COSTING MODEL

In September 2019, the Government of Alberta began consultations on a test police costing model with the 291 municipalities who currently receive frontline policing from the RCMP through the Provincial Police Services Agreement. The proposed formula would allow the province to recover between 15% (\$34.9 million) and 70% (\$162.8 million) of policing costs. For Mackenzie County this translates to \$362,000 at 15% and \$1.6M at 70%.

The County has a number of issues with this formula and the methods that have been used to approach municipalities regarding this downloading of current provincial costs. Generally, the conversation is very one-sided and basically boils down to the province asking "what percentage do you want to pay". For us, there are just too many unanswered questions before we can begin to discuss payment.

The points below summarize our position:

1. Mackenzie County does not support any change to the current policing model based on the test costing model provided by the Government of Alberta. As the consultation process does not include any discussion on how a change to police costing could enhance service levels or local input into policing, it indicates a clear downloading of costs to municipalities.

2. Mackenzie County strongly recommends that if the Government of Alberta implements a police costing model, that it applies to recovery of 15% maximum of frontline policing costs. However, please note that any increase will have significant consequences for many impacted municipalities.
3. The use of equalized assessment to measure ability to pay is problematic, as it does not consider the costs of servicing the properties that are being assessed. Mackenzie County is actually losing assessment as the oil patch industry is winding down and oil companies are shutting down refineries and wells, which is having a huge impact on our revenues.
4. The proposed model will download policing costs onto rural and small urban municipalities with no corresponding improvement to service levels or local input into policing.
5. The test model will have no positive impact in addressing rural crime. If anything, it will reduce the level of policing in rural areas if municipalities must re-allocate funds used for enhanced policing or other public safety services to pay a share of front-line policing costs.
6. Any changes to police funding should not occur without considering the cumulative impacts of the current challenges facing rural municipalities due to unpaid non-residential taxes, the assessment model review, uncertainty related to provincial grant funding, and uncertainty related to the upcoming provincial budget.
7. The model does not take into consideration the issues facing municipalities like Mackenzie County. The vast area and small population base creates issues for RCMP that are unique to northern communities. Members are required to travel long distances per call in many instances.
8. The model does not take into consideration the issues that are created when there are other populations that use up the RCMP resources. Thirty-eight percent of the population within Mackenzie County boundaries (excluding towns) is made up of indigenous members living on reserves. Who is paying for these policing costs?
9. The model does not take into consideration the contributions that municipalities already make to policing, including Community Peace Officers, enhanced policing positions, infrastructure, etc. The quality of policing will likely decrease in many communities as municipalities re-

October 30, 2019

- allocate funding from supplementary services to support front-line policing.
10. If the province proceeds with a costing model, it must be implemented gradually over several years to allow municipalities to make informed decisions on how to amend other services or raise additional revenue to accommodate increased policing costs. If changes are implemented too abruptly, it could have service delivery and viability impacts.
 11. The cumulative impact of the test model combined with other challenges currently facing municipalities could have serious implications across the province. In some cases, this downloading of costs could threaten the viability of some municipalities.

Therefore, we respectfully request that these negotiations take the form of discussing the police services before we discuss a Police Costing Model.

Thank you for your consideration. If you have any questions regarding this matter please feel free to contact me at (780) 926-7405 or our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email to lracher@mackenziecounty.com.

Sincerely,



Josh Knelsen
Reeve
Mackenzie County

c: Dan Williams, MLA – Peace River
Mackenzie County Council



ALBERTA
SERVICE ALBERTA

*Office of the Minister
MLA, Strathcona-Sherwood Park*

AR36637

October 31, 2019

Reeve Joshua Knelsen
Reeve, Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Knelsen:

I am reaching out to you with regard to the important issue of broadband internet. On my recent tour of Alberta, I met with hundreds of Albertans including elected officials, community representatives, small business leaders, and concerned citizens across 36 communities.

It quickly became clear the pressing need for improved access to high-speed broadband and the challenges that rural and remote communities are facing in its absence. I also heard inspiring examples of communities working together to overcome the connectivity challenges head-on with innovative local solutions, often in partnership with regional neighbours.

As Minister of Service Alberta, I am committed to continue working with municipalities, telecommunications providers, and infrastructure owners to find ways to expand high-speed broadband services across the province. During my tour I was able to strengthen relationships with key stakeholders, and I want my department to foster this dialogue with elected representatives, municipal officials, and business leaders across the province. To help nurture this ongoing collaboration and dialogue, I am requesting the following information:

- The name of a designated contact within your organization for broadband.
- Contact information for that individual, including an email address and telephone number.
- If applicable, a short summary of current plans or initiatives your municipality is involved in for expanding access to high-speed broadband to your community.

.../2

My department's contact person is Richard Bates, Provincial Broadband Business Analyst, and he can be reached at richard.bates@gov.ab.ca. Please use the subject line, "Designated broadband contact". If you have any questions, you may contact Richard by telephone at 780-422-0198. To call toll-free, dial 310-0000 and then the number.

Thank you for your cooperation. I look forward to working with you on these issues.

Sincerely,

A handwritten signature in black ink that reads "Nate Glubish". The signature is written in a cursive, slightly slanted style.

Honourable Nate Glubish
Minister of Service Alberta

cc: Honourable Kaycee Madu
Minister of Municipal Affairs

Boreal Housing Foundation
Regular Board Meeting
August 29, 2019 at 10:00 am
La Crete Heimstaed Lodge - Fireside Room

In Attendance: Cornie Teichroeb
Paul Driedger
Wally Olorenshaw – Via Teleconference
Michelle Farris
Josh Knelsen
Clark McAskile – Vice Chair
Bill Neufeld – Via teleconference
Cameron Cardinal – Via Teleconference

Missing: Crystal McAteer
Daphne Lizotte

Administration: Mary Mercredi, Chief Administrative Officer
Evelyn Peters, Executive Assistant

Call to Order: Vice Chair Clark McAskile called the meeting to order at 10:06 am.

Agenda:

Approval of Agenda

19-48 Moved by Paul Driedger

That the agenda be amended to include:

4.01 Election of officers

4.11 Selling of SRHI unit in Fort Vermillion

6.6 Tub Proposals

And to move 7.1 and 4.11 to be dealt with before 4.1

Carried

Minutes from April 25, 2019 Regular Board Meeting

19-49

Moved by Michelle Farris

That the minutes of the April 25, 2019 Regular Board Meeting be approved as presented

Carried

Minutes June 25, 2019 Special Board Meeting via Teleconference

19-50

Moved by Josh Knelsen

That the minutes of the June 25, 2019 Special Board Meeting via Teleconference be approved as presented

Carried

Minutes July 22, 2019 Special Board Meeting via Teleconference

19-51

Moved by Cornie Teichroeb

That the minutes of the July 22, 2019 Special Board Meeting via Teleconference be approved as presented

Carried

New Business

Election of Officers

Election of Chairperson

Clark McAskile asked for nominations for vacant Chair position.

Michelle Farris nominated Clark McAskile,

Clark McAskile accepted.

Cornie Teichroeb declared Nominations cease.

Clark McAskile, Chair by Acclamation – with signing authority

Clark McAskile in the Chair at 10:11 am.

Election of Vice-Chair

Chair Clark McAskile asked for nominations for the position of Vice Chair.

Paul Driedger nominated Cornie Teichroeb

Cornie Teichroeb accepted.

Josh Knelsen declared Nominations cease.

Cornie Teichroeb as Vice-Chair by acclamation, with signing authority

19-52 Moved by Michelle Farris

That the alternate signing authority be appointed to Paul Driedger.

Carried

19-53 Moved by Paul Driedger

That George Friesen be removed as having signing authority.

Carried

In Camera: Legal / Land / or Labor

19-54 Moved by Michelle Farris

That the meeting moves to in camera at 10:13 am

Carried

19-55 Moved by Wally Olorenshaw

That meeting moves out of in camera at 10:21 am

Carried

19-56 Moved by Cornie Teichroeb

That the Bad Debt for the 2018 year ending balance of \$31,748.34, be written off.

Carried

LCMNA Letter to Boreal Housing Foundation

19-57 Moved by Paul Driedger

That the letter from LCMNA appointing Cornie Teichroeb to replace George Friesen as a board member be accepted as information

Carried

Amended H&S-001 Health & Safety Policy

19-58 Moved by Paul Driedger

That Policy H&S-001 Health & Safety Policy be amended as presented.

Carried

Amended H&S-002 Roles and Responsibilities Policy

19-59 Moved by Michelle Farris

That Policy H&S-002 Roles and Responsibilities be amended as presented

Carried

Amended H&S-005 Incident Reporting & Investigations Policy

19-60 Moved by Josh Knelsen

That H&S -005 Incident Reporting & Investigations be amended as presented.

Carried

Amended H&S-010 Violence and Aggression Policy

19-61 Moved by Cornie Teichroeb

That H&S-010 Violence and Aggression be amended as presented.

Carried

H&S-014 First Aid Policy

19-62 Moved by Paul Driedger

That H&S-014 First Aid Policy be approved as presented.

Carried

H&S-015 Working Alone Policy

19-63 Moved by Cornie Teichroeb

That H&S-015 Working Alone Policy be approved as presented.

Carried

H&S-016 Dangerous Work Refusal Policy

19-64 Moved by Paul Driedger

That H&S-016 Dangerous Work Refusal Policy be approved as presented.

Carried

Amended Employee Handbook

19-65 Moved by Paul Driedger

That the Boreal Housing Foundation Employee Handbook be approved as presented.

Carried

Mackenzie House – Generator Agreement

19-66 Moved by Wally Olorenshaw

That the Mackenzie House – Generator Agreement option #2 of choice to be accepted as presented.

Carried

Sale of SRHI Unit in Fort Vermilion

19-67 Moved by Paul Driedger

That the sale of the SRHI Unit in Fort Vermilion be accepted as presented.

Carried

Reports:

Financial Reports

CAO Report

19-68 Moved by Josh Knelsen

That the CAO report be received for information.

Carried

Chair Clark McAskile called for a break at 11:33 am

Chair Clark McAskile reconvened the meeting at 11:47 am

Heimstaed Lodge Financial Reports – July 31, 2019

19-69 Moved by Michelle Farris

That the July 31, 2019 Lodge financial report be received for information.

Carried

High Level Lodge – July 31, 2019

19-70 Moved by Michelle Farris

That the July 31,2019 High Level Lodge financial report be received for information.

Carried

Supportive Living Financial Reports - July 31, 2019

19-71 Moved by Cornie Teichroeb

That the July 31, 2019 Supportive Living financial report be received for information.

Carried

Housing Financial Reports – July 31, 2019

19-72 Moved by Paul Driedger

That the July 31, 2019 Housing financial report be received for information.

Carried

19-73 Moved by Paul Driedger

That the “Direct to Tenant” program be tabled at next meeting

Carried

Grants & Reserves – July 31, 2019

19-74 Moved by Josh Knelsen

That the July 31,2019 Grants & Reserves report be received for information.

Carried

Arrears Report

19-75

Moved by Bill Neufeld

That the July 31,2019 arrears report be received for information.

Carried

Information items

19-76

Moved by Cameron Cardinal

That

- 6.1 2019-2020 Funding Advices Communication
- 6.2 Accommodation Standards Certificate
- 6.3 Newsletter April 2019 be received as information
- 6.4 Mackenzie House July update
- 6.5 Evacuation Expenses

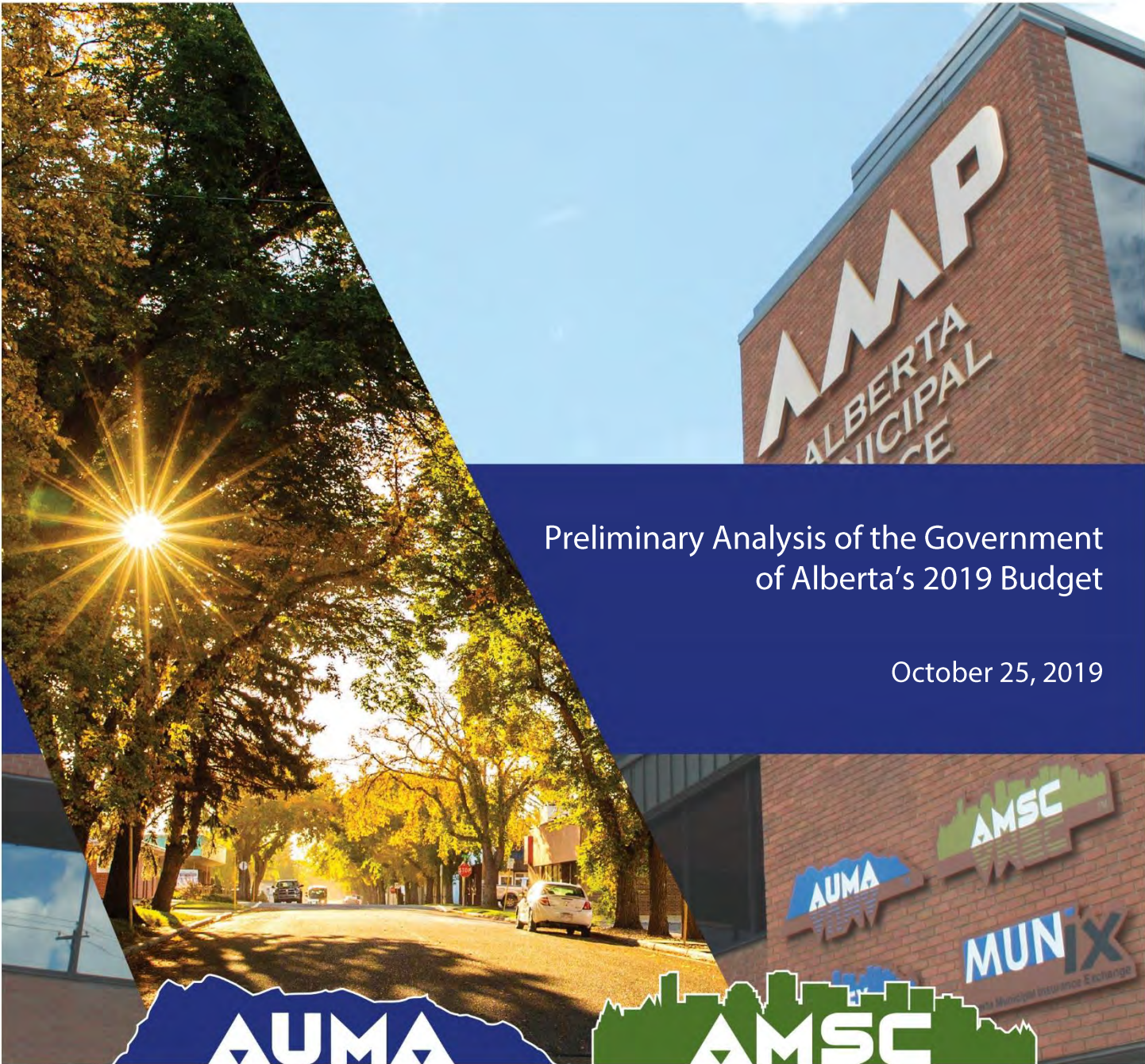
Carried

Next Meeting Date: That the next Regular Board Meeting be October 31, 2019 at 10:00 am in the High Level Town Hall in High Level.

Adjournment: Chair Clark McAskile declared the meeting of August 29, 2019 be adjourned at 12:27 pm.

Chair Clark McAskile

Evelyn Peters, Executive Assistant



Preliminary Analysis of the Government of Alberta's 2019 Budget

October 25, 2019



TM



TM

WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

Introduction

AUMA expected a budget of restraint, and that is what the province delivered.

At the same time, Minister Toews' budget speech emphasized the priorities laid out in the UCP platform:

- Getting Albertans back to work
- Making life better for Albertans
- Standing up for Alberta

While the budget advances many UCP commitments, a great deal of work remains to establish the provincial- municipal partnership required to restore the Alberta advantage.

AUMA and its members are up to the challenges presented by the current period of fiscal restraint. However, many of the cuts made in this budget compromise municipalities' ability to support and execute the goals laid out by our provincial government. Municipalities are key to achieving real change for communities where Albertans live, work, and thrive, but the funding allocated, and costs downloaded to municipalities in this budget mean that the tools, strategies and resources for success may be out of reach. (For example, while the province reduces its budget by 2.8 per cent over the next four years, it has proposed reducing our infrastructure funding by almost 10 times that amount.)

The following document includes AUMA's preliminary analysis of Budget 2019 and how it relates to municipal priorities and the financial future of Alberta communities. In addition, it summarizes the province's fiscal outlook and includes highlights of ministry business plans that most impact our communities.

Priorities for Alberta's Municipal Governments

AUMA and our members have been calling on the province to recognize that strong communities build Alberta. We have highlighted priority items that require partnership between municipalities and the province to address. These include:

Adequate, predictable, and sustainable infrastructure funding

AUMA was pleased that the UCP platform acknowledged that "municipalities need a positive partnership with the provincial government and long-range planning to meet their community planning." We also appreciate that Budget 2019 indicates the province will legislate a new Local Government Fiscal Framework (LGFF) linked to provincial revenue.

Regrettably, when it is introduced in 2022-23, the LGFF's base amount will be 30 per cent less than 2017 funding levels. In addition, this base funding will only grow at half the rate of revenue growth. In addition, the intent of establishing a positive partnership is undermined by the province tearing up the *City Charter Fiscal Framework Act*. This is a broken election platform promise.

Increased Resources for Policing

AUMA has been advocating for a more equitable police funding model and broader review of the Police Act as part of a strategy to increase the police resources available on the ground to support community safety. Budget 2019 notes that the current distribution model for municipal policing grants will be maintained, and we look forward to a plan for a comprehensive review of police resourcing issues.

Cannabis Revenue Sharing

Municipalities are at the front lines of providing protection services and preventative social programs in communities large and small. The province projects cannabis tax revenues of \$70 million in 2019-20, \$74 million in 2020-21, \$79 million in 2021-22, and \$84 million in 2022-23. However, the budget does not include any plans to share this revenue with municipalities, who bear the costs for providing administrative oversight for cannabis legalization, including stores, land use planning and more.

Access to High Speed Internet

Improved access to highspeed internet is key to achieving the province's goals of attracting businesses, tourists and immigrants to Alberta. While Service Alberta's business plan mentions developing a strategy to high-speed broadband, it does not appear to include any funding for this initiative.

Modernizing Alberta's Recycling Framework

AUMA is asking the provincial government to introduce an Extended Producer Responsibility (EPR) paper and packaging program and expand existing recycling programs. Alberta's municipalities are struggling with increased municipal recycling costs, and lack of action by the Government of Alberta is forcing municipalities to spend more to operate residential recycling programs.

While additional funding is not required to implement these programs, the Environment and Parks business plan does not currently include a strategy to implement these measures.

Red Tape Reduction

The provincial government reaffirmed its promise to reduce one-third of regulatory requirements in the Government of Alberta statutes, regulations, policies, guidelines, and forms. \$1.5 million is allocated to support removing needless red tape in Budget 2019.

With feedback from municipalities, AUMA provided the province a thorough red tape reduction analysis, which we submitted to the provincial government in August 2019. Our recommendations highlight ways that municipal and provincial governments can work together to:

- reduce the Alberta government's footprint;
- explore alternative service delivery to provide services;
- streamline the regulatory process for approvals;
- implement outcome-based regulations; and
- simplify provincial grant criteria and administration.

The red tape reduction initiative is emblematic of the opportunity for municipalities and the province to work collaboratively toward common goals, if the right resources are in place.

Municipalities are the most efficient stewards of financial resources. They are continually required to make tough economic decisions, since, unlike the other two orders of government, municipalities cannot run operating deficits. While strong communities build Alberta, municipalities will have to make tough decisions without adequate support for items that were cut in this provincial budget.

Planning for your community's financial future

Core Capital Funding to Municipal Governments (\$ millions)

Capital Program	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Municipal Sustainability Initiative (MSI) Capital ¹	694	694	600	525	-
Basic Municipal Transportation Grant (BMTG)	344	347	363	372	-
Local Government Fiscal Framework (LGFF)	-	-	-	-	860
Water for Life	75	40	51	50	50
Municipal Water and Wastewater Partnership	45	32	18	27	23
Strategic Transportation Infrastructure Program (STIP)	27	22	15	21	25
Alberta Community Transit Fund	22	-	-	-	-
Alberta Community Resilience Program	-	23	20	-	-
First Nations Water Tie-In Program	24	18	13	12	10
Subtotal	1,231	1,176	1,080	1,007	968
		(4.5%)	(8.1%)	(6.7%)	(3.9%)
Capital Funding Linked to Government of Canada Funding Programs					
Gas Tax Fund (GTF)	230	477	244	255	255
GreenTRIP	250	125	60	5	-
Public Transit Infrastructure Fund (PTIF) – Phase 1	137	138	35	-	-
Clean Water Wastewater Fund (CWWF) – Phase 1	59	77	20	-	-
New Building Canada Fund – Small Communities Fund	17	10	-	-	-
Edmonton and Calgary LRT	-	151	192	485	569
Subtotal	692	978	551	745	824
		41.4%	(43.7%)	35.2%	10.6%
Total – Core Capital Funding	1,923	2,154	1,631	1,752	1,792
		12.0%	(24.3%)	7.4%	2.3%

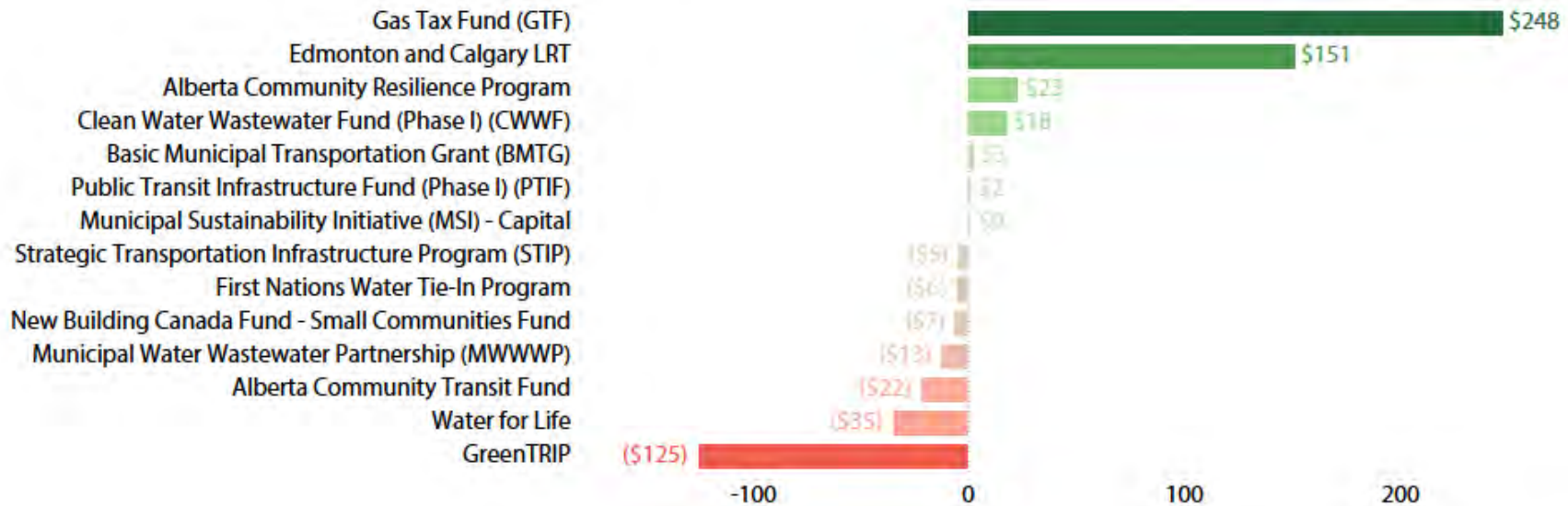
¹ Each of the 2018-19 and 2019-20 figures includes 50% (\$400 million) of the March 2018 advance of \$800 million in MSI Capital. AUMA opted to present it in this format to demonstrate the year-to-year comparison of funding even though 2019-20 MSI Capital is actually \$294 million.

Summary of changes in capital funding for municipalities

Compared to Budget 2018, there has been an increase in capital funding for Alberta municipalities. However much of this increase can be attributed to the federal government's doubling of the Gas Tax Fund and investments in light rail transit for Edmonton and Calgary. The Edmonton and Calgary LRT program is part of a 10-year \$3 billion commitment, where the majority of cash flows are now being deferred until after 2022-23. While a number of municipal programs declined in funding in 2019-20, many of the reductions were expected as Budget 2018 had forecasted reductions for programs such as Water for Life, Municipal Water Wastewater Partnership, Strategic Transportation Infrastructure Program. Other notable items include:

- MSI Operating and Capital were fully funded as per the commitments in Budget 2018. More information about MSI and its future is available on page 6-7.
- The declines in GreenTRIP and the New Building Canada Fund – Small Communities Fund were expected as the programs are closed, and the budget only represents the remaining cashflows.
- Budget 2019 increased funding for the Alberta Community Resilience Program but announced that it will end in 2020-21.

Year-over-year change in municipal funding: Budget 2019 versus Budget 2018 (\$ millions)



Core Operating Funding to Municipal Governments (\$ millions)

Operating Program	2018-19 Budget	2019-20 Budget	Note
Municipal Sustainability Initiative (MSI) – Operating	30.0	30.0	
Alberta Community Partnership	18.5	16.5	1
Family and Community Support Services (FCSS)	100.7	100.0	2
Municipal Police Assistance Grant	57.7	57.7	3
Police Officer Grant Program	30.0	30.0	3
Grants in Place of Taxes (GIPOT)	58.7	44.6	4
Total – Core Operating Funding	295.6	278.8	

Notes

1. The \$2 million reduction to the Alberta Community Partnership means that there will be less funding available for local capacity building and regional collaboration initiatives.
2. FCSS funding remains stable and the Ministry's business plan indicates that the government will introduce multi-year funding agreements for FCSS to reduce red tape.
3. The Municipal Police Assistance Grant and Police Officer Grant Program remain stable and any changes to allocations will be due to fluctuations in local populations.
4. The \$14 million reduction in GIPOT was unexpected and further cuts to this program will be implemented in 2020-21 and 2021-22. The province indicates that the result is part of an effort to reduce its operating spending while still providing municipalities a share of the costs of municipal services to Crown properties. More information is available on page 9.

Municipal Sustainability Initiative – Now and Into the Future

AUMA is pleased that the province recognizes the importance of MSI Operating as it will remain stable at \$30 million per year for the next three years. Budget 2019 also fully-funds the forecasted amounts for MSI Capital and BMTG for 2019. Looking ahead, BMTG remains as projected in Budget 2018 but 2020 MSI Capital will be 14 per cent less than Budget 2018's forecast and 2021 MSI Capital will be 21 per cent less.

<i>MSI Capital</i> (excluding BMTG) (\$ millions)	2019-20	2020-21	2021-22	Total
Budget 2018 Forecast	694 ²	694	667	1,655
Budget 2019 Forecast	694 ²	600	525	1,419
Change (\$)	-	(94)	(142)	(236)
Change (%)	-	(14%)	(21%)	(14%)

AUMA will advocate that Municipal Affairs release an estimate of the 2020 and 2021 MSI allocations so that municipalities can have some assurance of their funding for planning purposes. Alternatively, municipalities can use past year allocations to estimate their future funding. For example, to estimate your 2020 allocation of MSI Capital, AUMA recommends using your 2018 allocation, plus 50 per cent of your March 2018 advance of MSI Capital and then reduce that amount by approximately 15 per cent.

² The 2019-20 figures include 50% (\$400 million) of the March 2018 advance of \$800 million in MSI Capital. This is shown this way to demonstrate the year-to-year comparison of funding even though the Budget 2019 figure is actually \$294 million.

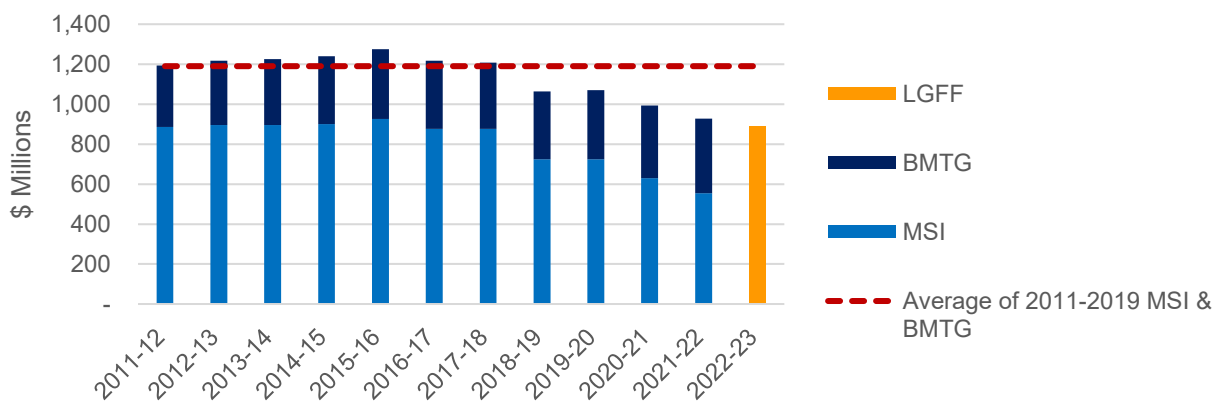
2019-22 Forecast for the MSI Program

(\$ millions)	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Capital					
MSI Capital	294	294	600	525	-
Advanced in March 2018	400	400	-	-	-
BMTG	344	347	363	372	-
LGFF Capital ³	-	-	-	-	860
Subtotal Capital	1,038	1,041	963	879	860
Operating					
MSI Operating	30	30	30	30	-
LGFF Operating ⁴	-	-	-	-	30
Subtotal Operating	30	30	30	30	30
Total	1,068	1,071	993	927	890

A New Funding Future for Municipalities

The unpredictable changes in MSI Capital in 2020 and 2021 demonstrate the need for a new infrastructure funding framework so that municipalities can effectively plan for their future. While Calgary and Edmonton secured a new agreement in 2018 in the form of the *City Charters Fiscal Framework Act*, Budget 2019 announces that the *Act* will be repealed and replaced with a new Local Government Fiscal Framework (LGFF) that will apply to all municipalities. LGFF will replace MSI and BMTG in 2022-23 with base amounts of \$455 million for Calgary and Edmonton and \$405 million for non-Charter municipalities, plus a \$30 million operating component. The annual pot of funding will grow each year at a rate of 50% of the growth of provincial revenues.

The proposed funding level for the new Local Government Fiscal Framework represents a 25% reduction from the annual average levels of MSI and BMTG between 2011 and 2019



Source: Budget 2019 Fiscal Plan and Municipal Affairs' MSI Allocation Tables

Note: Advances of MSI Capital in March 2014 and 2018 are presented in the year that funding was available to municipalities.

³ LGFF = Local Government Fiscal Framework

⁴ The LGFF Operating component is assumed based on figures in Municipal Affairs' 2019 Business Plan, but will be clarified with the Ministry in the future.

Local Government Fiscal Framework (LGFF)	
Pros	Cons
<ul style="list-style-type: none"> ▪ Signals the province's understanding of the value of investing in community infrastructure ▪ The new framework will create funding predictability so that municipalities can realistically plan for their community's future ▪ The program will be legislated and the base funding linked to provincial revenue growth, which aligns with AUMA's 2018 resolution ▪ AUMA will have an opportunity to design a new allocation formula for the new LGFF program 	<ul style="list-style-type: none"> ▪ AUMA was not consulted on the amount of base funding, nor the design of the program ▪ The replacement of the City Charters Fiscal Framework reduces Calgary and Edmonton's 2022 funding by \$45 million and breaks one of the government's election promises ▪ The annual funding is proposed to grow at half the rate of provincial revenue growth, which is unlikely to keep pace with the long-term needs of community ▪ The starting base amount represents a 25% reduction from the average annual amount of MSI and BMTG over the last nine years

Property Taxes

Education Property Tax

The 2019 provincial education property tax rates remain unchanged from 2018. Despite the rates being frozen, the growth of the assessment base will increase the calendar year education property taxes by \$37 million to \$2.482 billion in 2019. Some municipalities with assessment from oil and gas property, primarily municipal districts, may seek a credit on their education property tax requisition through the [Shallow Gas Tax Relief Initiative](#) and the [Provincial Education Requisition Credit](#) for uncollectable education property taxes on oil and gas properties. The credit programs are estimated to lower the net education property tax requisition by \$27 million.

The deferral of the province's 2019-20 budget until fall forced municipalities to estimate their 2019 education property tax requisition. If a municipality's actual 2019 requisition amount is different than its estimate, Municipal Affairs has directed that municipalities shall reconcile any difference using one of two options:

- 1) If the actual requisition is greater than the amount estimated by the municipality, the municipality will need to use municipal funds or reserves to cover the difference and can recoup the difference in the 2020 education property tax rate calculation.
- 2) If the actual requisition is less than the amount estimated by the municipality, the municipality should reduce the amount of education property tax collected from property owners by an equivalent amount in the 2020 education property tax rate calculation.

2019 education property tax mill rates per \$1,000 of equalized assessment	
Residential/farmland	Non-residential
\$2.56	\$3.76

Education Property Tax Requisition ⁵		
(\$ millions)	2018-19	2019-20
Fiscal Year	Actual	Budget
Residential	1,518	1,509
Non-Residential	923	947
Total	2,441	2,455
Calendar Year	2018	2019
Residential	1,516	1,558
Non-Residential	929	924
Total	2,445	2,482

⁵ Source: Alberta Municipal Affairs

Grants in Place of Taxes (GIPOT)

The government will be reducing the Grants in Place of Taxes program by 24 per cent in 2019/20 and a further 32 per cent in 2020/21. This will reduce GIPOT funding from \$58.7 million in 2018 to \$30.0 million in 2020 and continuing at that level thereafter. This revenue is normally based on property taxes that the Crown would pay if the property were not exempt from taxation. Municipalities are still required to provide services to these properties. While municipalities can recover some costs from the province through user fees for items such as water, wastewater and waste collection, the province is effectively downloading the costs of other municipal services such as policing and fire to other property taxpayers. As an example, to make up for the reduction, the City of Edmonton would need to increase its property tax rate by 0.8 per cent.

Good to Know: An Overview of Budget 2019's Fiscal Plan

As per the government's election promises, Budget 2019 outlines a plan to balance Alberta's budget by 2022-23. By holding spending on health, education, and social services, and reducing costs in other ministries, Budget 2019 proposes that the province will post a surplus within four years. That surplus is dependent on realizing notable growth in personal income tax and corporate income tax and resource revenue.

Government of Alberta: Statement of Operations⁶

(\$ millions)	2018-19 Actual	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Revenue					
Personal income tax	11,874	11,990	12,619	13,451	14,335
Corporate income tax	4,871	4,177	4,614	5,031	5,388
Other tax revenue	6,833	5,766	5,803	5,991	6,207
Resource revenue	5,429	6,527	5,386	6,738	8,591
Investment income	2,349	2,585	2,697	2,893	3,009
Premiums, fees, and licenses	3,911	3,872	4,047	4,131	4,241
Other own-source revenue	6,344	5,899	6,030	5,968	6,026
Federal transfers	8,013	9,200	8,883	9,426	9,746
Total revenue	49,624	50,016	50,079	53,629	57,543
Expense by function					
Health	21,921	22,155	22,262	22,228	22,259
Basic/advanced education	14,848	14,541	14,405	14,314	14,207
Social services	5,867	6,301	6,219	6,232	6,263
Other program expenses	11,918	13,795	10,931	11,002	11,015
Total program expense	54,554	56,792	53,817	53,776	53,744
Debt servicing costs	1,971	2,265	2,520	2,780	3,013
Pension Provisions	(190)	(337)	(375)	(324)	(248)
Total Expense	56,335	58,720	55,962	56,232	56,509
Surplus / (Deficit)	(6,711)	(8,704)	(5,883)	(2,603)	584

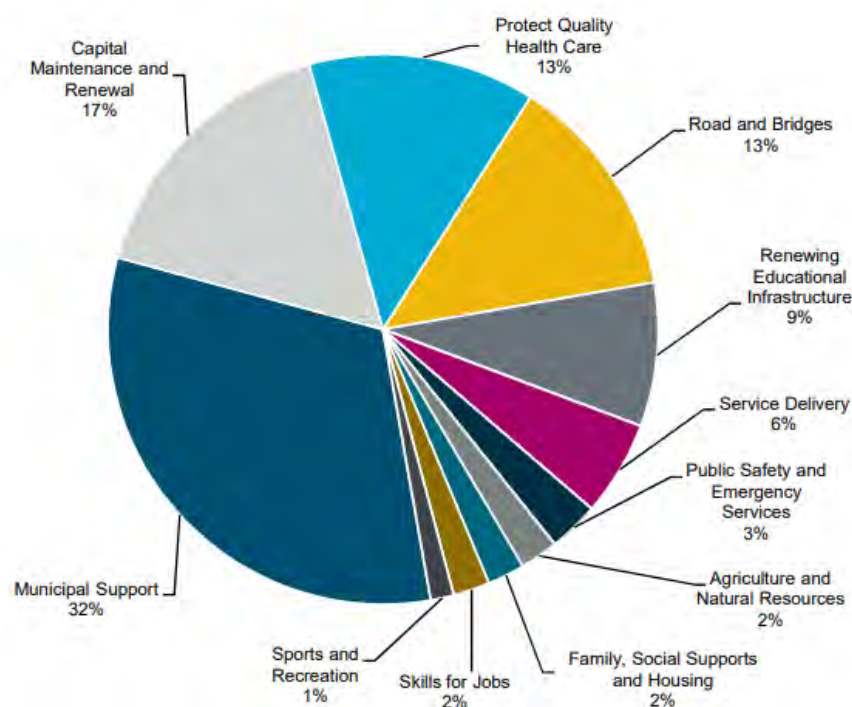
⁶ Source: Government of Alberta 2019-23 Fiscal Plan, pg. 194

Key Energy and Economic Assumptions

Fiscal Year Assumptions	2018-19 Actuals	2019-20	2020-21	2021-22	2022-23
Crude Oil Prices					
WTI (US\$/bbl)	62.77	57.00	58.00	62.00	63.00
Light-Heavy Differential (US\$/bbl)	23.31	14.20	18.40	21.00	17.10
WCS @ Hardisty (US\$/bbl)	51.65	56.60	52.10	54.00	59.70
Natural Gas Price					
Alberta Reference Price (Cdn\$/GJ)	1.34	1.30	1.60	1.90	2.00
Production					
Convention Crude Oil (000s barrels/day)	489	490	501	509	511
Raw Bitumen (000s barrels/day)	3,008	3,108	3,266	3,424	3,534
Natural Gas (billions of cubic feet)	4,158	4,108	4,114	4,116	4,065
Interest Rates					
3-month Canada Treasury Bill (%)	1.50	1.60	1.50	1.70	1.70
10-year Canada Bonds (%)	2.19	1.50	1.90	2.10	2.20
Exchange Rate (US/Cdn)	76.30	75.00	76.00	77.00	78.00

2019 Capital Plan – Spending by Category⁷

Budget 2019 – Capital Plan



Note: Excludes schools, universities, colleges, hospitals (SUCH) sector – self financed investment.

⁷ Full details of the 2019 Capital Plan can be found on page 126 of Alberta's 2019-23 Fiscal Plan

Ministry Highlights

Municipal Affairs

In addition to the municipal grant programs discussed elsewhere in this document, Municipal Affairs' business plan highlights key allocations and initiatives including:

- \$37 million for public library services, including operating grants.
- An assessment model review that is expected to reduce assessed values of shallow gas wells next year.
- \$3.3 million for the Residential Protection Program, which includes processing builder license applications and renewals, and promoting and enforcing legislated requirements.
- \$0.35 million for the Alberta Emergency Alert notification system.
- \$17 million for 911 call centres.
- \$150.8 million for municipalities, provincial departments and residents impacted by 2018 and 2019 wildfire and flood events.
- \$0.8 million to support municipal Assessment Review Boards across Alberta.

Budget 2019 also proposes ending the use of municipal census data to allocate population-based grants starting in 2021 and instead use population estimates. Annual estimates will be based on a methodology used in other jurisdictions and will be produced by the Government of Alberta in collaboration with Statistics Canada.

Infrastructure

Budget 2019 indicates the province will introduce infrastructure planning legislation in the spring of 2020. This will include the commitment to publish the annual Alberta Infrastructure report, as well as a 20-year strategic capital plan to ensure Alberta has a long-term view of meeting the province's infrastructure needs.

Transportation

In addition to the grants for municipalities included in the previous section, the ministry is responsible for a number of other transportation investments. Targets for investment in roads and bridges are outlined in the following chart:

(\$ millions)	2018-19 Budget	2019-20 Estimate	2020-21 Target	2021-22 Target	2022-23 Target
Budget 2018	674	659	719	657	605
Budget 2019	n/a	673	792	734	674
Change	n/a	14	73	77	69

The capital plan includes investment of \$2.9 billion over the next four years (or 13 per cent of the total plan) in transportation networks and roads. Among many other projects, the plan commits funding of \$77 million to construct Highway 1A upgrades through the Stoney First Nation and \$210 million for Deerfoot Trail upgrades.

Reductions affecting municipalities will come in the form of reduced amounts for road maintenance (\$137 million), roadway preservation activities (\$63 million) and reducing operations in Traffic Safety Services. It is important to note that the reduction in road maintenance will only apply to non-safety, summer maintenance activities, therefore winter maintenance such as snow removal will not be impacted.

Environment and Parks

Highlights of the Environment and Parks' 2019 budget and business plan include:

- \$4.0 million is allocated to the Wetland Restoration Program to enable the Government of Alberta to collect wetland replacement fees and expend them on wetland restoration projects.
- \$8.0 million for the Integrated Regulatory Business Process initiative to improve business process, efficiency, and allow better collaboration among decision-makers during the regulatory approval process.
- Improve recreational access management through effective public lands management, introducing an *Alberta Trails Act* and establishing a trail fee to restore and create trails.
- \$41.9 million is allocated to Flood Adaptation and Resilience to help communities adapt to and mitigate on-going flood risks.
- \$231.3 million to address climate change through the Technology Innovation and Emission Reduction (TIER). Regulated facilities will have options to reduce their emissions, pay directly into a TIER fund, submit emission offsets or reduction credits. The TIER fund will be used to develop and implement technologies that further reduce greenhouse gas emissions. Over the next four years, a portion of TIER funding will be used to support the Canadian Energy Centre and pay down the overall provincial debt.

Economic Development, Trade and Tourism

While the province applies a tourism levy of 4 per cent on most types of temporary accommodation rentals, the levy was not originally designed with short-term rentals (STRs), such as Airbnb and HomeAway, in mind. Economic Development, Trade and Tourism (EDTT) intends to bring forward legislation in spring 2020 to level the playing field among temporary accommodation providers and apply the tourism levy to STRs. To facilitate the collection of the tourism levy from STR operators, online marketplaces will be authorized to collect and remit the levy to government on their behalf.

EDTT also plans to develop a 10-year Tourism Strategy and launch a Tourism Partnership Incentive Fund to attract private sector support for tourism. \$42 million is allocated for Travel Alberta, the provincial tourism-marketing agency for the Government of Alberta.

Community and Social Services

Budget 2019 increases the budget for Community and Social Services by 7.6 per cent, from \$3.63 million in 2018-19 to \$3.91 million in 2019-2020. The budget increase will be used to address the UCP's commitments on human trafficking and sexual exploitation, caseload pressures, and a comprehensive review of programming to ensure value for money. Municipalities are mentioned in the ministry's business plan in relation to emergency shelters, housing first, persons with disabilities, inclusion and other preventative social programs

While Budget 2019 notes that the Family and Community Support Services (FCSS) program will be maintained, it does not specify annual program funding amounts. However, in 2019-20, \$100,000 is allocated to reduce red tape by streamlining reporting and introducing multi-year funding agreements for the FCSS program.

Justice and Solicitor General

Justice and Solicitor General's operating expenses

- \$8 million over four years to target and reduce rural crime through closer coordination between police services, and an increased focus on high-risk repeat offenders.

- \$50 million over four years for the Alberta Law Enforcement Response Teams (ALERT) and its sub-units, which investigate issues such as child pornography, gang violence, drug trafficking, stalking, and domestic violence.
- \$20 million over four years to expand drug treatment courts.
- \$40 million over four years to hire 50 new prosecutors and their support staff.

JSG's 2019-20 business plan notes that the current model of victim service delivery, victim assistance funding and victim compensation will be reviewed. However, the business plan is silent with respect to the review of the *Police Act*.

Health

Budget 2019 increases the budget for Health by 1.0 per cent, from \$21.9 billion in 2018-19 to \$22.1 billion in 2019-20. This includes the following increases:

- \$100 million over four years for a mental health and addiction strategy.
- \$40 million over four years for opioid response.
- \$20 million over four years for palliative care.
- \$6 million over four years for a new sexual assault hotline.

The province's Capital Plan continues to support healthcare facilities including the Calgary Cancer Centre, the Norwood Long Term Care Facility in Edmonton, and the Grande Prairie Hospital. The plan also includes planning funds for potential future projects such as redevelopment of the Red Deer Regional Hospital and the proposed Brain Centre at the University of Alberta. However, the plan defers the proposed Child and Adolescent Mental Health building at the Royal Alexandra Hospital, and the four-year budget for the new Edmonton hospital has been adjusted with the opening delayed to 2030.

Seniors and Housing

Budget 2019 decreases the budget for Seniors and Housing by 3.0 per cent, from \$726 million in 2018-19 to \$704 million in 2019-20. Operating budgets for housing management bodies will be reduced by an average of 3.5 per cent beginning January 1, 2020. Additionally, the province's Rental Assistance Program will be reduced by 24 per cent, or \$44 million, over three years, beginning in 2020-21. The Capital Plan commits the following for housing:

(\$ millions)	2018-19 Budget	2019-20 Budget	2020-21 Forecast	2021-22 Forecast	2022-23 Forecast
Family and Community Housing Development and Renewal	45	30	37	9	-
Indigenous Housing Capital	1	5	10	10	10
New Affordable and Specialized Housing	20	14	22	24	12
Seniors' Housing Development and Renewal	144	63	99	61	31

The Capital Plan also allocates \$38.4 million to projects that help Alberta's youth and homeless, including the Yellowhead Youth Centre redevelopment and Hope Mission projects.

Service Alberta

The ministry's business plan includes the following objectives and initiatives:

- Improve Albertans' access to registry services and land titles.
- \$1.1 million is allocated to expand and enhance online delivery of services through MyAlberta eServices and My Alberta Digital ID, and to build out new features and functions in support of registry services modernization.
- Develop a strategy to support widespread access to high-speed broadband and realize the opportunities for innovation and efficiency inherent in digital service delivery. No funding is explicitly allocated for this strategy.

Energy

Budget 2019 confirms previously announced initiatives such as the launch of the Canadian Energy Centre (the 'energy war room'), reform of the Alberta Energy Regulator, changes to the Petrochemical Diversification Program, and red tape reduction for the energy sector.

Labour and Immigration

Budget 2019 allocates \$2.5 million for the development of the Alberta Advantage Immigration Strategy to support foreign qualification recognition and newcomers. The Alberta Advantage Immigration Strategy will focus on attracting talented newcomers and job-creating entrepreneurs with a focus on settlement in smaller communities.

Alberta Labour is eliminating the Student Temporary Employment Program (STEP) after the 2019-20 program year in order to save approximately \$32 million over four years. The province previously announced ending the program in 2013 but reinstated it based on the negative impacts its elimination would have on municipalities, community groups, and the young labour force.

Next Steps

AUMA will continue to advocate for a provincial partnership focused on building a strong Alberta. Our advocacy efforts will focus on key priorities, including but not limited to, advocating for:

- A Local Government Fiscal Framework (LGFF) that includes an adequate base amount, a growth factor that keeps pace with provincial revenue and an equitable allocation formula.
- A fair cannabis assessment and revenue model that recognizes the essential community services that municipalities provide.
- Implementation of AUMA's red tape reduction recommendations. Much of our feedback was reflected in the recommendations in the MacKinnon Report. AUMA wants to support the province on a program review to assess opportunities to enhance effectiveness and efficiency and reduce the Alberta government's footprint.
- Investment in the broadband internet required to power Alberta's move to the modern economy. Reliable broadband connections enable economic development in communities across Alberta. Without it, communities can't attract skilled workers and risk falling farther away from sharing in the Alberta advantage.

We will reach out to the province to seek clarity and further details on funding for essential programs Albertans rely on.

In addition, we will engage our members in how the budget impacts their communities and identify solutions to help municipalities steer programs and services forward while potentially making do without critical resources and tools from the provincial government.

Despite a tough budget AUMA and our members remain committed to building a partnership with the province that gets Alberta back to work, improves the lives of all Albertans, and stands up for Alberta.

AUMA's news release in response to Budget 2019

October 24, 2019

AUMA expected a provincial budget of restraint, and that was the budget the government delivered. We are relieved that the budget supports municipalities by maintaining critical programs for policing, libraries, Family and Community Support Services (FCSS), and the infrastructure operating budgets for small communities. We look forward to further funding details.

However, the planned changes to some municipal programs cause us concern. While Budget 2019 keeps the Municipal Sustainability Initiative (MSI) stable for this year, it will be depleted over subsequent years, leading to a new fiscal framework with a funding level that fails to address the long-term infrastructure needs of Alberta's communities.

"Despite a lack of consultation from the government on a new municipal funding framework, AUMA will continue to advocate for a framework that supports the province's financial goals while also meeting the needs and responsibilities of our communities," says AUMA President Barry Morishita.

"While the province reduces its budget by 2.8 per cent over the next four years, it has proposed reducing our infrastructure funding by almost 10 times that amount. With municipal governments currently facing a multibillion-dollar infrastructure deficit, these funding cuts will lead to crumbling community infrastructure or higher taxes for property owners for years to come," President Morishita explains.

Additionally, AUMA is extremely disappointed with the government's decision to replace the *City Charters Fiscal Framework Act*, backtracking on their campaign promise. We also have significant concerns about the extraordinary reduction to Grants in Place of Taxes (GIPOT) for municipalities that are home to provincially owned buildings and facilities. A reduction in grant revenue equivalent to one per cent of property taxes for a city the size of Edmonton is a substantial impact and could result in downloading provincial costs onto city taxpayers. We understand that those municipalities with more than five per cent of their revenue coming from GIPOT will be exempt, which we appreciate.

Changing the terms of these agreements restructures the relationship our largest cities have with the provincial government.

"We're here to support each other – rural and urban, municipal and provincial – through Alberta's current economic context so we can all share in brighter times ahead. These are the things our local governments want to build strong communities, and a stronger Alberta," says President Morishita.



Celebrating Ten Years of Real Savings and Real Change for Municipalities

In November 2009, the Municipal Climate Change Action Centre signed its first grant with the Government of Alberta. Next month we will celebrate ten years of service – a great time to look back and to set the stage for our next decade.

Over this past summer we conducted qualitative and quantitative surveys with municipalities in Alberta to better understand the Action Centre's value proposition, brand, reputation, strengths and weaknesses, and opportunities to better assist your climate change efforts. The findings from this work suggest that the Action Centre build a clear and consistent positioning statement; build messages that balance both the economic and environmental benefits of clean energy transition; develop a visual identity that better reflects who we are and the value we bring to municipalities; and explore new approaches for the Action Centre and our grant recipients to share information and success stories. After months of hard work, we launched the new brand in September at the Alberta Urban Municipalities Association Fall Convention.

The Action Centre's new logo symbolizes action and motivation. The horizontal icon evokes the feeling of a pathway to success or steps to the future. Built into this icon are the colours of the environment—blue for the water, yellow for the sun, and green for nature. These connected colours form both the shape of a water drop and a spark, representing the power of nature and the spark of an idea. The encompassing circle represents both community and the earth.

In addition to changing the logo, we have a new website where you can: access information about funding for energy efficiency and renewable energy projects; connect with support from our advisory services; learn more about how 130 municipalities have participated in the project showcase; and, explore tools and guides in our Learning Centre.

Come see our new look, meet our staff, and learn more about the Municipal Climate Change Action Centre at upcoming events, such as the Rural Municipalities of Alberta Fall Convention.

Sincerely,

Trina Innes, Director



PROGRAMS THAT PAY OFF

The Municipal Climate Change Action Centre is a partnership between the Government of Alberta, the Alberta Urban Municipalities Association, and Rural Municipalities of Alberta.

We offer a range of funding programs and advisory services to help Alberta municipalities take action to address climate change and benefit from the associated energy savings.

KNOWLEDGE IS POWER

We offer a wealth of information through educational documents, hands-on tools, and webinars in our online Learning Centre. We also offer advisory services to municipalities taking action on climate change. Throughout the year, we talk to municipalities at conferences and events about climate change, renewable energy, energy efficiency and more.

Learn all about our programs at mccac.ca

REAL SAVINGS. REAL CHANGE.

Since 2009, municipalities across the Province of Alberta have taken bold steps to address climate change and reduce greenhouse gas emissions. They have improved their overall energy efficiency and saved money for their communities for years to come. The Municipal Climate Change Action Centre is ready to help you do the same.

Are you ready to make a real difference for your community and the world?

NOW IS YOUR TIME TO TAKE ACTION.

CONTACT US

780.433.4431
Toll-free within Alberta 310.2862
General inquiries contact@mccac.ca

Municipal Climate Change Action Centre
Alberta Municipal Place
300, 8616 51 Avenue
Edmonton, AB, T6E 6E6



Municipal
Climate Change
Action Centre

mccac.ca

REAL SAVINGS. REAL CHANGE.

FOR MUNICIPALITIES



Municipal
Climate Change
Action Centre

MAKE A REAL DIFFERENCE

The Municipal Climate Change Action Centre provides funding, technical assistance, and education to support Alberta municipalities, schools and non-profits in addressing climate change by reducing their greenhouse gas emissions.

Since 2009, over 130 Alberta municipalities have undertaken more than 400 projects. Municipalities will see over \$40 million in lifetime energy savings, and avoid 227,000 tonnes of lifetime greenhouse gas emissions (CO₂e).

As of August 2019.

EVERYBODY BENEFITS

Lower energy costs. Immediate and long-term savings for your community. Improve infrastructure. Reduce in greenhouse gas emissions.

What's not to like?

Upgrading lighting, thermostats, HVAC, or weatherization, installing solar photovoltaic systems, integrating electric vehicles into the municipal fleet, or hiring a municipal energy manager, it all adds up to making a real difference for Albertans.

OPEN TO ALL ALBERTA MUNICIPALITIES

City, town, village, county, municipal district—No community and no project is too big or too small to be considered. Find out how you can get funding to implement energy saving initiatives and reduce greenhouse gas emissions in your community.

As part of the Electric Vehicles for Municipalities Program, the City of Medicine Hat received

\$60,000

to offset the cost of two electric ice resurfacers. Making the switch to electric saves fuel costs and GHG emissions, which improves indoor air quality, and health and safety.

As part of the Municipal Energy Manager Program,

the Municipal District of Bonnyville, City of Cold Lake and Village of Glendon

partnered to hire a municipal energy manager. The energy manager will develop a work plan that includes an energy management plan, assessing energy management practices within the three municipalities, identifying energy saving opportunities, and leading greenhouse gas reduction projects.

As part of the Recreation Energy Conservation Program, the City of Leduc received

\$604,595

to improve energy efficiency and reduce energy costs at the Leduc Recreation Centre. The lighting retrofit covered the three hockey rinks, curling arena, two pools, two multi-purpose field houses and all exterior lights. In addition to reducing GHG emissions by 478 tonnes annually, the payback period was reduced from almost 10 to 2.5 years.

As part of the Alberta Municipal Solar Program, the Town of Raymond received

\$643,481

to install nine solar PV systems on municipal buildings and land. The 2,983 modules installed have a total capacity of 1.16 Megawatts and are expected to produce 1,302 MWh of electricity per year. In addition to an estimated annual savings of \$130,186, this is Canada's first municipality to be electrically net zero in its operations.

As part of the Alberta Municipal Solar Program, Wheatland County received

\$32,788

in 2016 to complete a 60.2 kW solar PV system on the roof of their Administration Building. The result is 64,650 kWh in electrical energy savings and 41 tonnes of greenhouse gas emissions avoided each year.

As part of the Partners for Climate Protection Program, we are Alberta's first

Regional Climate Change Advisor

to help municipalities through the Federation of Canadian Municipalities and ICLEI Canada's five-step milestone framework that supports development of climate change action plans through workshops and one-on-one consultation.